



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

**PPRTA Board Meeting Minutes**  
**Wednesday, January 8, 2014 – 1:30 p.m.**  
**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Joel Miller, Vice-Chair**  
 Councilmember Jan Martin  
 Councilmember Merv Bennett

**El Paso County**

**Commissioner Amy Lathen, Chair**  
 Commissioner Dennis Hisey

**Town of Green Mountain Falls**

Trustee Tyler Stevens

**City of Manitou Springs**

Mayor Marc Snyder

**MEMBERS ABSENT**

**Town of Ramah**

Mayor Keith McCafferty

**El Paso County**

Commissioner Peggy Littleton

**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, Secretary  
 Mr. Rick Sonnenburg, Program/Contracts Manager  
 Ms. Beverly Majewski, Financial Manager  
 Ms. Jennifer Ivey, Legal Counsel

**1. Call to Order/Establish a Quorum**

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

City of Colorado Springs Director Bennett made a motion, seconded by El Paso County Director Hisey, to approve the agenda as presented.

**3. Public Comment Period for Items not on the Agenda**

There were none.

#### **4. Approval of the Minutes from the December 11, 2013, Regular Meeting**

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Manitou Springs Director Snyder, to approve the minutes as presented. The motion carried unanimously.

#### **5. Board Appointments and Administrative Actions for 2014**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, stated that all the member government Directors and Alternates had been re-designated for the year 2014 by their respective governing bodies.

Mr. Sonnenburg requested that the Board elect a Chair, Vice-Chair, and Secretary for calendar year 2014.

El Paso County Director Hisey made a motion to nominate El Paso County Commissioner Amy Lathen as Chair, City of Colorado Springs Councilmember Joel Miller as Vice-Chair, and Mr. Rob MacDonald as Secretary of the PPRTA Board for 2014. City of Colorado Springs Director Bennett seconded the motion to nominate. There were no other nominations or comments. The motion carried unanimously.

#### **6. Citizen Advisory Committee Monthly Report**

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee's January 2 meeting. El Paso County Director Lathen made a motion, seconded by El Paso County Director Hisey, to accept the report as presented. The motion to accept carried unanimously.

#### **7. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, would distribute an electronic financial report as soon as it became available.

#### **8. 2014 Capital, Maintenance, and Public Transportation Contracts**

##### **A. City of Colorado Springs**

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Structural & Steel Products; Traffic Signal Controls; Econolite; and AM Signal, Capital/Maintenance (Congestion/Incident Management; Roadway Safety/Traffic Operations; Citywide Safety/Traffic Operations): \$1,253,398.00; \$50,000.00; \$260,760.00; \$504,884.54, respectively.

El Paso County Director Hisey made a motion, seconded by City of Colorado Springs Director Bennett, to approve contract #1. The motion carried unanimously.

- 2) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$NA (for a variety of disciplines) (not to exceed dollar amounts)

El Paso County Director Hisey made a motion, seconded by City of Colorado Springs Director Bennett, to approve contract #2. The motion carried unanimously.

#### **9. Administrative Actions and Reports**

##### **A. Annual Report of CAC Activities**

Mr. Tom Harold, CAC Chair, presented the CAC's formal annual report to the Board of Directors for CY 2013. El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the report. The motion carried unanimously.

##### **B. Designation of Posting Places for Meeting Notices**

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Colorado Springs Director Miller, to approve the designated posting places for Pikes Peak RTA meeting notices: the front bulletin board of the PPACG building and the Pikes Peak RTA website. The motion carried unanimously.

##### **C. Staff Field Review Report**

As an information item and at the request of Board Chair Martin, Mr. Sonnenburg shared an experience from a site visit for PPRTA concrete work on East Uintah Avenue.

## **10. Other Reports**

### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Richard Marcus, Transit Planning Supervisor, Mountain Metro Transit, presented the monthly report and reviewed ridership statistics. Spring (March 30) service improvements would include the addition of Route 23 - Powers Boulevard and also Sunday service. Transit Day would be Friday, May 9, to promote transit in the City.

### **B. Status Report of Specialized Transportation Provider's Joint Call Center Computer Software**

Ms. Patricia Ellis, Silver Key Senior Services, reported that the software for the call center would be implemented by four specialized transportation providers in 2014. Silver Key worked closely with PPACG and MMT and human service provider agencies to select the software, Routematch, which will have an interface with Trapeze - the software used by the City. The technology will assist the organizations in finding efficiency in serving the public.

### **C. City of Colorado Springs Monthly Change Order Property Acquisition Report**

This was an information item.

### **D. El Paso County Change Order and Property Acquisition Report**

This was an information item.

### **E. Maintenance of Effort Reports**

Mr. Sonnenburg reminded the Board about the presentation of the reports on February's agenda.

## **11. PPRTA Member Announcements**

There were none.

## **12. Adjournment**

City of Colorado Springs Director Martin adjourned the public meeting at 1:59 p.m.