



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

BOARD OF DIRECTORS - REGULAR MEETING AGENDA
Wednesday, July 9, 2014 – 1:30 p.m.
PPACG Lower Level Conference Room

El Paso County Directors

Commissioner Amy Lathen, Chair
 Commissioner Dennis Hisey
 Commissioner Peggy Littleton
 Commissioner Sallie Clark (Alternate)
 Commissioner Darryl Glenn (Alternate)

City of Manitou Springs Directors

Mayor Marc Snyder
 Mayor Pro Tem Coreen Toll (Alternate)

City of Colorado Springs Directors

Councilmember Joel Miller, Vice Chair
 Councilmember Merv Bennett
 Councilmember Jan Martin
 Councilmember Don Knight (Alternate)
 Councilmember Val Snider (Alternate)

Town of Green Mountain Falls Directors

Mayor Pro Tem Tyler Stevens
 Trustee Howard Price (Alternate)

Town of Ramah Directors

Mayor Keith McCafferty
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
1	Call to Order / Establish a Quorum	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of the Minutes from June 11, 2014 Regular and Special Meetings ☒	Approve
5	Citizen Advisory Committee Monthly Report ☒ A. Monthly Report B. Press Releases for Completed PPRTA Capital Projects	A. Accept B. Approve
6	Financial Reports	Information
7	Draft Amendment to the FY 2014 Budget: Presentation, Public Hearing, and Approval ☒	Approve
8	2014 Capital, Maintenance and Public Transportation Contracts A. City of Colorado Springs ☒	A. Approve
9	Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Colorado Springs Change Order and Property Acquisition Report ☒ C. El Paso County Report on Marksheffel – North Capital Project ☒ D. Status Reports of Remaining “A” List Capital Projects ☒ E. Maintenance of Effort Report from Colorado Springs City Council ☒	A. Information B. Information C. Approve D. Information E. Information
10	Administrative Actions and Reports A. Draft Board Policy Regarding Purchase and Operating Expenses of PPRTA-Funded Vehicles ☒ B. Draft Board Policy Regarding Metro Transit Contracts ☒ C. Staff Field Review Report ☒	A. Approve B. Approve C. Information
11	PPRTA Member Announcements	Information
12	<u>Executive Session:</u> In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to C.R.S. 24-6-402 (4) (b) for the purpose of receiving legal advice on specific legal questions regarding revisions to Comprehensive Intergovernmental Agreements with member governments. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration.	Approve
13	Adjournment	Approve

Respectfully Submitted,
 Robert F. MacDonald, PPRTA Board Secretary



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, July 9, 2014 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Joel Miller, Vice-Chair
 Councilmember Jan Martin
 Councilmember Merv Bennett

El Paso County

Commissioner Peggy Littleton
 Commissioner Dennis Hisey

Town of Green Mountain Falls

Mayor Pro Tem Tyler Stevens

Town of Ramah

Mayor Keith McCafferty

MEMBERS ABSENT

El Paso County

Commissioner Amy Lathen, Chair

City of Manitou Springs

Mayor Marc Snyder

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
 Mr. Rick Sonnenburg, Program/Contracts Manager
 Ms. Beverly Majewski, Financial Manager
 Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

Vice-Chair Joel Miller established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda - Approved as presented.

3. Public Comment Period for Items not on the Agenda

The Board provided special recognition for Mr. Tom Harold and Mr. Rob McArthur who were leaving their positions on the Citizen Advisory Committee. Vice-Chair Miller read aloud the certificates of appreciation and made presentations to each member.

4. Approval of the Minutes from the June 11, 2014 Regular and Special Meetings

Town of Green Mountain Falls Director Stevens made a motion, seconded by Town of Ramah Director McCafferty, to approve both sets of minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

A. Monthly Report

Mr. Don Feigel, First Vice-Chair of the PPRTA CAC, presented highlights from the Committee's July meeting. City of Colorado Springs Director Bennett made a motion, seconded by El Paso County Director Littleton, to accept the report. The motion carried unanimously.

B. Press Releases for Completed PPRTA Capital Projects

It was a recommendation by the CAC for the PPRTA staff to issue press releases to the community when "A" list Capital projects are completed. After a brief discussion, Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to direct staff to issue a press release for every "A" list Capital project that is completed. The motion carried unanimously.

6. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,183,213 in sales and use tax receipts for May, which was \$882,325 or 14% above the original monthly budget and 4.34% above the same period in 2013.

7. Draft Amendment to the FY 2014 Budget: Presentation, Public Hearing and Approval

Following an introduction by Ms. Majewski, Vice-Chair Miller opened the public hearing for the proposed amendment to the FY 2014 budget along with the proposed appropriation of the funds. There were no comments or questions from the public. Vice-Chair Miller closed the public hearing.

Director Littleton made a motion, seconded by Director Bennett, to approve the resolution amending the 2014 budget as presented. The motion carried unanimously. Director Bennett made a motion, seconded by Director Littleton, to approve the resolution appropriating the funds for the amended 2014 budget. The motion carried unanimously.

8. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contract:

- 1) Blue Ridge Construction, Capital (On-Street Bikeways): \$39,994.00

Director Bennett made a motion, seconded by Director Littleton, to approve the contract. The motion carried unanimously.

9. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, presented the report, including statistics on fixed-route, vanpool, and the Manitou Springs shuttle. Information was provided for the new Route 2 to serve the VA clinic which is planned for opening mid-August.

B. City of Colorado Springs Change Order and Property Acquisition Report

This was an information item. There were no questions.

C. El Paso County Report on Marksheffel – North Capital Project

Mr. Andre Brackin, County Engineer, stated that he held several meetings with City Engineering staff to determine the most efficient way of proceeding with the remainder of the North Marksheffel project. Mr. Brackin and Ms. Kathleen Krager, City of Colorado Springs Transportation Manager, discussed eight factors that classified it as a project for the City of Colorado Springs to complete and manage.

Director Bennett made a motion, seconded by Director Littleton, to approve the transfer of the project from El Paso County to the City of Colorado Springs. The motion carried unanimously.

D. Status Reports of Remaining “A” List Capital Projects

Mr. Brackin provided an update on Baptist Road West, Stapleton Road East, and Marksheffel Road South.

E. Maintenance of Effort Report from Colorado Springs City Council

Vice-Chair Miller presented the CAC’s proposed nine-word revision to the Establishing IGA to City Council on June 23; an email summarizing Council’s response was presented. Vice-Chair Miller stated that Council recognized the maintenance of effort issue and that there were certain budgeting realities. Council agreed to refer the issue to Councilmember Don Knight, the Chair of the City Council Budget Committee.

10. Administrative Actions and Reports

A. Draft Board Policy Regarding Purchase and Operating Expenses of PPRTA-Funded Vehicles

Mr. Don Feigel reviewed the recommendations to the PPRTA Board from the CAC. CAC members were present to elaborate on their viewpoints of the issue. City staff was also available to discuss the use and maintenance of equipment purchased for the City by the PPRTA.

Topics of discussion for the Board included specialized equipment, disposal of assets, micromanaging of member government projects, grandfathering previously purchased vehicles for maintenance, the Board-approved annual amount for maintenance and fuel for the City-owned PPRTA vehicles, more details needed in the proposal, public perception of the use of voter dollars, and collaborating with the City and the County to work on cost estimates and a policy for the future.

Director Martin made a motion, seconded by Director Hisey, to refer this issue back to the CAC and to ask the CAC to work on a policy for future purchases using information City staff was being asked to provide the CAC regarding how many vehicles there are, how many are specialized, how many receive ongoing maintenance and what is the cost associated with that.

During the discussion, the CAC members requested that the Board provide direction to the CAC regarding the definition of “maintenance” to allow them to make future recommendations.

The motion carried on a 6-1 vote, with Director Bennett opposing the motion.

B. Draft Board Policy Regarding Metro Transit Contracts

Mr. Rick Sonnenburg reviewed the history of the PPRTA not being a third party to transit contracts and that the CAC was recommending that the current practice remain unchanged.

Director Bennett made a motion, seconded by Town of Ramah Director McCafferty, that the current practice be continued in regard to Metro Transit Contracts.

C. Staff Field Review Report

This was an information item.

11. PPRTA Member Announcements

12. Executive Session

In accordance with the Colorado Springs Open Meetings Act, the Board, in Open Session, considered whether or not it would hold an Executive Session for the purpose of receiving legal advice on specific legal questions regarding revisions to Comprehensive IGA with member governments.

Director Littleton moved to go into Executive Session. Director McCafferty seconded the motion.

Vice-Chair Miller stated that he preferred to discuss the matter in open session. There was a friendly amendment to remove the provision to hold the discussion in closed Executive Session. The motion carried unanimously.

The Board took a 10-minute break prior to continuing at 3:40 p.m.

Mr. Ed Icenogle, PPRTA Legal Counsel, reviewed with the Board numerous revisions to the Comprehensive IGA with member governments.

Director Bennett made a motion, seconded by Director Stevens, to send the revisions to member governments and to the CAC for review and comment. The motion carried with Vice-Chair Miller opposing the motion.

13. Adjournment

Vice-Chair Miller adjourned the public meeting at 4:19 p.m.