



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

**PPRTA Board Meeting Minutes
Wednesday, December 12, 2018**

Pikes Peak Area Council of Governments Main Conference Room

1. Call to Order/Establish a Quorum

Chairman Waller called the meeting to order at 1:30 p.m. and established a quorum.

2. Approval of the Agenda

Agenda Item 9B was moved to the end of Agenda Item 10. Director Geislinger moved to approve the agenda as amended, seconded by Director Stevens. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of the Minutes from November 14, 2018 Regular Meeting

Director Geislinger moved to approve the minutes from the November 14, 2018 Board meeting, seconded by Director Stevens. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Jim Godfrey, CAC Chair, noted the CAC's positive recommendation for all twelve contracts presented by the City of Colorado Springs. He also noted a positive recommendation for El Paso County's request for a line item transfer and three contracts in relation to the West Colorado Avenue project. The Contracting Process was reviewed, and approval to adopt as Board Policy #30 was recommended. Mr. Godfrey wished to thank the City of Colorado Springs staff for their time spent presenting to the CAC about their On-Call and ADA program.

Director Bennett moved to accept the CAC report, seconded by Director Gonzalez. The motion carried unanimously.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Finance Manager, explained that she had not received all of the revenue information; she will send out completed reports when she receives the final data.

7. 2018 Capital Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

The City of Colorado Springs is requesting a positive recommendation for the following:

- 1) NV5, PPRTA Capital, Capital PPRTA II Maintenance: \$2,153,709
- 2) TLM Constructors, PPRTA Bridge Maintenance, Maintenance: \$500,000 per Task Order: \$3,000,000 annual maximum
- 3) Schanel Construction, PPRTA Bridge maintenance, Maintenance: \$500,000 per Task Order: \$3,000,000 annual maximum
- 4) Wildcat Construction, PPRTA Bridge Maintenance, Maintenance: \$500,000 per Task Order: \$3,000,000

annual maximum

- 5) Valmont Industries, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$1,250,000
- 6) Econolite Group, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$500,000
- 7) AM Signal, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$500,000
- 8) TW Cable, Citywide Traffic Signal Upgrades, Capital PPRTA II/Maintenance: \$200,000
- 9) Gades Sales, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$250,000
- 10) C&L Water Solutions, Roadway Maintenance Operations, Capital: \$175,075
- 11) Granite Inliner, Roadway Maintenance Operations, Capital: \$189,025
- 12) Granite Inliner, Roadway Maintenance Operations, Capital/Maintenance: \$185,900

Director Bennett moved to approve the contracts presented, seconded by Director Geislinger. The motion carried unanimously.

B. El Paso County Capital Projects Line Item Transfer

Ms. Jennifer Irvine requested to discuss Items 6B and 6C together as they correlate but vote on each item individually.

The Drone Flyover video was shown while Ms. Irvine spoke. The video can be found on the El Paso County Website at: <https://www.elpasoco.com/waap-drone-video/>

El Paso County requests approval to increase the Project Budget for the West Colorado Avenue Improvement project (a.k.a. Westside Avenue Action Plan or WAAP) by \$5,500,000 and to utilize a line item transfer of \$5,500,000 from the El Paso County Academy Boulevard project to fund the increase. This line item transfer would provide the needed funds to complete the construction of the project as currently calculated. The project is recognized as a joint effort to be funded from PPRTA capital accounts from the County (28.15%), the City of Colorado Springs (70.62%), and the City of Manitou Springs (1.23%). The portions of the budget that attribute to each municipality's capital pools are:

El Paso County: \$1,548,250

City of Colorado Springs: \$3,884,100

City of Manitou Springs: \$67,650

The line item transfer would allow interim usage of the funds, which will later be reimbursed to El Paso County from the City of Colorado Springs and the City of Manitou Springs for their respective portions.

Director VanderWerf moved for approval of the line item transfer, seconded by Director Stevens. The motion carried unanimously.

C. El Paso County

El Paso County is requesting a positive recommendation for the following:

- 1) Felsburg, Holt & Ullevig (FHU), West Colorado Avenue, Capital (2015-2024): \$498,121
- 2) Jacobs Engineering, West Colorado Avenue, Capital (2015-2024): \$979,900
- 3) Wildcat Construction Company, West Colorado Avenue, Capital (2015-2024): \$4,021,979

Director Jaray moved for approval of the contracts, seconded by Director Stevens. The motion carried unanimously.

8. FY 2019 Budget Public Hearing and Approval of the Budget

Ms. Beverly Majewski provided a handout with updated information to reflect El Paso County's West Colorado project line item transfer; the carryover funds were updated on pages 5 through 7. The public hearing segment was opened; no public comments were provided.

Director Bennett moved to approve the FY 2019 Budget and appropriate the funds, seconded by Director Geislinger. The motion carried unanimously.

9. Other Reports

A. City of Colorado Springs Transit Services Monthly Report
This was an information item provided by Mr. Craig Blewitt.

B. City of Colorado Springs: Concrete Maintenance Program
This item was moved to follow Agenda Item 10F.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report
This was an information item presented by Mr. Mike Chaves.

D. El Paso County Monthly Change Order and Property Acquisition Report
This was an information item presented by Ms. Jennifer Irvine.

10. Administrative Actions and Reports

A. Appointment/Reappointment Process for Citizen Advisory Committee Members

Mr. Sonnenburg explained that Mr. Tom Vierzba and Mr. Ed Dills are up for reappointment on the CAC. Per Board policy #23, the subcommittee recommends re-appointment of the members. The Board's subcommittee met and proposed a recommendation to the Board to reappoint both Mr. Vierzba and Mr. Dills to the CAC. Director Bennett moved to approve the re-appointments for Mr. Vierzba and Mr. Dills, seconded by Director VanderWerf. The motion carried unanimously.

B. Contract Renewal for State Legislative Lobbyist

PPRTA staff has provided a positive recommendation to the Board for renewal of the contract with Mr. Dan Jablan as the State Legislative Lobbyist for PPRTA in 2019.

Director Bennett moved to approve the contract renewal for Mr. Dan Jablan, seconded by Director Avila. The motion carried unanimously.

C. Contracting Process Review

Mr. Sonnenburg explained that the process was written out in conjunction with City of Colorado Springs staff in order to provide clarification and guidelines. The PPRTA CAC reviewed the documents and approved a positive recommendation to the Board to adopt as Board Policy #30.

Director Bennett moved to approve and adopt the Contracting process documents as Board Policy #30, seconded by Director Geislinger. The motion carried unanimously.

D. Appointment/Reappointment of Board Members

New Officers will be selected at the January 9th, 2019 PPRTA Board meeting. Member governments will need to reappoint their representatives. El Paso County will provide their appointees on January 8th. Colorado Springs City Council will continue the memberships of Director Bennett, Director Geislinger, and Director Avila. The Town of Green Mountain Falls has reappointed Director Stevens.

E. CDOT's I-25 GAP Project Update

This was an information item.

F. Quarterly Reports from Member Governments

This was an information item.

9B. City of Colorado Springs: Concrete Maintenance Program

This was an information item provided by Mr. Jason Hanson following Agenda Item 10F.

11. Executive Session

The Board did not enter Executive Session.

12. Consider Actions Related to Ongoing Litigation in Case# 2015CV33347

No updates currently.

13. PPRTA Member Announcements

Happy Holidays.

14. Adjournment

Chairman Waller adjourned the meeting at 2:13 p.m.

Attendees – December 15, 2018

Present	Name	Agency/Affiliation
X	Director Stan VanderWerf	El Paso County
X	Director Longinos Gonzalez	El Paso County
X	Director Mark Waller	El Paso County
X	Director Ken Jaray	City of Manitou Springs
	Director Nancy Fortuin	City of Manitou Springs (Alternate)
X	Director Merv Bennett	City of Colorado Springs
X left 2pm	Director David Geislinger	City of Colorado Springs
X	Director Yolanda Avila	City of Colorado Springs
	Director Don Knight	City of Colorado Springs (Alternate)
	Director Richard Skorman	City of Colorado Springs (Alternate)
X	Director Tyler Stevens	Town of Green Mountain Falls
	Director Jane Newberry	Town of Green Mountain Falls (Alternate)
X	Director Dennis Carpenter	Town of Ramah
	Director Turner Smith	Town of Ramah (Alternate)
X	Mr. Rick Sonnenburg	PPRTA Program/Contracts Manager
X	Ms. Beverly Majewski	PPRTA Financial Manager
X	Ms. Jennifer Ivey	PPRTA General Counsel
X	Mr. Andrew Gunning	PPACG Executive Director
X	Staff of Member Governments and Citizens	