



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

**BOARD OF DIRECTORS - REGULAR MEETING AGENDA
 Wednesday, April 9, 2014 – 1:30 p.m.
 PPACG Lower Level Conference Room**

El Paso County Directors

Commissioner Amy Lathen, Chair
 Commissioner Dennis Hisey
 Commissioner Peggy Littleton
 Commissioner Sallie Clark (Alternate)
 Commissioner Darryl Glenn (Alternate)

City of Manitou Springs Directors

Mayor Marc Snyder
 Mayor Pro Tem Coreen Toll (Alternate)

City of Colorado Springs Directors

Councilmember Joel Miller, Vice Chair
 Councilmember Merv Bennett
 Councilmember Jan Martin
 Councilmember Don Knight (Alternate)
 Councilmember Val Snider (Alternate)

Town of Green Mountain Falls Directors

Trustee Tyler Stevens
 Trustee Howard Price (Alternate)

Town of Ramah Directors

Mayor Keith McCafferty
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
1	Call to Order / Establish a Quorum	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of the Minutes from March 12, 2014 Regular Meeting ☒	Approve
5	Citizen Advisory Committee Monthly Report ☒	Accept
6	Financial Reports A. Monthly Reports B. 2005-2014 Capital “A” List Funding Status Report ☒	A. Information B. Approve
7	2014 Capital, Maintenance and Public Transportation Contracts A. City of Colorado Springs ☒ B. El Paso County ☒	A. Approve B. Approve
8	Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Colorado Springs Change Order and Property Acquisition Report ☒ C. El Paso County: Marksheffel Road Widening Project’s Right-of-Way Acquisition	A. Information B. Information C. Discuss
9	Administrative Actions and Reports A. Draft 2014 Annual Report to the Citizens ☒ B. PPRTA Budgetary Compliance/Maintenance of Effort for City Transit Services ☒ C. Staff Field Review Report ☒	A. Approve B. Information C. Information
10	PPRTA Member Announcements	Information
11	Adjournment	Approve

Respectfully Submitted,
 Robert F. MacDonald, PPRTA Board Secretary



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PPRTA Board Meeting Minutes

Wednesday, April 9, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Joel Miller, Vice-Chair
Councilmember Jan Martin
Councilmember Merv Bennett

Town of Green Mountain Falls

Trustee Tyler Stevens

Town of Ramah

Mayor Keith McCafferty

El Paso County

Commissioner Dennis Hisey
Commissioner Peggy Littleton

City of Manitou Springs

Mayor Marc Snyder

MEMBERS ABSENT

El Paso County

Commissioner Amy Lathen, Chair

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, Legal Counsel
Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Miller established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Littleton made a motion, seconded by El Paso County Director Hisey, to approve the agenda with the following revision: remove Item 8C. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

City of Manitou Springs Director Snyder introduced the City's new Planning Director Wade Burkholder.

4. Approval of the Minutes from the March 12, 2014, Regular Meeting

City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee's April 2nd meeting. Mr. Harold reviewed discussions on establishing voting seniority for Citizen-at-Large alternate members of the CAC.

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to accept the CAC report. The motion carried unanimously.

6. Financial Reports

A. Monthly Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,851,496 million in sales and use tax receipts for February, which was \$670,547 or 12.9% above the monthly budget and 2.52% above the same period in 2013.

B. 2005-2014 Capital "A" List Funding Status Report

City of Colorado Springs Director Miller reviewed the item and said that:

- 1) Staff was seeking direction on the excess 2013 revenue of \$3.3 million – Capital portion \$1.9 million. Options included placing funds into an "A" list project pool with solicitation of member government requests for "A" list funding with referral back to the CAC for a recommendation, and, in the interim, suggestions for line item transfers.

A lengthy discussion took place on how to allocate the excess \$1.9 million in Capital funds with comments from member government and PPRTA staff, CAC members, citizens and legal counsel.

City of Manitou Springs Director Snyder moved to place the \$1.9 million into the capital funds pool to be later applied for by member entities through the CAC and Board process for eligible "A" list projects. El Paso County Director Littleton seconded the motion. The motion did not carry on a 4-4 vote.

- 1) At Board direction, staff requested from the member entities a reconciliation plan between project monies spent and monies allocated. Staff walked through the reports received from member entities.

El Paso County Director Littleton made a motion to send the item back to the CAC to hold a line item discussion on whether to pool the excess project funds or not (versus transfers) and for what purpose - to be returned back to the Board for consideration no later than September 3. Town of Ramah Director McCafferty seconded the motion.

El Paso County Director Hisey moved to amend the motion to say "no later than June." City of Colorado Springs Director Martin seconded the motion to amend. The motion carried on a 6-1 vote with Director Snyder opposing the motion.

The vote on the original motion failed on a 3-4 vote.

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to accept the CAC's recommendation to pool funds as recommended in the spreadsheet for the completed projects. The motion carried on a 6-1 vote with City of Colorado Springs Director Bennett opposing the motion.

7. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following three contracts:

- 1) TW Cable, LLC, Capital/Maintenance (Congestion/Incident Management/Roadway Safety/Traffic Operations/Citywide Safety/Traffic Operations): \$107,240.00 (Not to Exceed)

- 2) Leotek Electronics USA Corporation, Capital/Maintenance (Congestion/Incident Management/Roadway Safety/Traffic Operations/Citywide Safety/Traffic Operations): \$205,555.00 (Not to Exceed)
- 3) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$NA

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the three contracts. The motion carried unanimously.

B. El Paso County

Mr. John Clack and Ms. Jennifer Irvine, County Engineering, requested approval of the following three contracts:

- 1) AA Construction Company, Inc., Maintenance (2014 Concrete Contract): \$1,835,244.60
- 2) URS Corporation, Capital (County Line Road): \$369,620.00
- 3) Stantec Consulting, Inc., Capital (County Line Road): \$97,354.00

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Director Bennett, to approve the three contracts. The motion carried unanimously.

8. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Director, provided a brief report for transit services. There were no questions.

B. City of Colorado Springs Change Order and Property Acquisition Report

This was an information item.

C. El Paso County: Marksheffel Road Widening Project's Right-of-Way Acquisition

This was removed from the agenda.

9. Administrative Actions and Reports

A. Draft 2014 Annual Report to the Citizens

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reviewed with the Board the Report as submitted.

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the Report to the Citizens with one addition on page 2 regarding the numbering system for Capital projects located on the map. The motion carried unanimously.

B. PPRTA Budgetary Compliance/Maintenance of Effort for City Transit Services

As an information item, a letter was presented in the packet from Mr. Jim Egbert, citizen and CAC member, addressing Mayor Steve Bach's letter to the PPRTA dated March 21, 2014. The Board deferred this item to the joint meeting with the CAC immediately following this meeting.

C. Staff Field Review Report

This was an information item.

10. PPRTA Member Announcements

There were none.

11. Adjournment

City of Colorado Springs Director Miller adjourned the public meeting at 3:52 p.m.



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PPRTA Board of Directors – Citizen Advisory Committee

Special Joint Meeting Minutes

Wednesday, April 9, 2014 – 3:00 p.m.

Pikes Peak Area Council of Governments Main Conference Room

PPRTA MEMBERS PRESENT

City of Colorado Springs

Councilmember Joel Miller, Vice Chair

Councilmember Merv Bennett

Councilmember Jan Martin

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey

Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

CITIZEN ADVISORY COMMITTEE MEMBERS PRESENT

Citizen-at-Large Alternates

Dr. Jim Null

Ms. Kit Roupe

Mr. Brian Risley, 2nd Vice Chair

City of Manitou Springs

Ms. Amy Filipiak

Mr. Ray Ferguson

Town of Ramah

Ms. Cindy Tompkins

Mr. Dennis Carpenter

Citizens-at-Large

Mr. Tom Harold, Chair

Mr. Tom Rogers

Mr. Don Feigel, 1st Vice Chair

Mr. David Chestnutt

Town of Green Mountain Falls

Mr. Brian Wess

El Paso County HAC

Mr. Steve Hicks

Mr. Scott Turner

Mr. Reb Williams

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Miller established a quorum of PPRTA Board members and called the joint meeting to order at approximately 4:05 p.m. Introductions were made.

2. Approval of the Agenda

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve the agenda with the following revision: relocate Item 6 – Maintenance of Effort Provision - to the top of the agenda. The motion carried unanimously.

6. Maintenance of Effort Provision

The following individuals provided public comment on the need for the City of Colorado Springs to expand transit services in the region: Janice Elmer, Johnny Woodard, Courtney Stone, Rebecca Shields, Frank Cancino, Zaina Braddy, Yolanda Oville, Dixie Herring, other members of the Organizing Committee on Transit, and Wayne Brown representing the Citizens Project and himself.

CAC and Board members discussed transit services in the region and the City of Colorado Springs' maintenance of effort level. The PPRTA IGA was a matter of discussion as were suggestions for holding the City to its original maintenance of effort funding level for transit. Both groups would accommodate another joint meeting to generate ideas going forward, with PPRTA legal counsel to assist with the vetting of the ideas.

3. Public Comment Period for Items not on the Agenda – None.**4. Definition of Maintenance, especially regarding the use of PPRTA funds for the purchase of vehicles, parts/labor for repairs, and fuel**

This item was not discussed.

5. Long-range plan for PPRTA-funded vehicles: use of funds from their sale if not used as trade-in, if they will be replaced using PPRTA maintenance funds, pickups versus specialized trucks, etc.

Ms. Kathleen Krager, City of Colorado Springs Transportation Manager, distributed an inventory of PPRTA-funded City of Colorado Springs vehicles.

7. PPRTA review of Metro Transit contracts, which is not current practice because, per the Comprehensive IGA, the PPRTA is Not a party to Transit contracts

This item was not discussed.

8. Transition from the first PPRTA capital list to the second capital list

This item was not discussed.

9. Board discussion of the CAC's roles/responsibilities

This item was not discussed.

10. PPRTA Member Announcements – There were none.**11. Adjournment**

City of Colorado Springs Director Miller adjourned the meeting at approximately 5:20 p.m.