



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, October 11, 2017 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

1. Call to Order/Establish a Quorum

Chair Bennett called the meeting to order at 1:29 p.m. and established a quorum.

2. Approval of the Agenda

Director Waller moved to approve the agenda, seconded by Director Gonzalez. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda.

There were none.

4. Approval of the Minutes from September 13, 2017 Regular Meeting

Director Waller made a motion to approve the September 13, 2017 minutes, seconded by Director Nicoletta. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Reb Williams, PPRTA CAC Chair, presented the Citizen Advisory Committee monthly report and offered an opportunity for Board members to ask questions on discussion and recommendation items. Director Nicoletta made a motion to accept the CAC report, seconded by Director Avila. The motion carried unanimously.

6. Financial Reports

A. Monthly Financial Report

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, provided the monthly financial report. In August, PPRTA received \$8.7 million compared to a monthly budget of \$9.7 million. The difference of \$990,589 below the monthly budget.

B. FY 2018 Budget: Receive Draft Budget and Set Public Hearing Date

Ms. Majewski presented the FY2018 draft budget. Director Gonzalez moved to set the public hearing date for December 13, 2017 at 2:00 p.m., seconded by Director VanderWerf. The motion carried unanimously.

C. External Auditor Rotation

Ms. Majewski presented research regarding requirements concerning external auditor rotations. She explained that the City of Colorado Springs and El Paso County are not required to rotate audit firms and their organizations follow the guidelines written by the Government Finance Officer Association. Director Nicoletta made a motion that the PPRTA will not require an auditor rotation and will follow the Government Finance Officers Association standards for procurement of an external auditor and will select an auditor during the procurement process that takes into consideration the quality and level of service of the applicants. Director Stevens seconded the motion. The motion carried 7-2.

7. 2016 Capital, Maintenance and Public Transportation Contracts

A. City of Colorado Springs

The City of Colorado Springs requested approval of the following contracts:

- 1) DRX Enterprises, Capital PPRTA II, Companion Drainage Projects: \$63,267.85
- 2) Dwire Earthmoving, LLC, Capital PPRTA II, Centennial Blvd Extension: \$1,172,527.76
- 3) Lucky Dog, Maintenance/PPRTA II, On-Street Bikeway Improvements: \$25,328.59
- 4) ICS-Colorado, Capital/PPRTA II, Sidewalk/Bus Stop Program on Existing Routes: \$33,470.40
PPRTA, \$133,881.60 Grant

Director Geislinger moved approval of the contracts as presented, seconded by Director VanderWerf. The motion carried unanimously.

8. Other Reports

A. City of Colorado Springs Transit Services Monthly Report

Mr. Brian Vitulli, Mountain Metro Transit, provided the monthly update, including ridership statistics and agency updates.

B. City of Colorado Springs 2018 Transit Service Plan

Mr. Vitulli explained that the Transit Services Division is soliciting feedback on the potential 2018 Transit Service Plan which includes improvements to several existing routes as well as other alternatives which were highlighted.

C. City of Colorado Springs Capital Projects Line Item Transfer Request

Mr. Mike Chaves, City of Colorado Springs, requested a line item transfer from the Pikes Peak Avenue: Colorado to Printers Pkwy to Old Ranch Road improvements project in the amount of \$1,433,334.00. The Pikes Peak project has \$7,670,271 available and all of it will not be spent this year. The \$1,433,334 will be put back into the Pikes Peak Project when needed for construction in 2018 or 2019.

Director Geislinger moved approval of the line item transfer as presented, seconded by Director VanderWerf. The motion carried unanimously.

D. City of Colorado Springs Request to Revise Board Policy #12

Mr. Chaves requested the Pikes Peak Reconstruction project be added to the PPRTA Policy #12 as follows: "For the City of Colorado Springs contract #T008766 with Wildcat Construction for the Pikes Peak Reconstruction project, the change order limit, which does not need PPRTA Board approval, is raised to \$100,000 on an individual change order basis, with a 10% aggregate basis on the contract. This constitutes a waiver to the Comprehensive IGA between the PPRTA and the City of Colorado Springs."

Director Gieslinger moved approval of the revised Board Policy #12, seconded by Director Nicoletta. The motion carried unanimously.

E. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

F. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

9. Administrative Actions and Reports

A. Legal Services Contract Extension with Icenogle Seaver Pogue

Director Stevens made a motion to extend the contract for legal services from Icenogle Seaver Pogue, seconded by Director Carpenter. The motion carried. Director Gonzalez opposed. Director Gonzalez stated that his opposition has nothing to do with the quality of legal service provided by the firm but believes legal services should be rotated for a fresh perspective.

B. November 7, 2017 Coordinated Election: Status Report

This was an information item.

C. Appointment/Reappointment Process for Citizen Advisory Committee Members

Mr. Rick Sonnenburg, PPRTA Program/Contracts Manager, informed the Board of upcoming RTA CAC term expiration dates and reviewed the options the Board has to proceed. Director Waller made a motion staff to advertise for At-Large CAC applicants, seconded by Director Gonzalez. The motion carried unanimously.

10. Executive Session

The Board did not enter into Executive Session.

11. Consider Actions Related to Ongoing Litigation in Case# 2015CV33347

Ms. Jennifer Ivey, PPRTA General Counsel, stated that response briefs are due on November 6.

12. PPRTA Member Announcements

Board members shared news from their respective entities.

13. Adjournment

Director Bennett adjourned the public meeting at 2:23 p.m.

Attendees – October 11, 2017

Present	Name	Agency/Affiliation
X	Director Stan VanderWerf	El Paso County
X	Director Longinos Gonzalez	El Paso County
X	Director Mark Waller	El Paso County
X	Director Nicole Nicoletta	City of Manitou Springs
	Director Jay Rohrer	City of Manitou Springs (Alternate)
X	Director Merv Bennett, Chair	City of Colorado Springs
X	Director David Geislinger	City of Colorado Springs
X	Director Yolanda Avila	City of Colorado Springs (Alternate)
	Director Don Knight	City of Colorado Springs (Alternate)
X	Director Tyler Stevens	Town of Green Mountain Falls
	Director David Cook	Town of Green Mountain Falls (Alternate)
X	Director Dennis Carpenter	Town of Ramah
	Director Turner Smith	Town of Ramah (Alternate)
X	Mr. Rick Sonnenburg	PPRTA Program/Contracts Manager
X	Ms. Beverly Majewski	PPRTA Financial Manager
X	Ms. Jennifer Ivey	PPRTA General Counsel
X	Staff of Member Governments and Citizens	