



Colorado Springs    El Paso County    Manitou Springs    Green Mountain Falls    Ramah

**BOARD OF DIRECTORS - REGULAR MEETING AGENDA**  
**Wednesday, September 10, 2014 – 1:30 p.m.**  
**PPACG Lower Level Conference Room**

**El Paso County Directors**

**Commissioner Amy Lathen, Chair**  
 Commissioner Dennis Hisey  
 Commissioner Peggy Littleton  
 Commissioner Sallie Clark (Alternate)  
 Commissioner Darryl Glenn (Alternate)

**City of Manitou Springs Directors**

Mayor Marc Snyder  
 Mayor Pro Tem Coreen Toll (Alternate)

**City of Colorado Springs Directors**

**Councilmember Joel Miller, Vice Chair**  
 Councilmember Merv Bennett  
 Councilmember Jan Martin  
 Councilmember Don Knight (Alternate)  
 Councilmember Val Snider (Alternate)

**Town of Green Mountain Falls Directors**

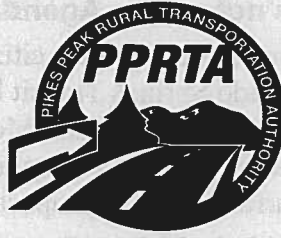
Mayor Pro Tem Tyler Stevens  
 Mayor Lorrie Worthey (Alternate)

**Town of Ramah Directors**

Mayor Keith McCafferty  
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
<b>1</b>	<b>Call to Order / Establish a Quorum</b>	
<b>2</b>	<b>Approval of the Agenda</b>	<b>Approve</b>
<b>3</b>	<b>Public Comment Period for Items Not on the Agenda</b>	<b>Public Comment</b>
<b>4</b>	<b>Approval of the Minutes from August 13 Regular and August 29, 2014 Special Meetings <input checked="" type="checkbox"/></b>	<b>Approve</b>
<b>5</b>	<b>Citizen Advisory Committee Monthly Report <input checked="" type="checkbox"/></b>	<b>Accept</b>
<b>6</b>	<b>Financial Reports</b> <b>A. Monthly Financial Reports</b> <b>B. FY 2015 Budget Calendar <input checked="" type="checkbox"/></b>	<b>A. Information</b> <b>B. Approve</b>
<b>7</b>	<b>2014 Capital, Maintenance and Public Transportation Contracts</b> <b>A. City of Colorado Springs <input checked="" type="checkbox"/></b> <b>B. El Paso County <input checked="" type="checkbox"/></b>	<b>A. Approve</b> <b>B. Approve</b>
<b>8</b>	<b>Administrative Actions and Reports</b> <b>A. Draft Board Policy Regarding Purchase and Operating Expenses of PPRTA-Funded Vehicles <input checked="" type="checkbox"/></b> <b>B. Draft Amendments to Comprehensive IGA's <input checked="" type="checkbox"/></b> <b>C. BRRTA/PPRTA Revenue Sharing Calculation <input checked="" type="checkbox"/></b> <b>D. New PPRTA Website <input checked="" type="checkbox"/></b>	<b>A. Approve</b> <b>B. Approve</b> <b>C. Approve</b> <b>D. Approve</b>
<b>9</b>	<b>Other Reports</b> <b>A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/></b> <b>B. Monthly Status Reports of Remaining "A" List Capital Projects <input checked="" type="checkbox"/></b> <b>C. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/></b> <b>D. Quarterly Reports From Member Governments <input checked="" type="checkbox"/></b>	<b>A. Information</b> <b>B. Information</b> <b>C. Information</b> <b>D. Information</b>
<b>10</b>	<b>PPRTA Member Announcements</b>	<b>Information</b>
<b>11</b>	<b>Adjournment</b>	<b>Approve</b>

Respectfully Submitted,  
 Robert F. MacDonald, PPRTA Board Secretary



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## PPRTA Board Meeting Minutes

Wednesday, September 10, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

### MEMBERS PRESENT

#### City of Colorado Springs

Councilmember Joel Miller, Vice-Chair

Councilmember Jan Martin

#### Town of Green Mountain Falls

Mayor Pro Tem Tyler Stevens

#### City of Manitou Springs

Mayor Marc Snyder

#### El Paso County

Commissioner Amy Lathen, Chair

Commissioner Peggy Littleton

#### Town of Ramah

Mayor Keith McCafferty

### MEMBERS ABSENT

#### City of Colorado Springs

Councilmember Merv Bennett

#### El Paso County

Commissioner Dennis Hisey

### OTHERS PRESENT

Staff of Member Governments and Citizens

### PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Ms. Jennifer Ivey, Legal Counsel

## 1. Call to Order/Establish a Quorum

Chair Lathen established a quorum and called the meeting to order at 1:30 p.m.

## 2. Approval of the Agenda

There was a motion by Director Littleton, seconded by Director McCafferty, to approve the Agenda with no revisions. The motion carried unanimously.

### 3. Public Comment Period for Items not on the Agenda

Mr. Jim Egbert said that he represented himself as a private citizen and a member of the Citizen Advisory Committee. He discussed the City of Colorado Springs Transit budget and presented his inquiry on whether the PPRTA could legally sequester funds to allow Mountain Metro Transit to fund qualified specialized transportation services on a 50% match basis. The ballot language called for all transit funds to be spent on City-sponsored services and discussion surrounding the proposal took place.

Mr. Don Feigel discussed his affiliation with the El Paso Fountain Valley Senior Center and explained his concerns with the City of Colorado Springs' RFP process for specialized transportation services.

### 4. Approval of the Minutes from the August 13, 2014, Regular Meeting

Director Snyder made a motion, seconded by Director Littleton, to approve both sets of minutes as presented. The motion carried unanimously.

### 5. Citizen Advisory Committee Monthly Report

Mr. Don Feigel, First Vice-Chair of the PPRTA CAC, presented highlights from the September meeting.

### 6. Financial Reports

#### A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,060,000 in sales and use tax receipts for July, which was almost \$560,000 or 8.6% above the original monthly budget and 5.4% above the same period in 2013.

#### B. FY 2015 Budget Calendar

Ms. Majewski presented the draft calendar and proposed draft revenue of \$79 million for 2015. The calendar satisfied the legal requirements for government entities through the State of Colorado.

Director McCafferty made a motion, second by Director Snyder, to approve the FY 2015 Budget Calendar as presented along with the \$79,000,000 Sales and Use Tax revenue estimate for the 2015 Budget preparation. The motion carried unanimously.

### 7. 2014 Capital, Maintenance, and Public Transportation Contracts

#### A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Matrix Design Group, Capital (Austin Bluffs Corridor): \$238,073.50 (\$59,518.38 PPRTA Portion)
- 2) Core Engineering, Capital (Vincent Drive Extension – Phase 3): \$227,193.00 (\$51,459.22 PPRTA Portion)

Director Snyder made a motion, seconded by Director McCafferty, to approve the contracts. The motion carried unanimously.

#### B. El Paso County

Mr. John Klack, County Engineering Staff, requested approval of the following contracts:

- 1) Beers and Brock Construction, Maintenance (Milam Road Culvert Lining): \$55,500.00
- 2) 3M, Maintenance (2014 Sign Materials): \$35,580.75
- 3) J & A Traffic Products, Maintenance (2014 Sign Materials): \$35,634.90

Director Littleton made a motion, seconded by Director Snyder, to approve the contracts. The motion carried unanimously.

### 8. Administrative Actions and Reports

#### A. Draft Board Policy Regarding Purchase and Operating Expenses of PPRTA-Funded Vehicles

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented the seven elements for a Board Policy regarding the purchase and operating expenses for PPRTA-funded vehicles as approved by the Board



on August 13, 2014. During the September 3 CAC meeting, staff recommended the inclusion of an eighth element: "All vehicle and rolling equipment purchases must be presented to the CAC and Board for approval." The CAC approved a positive recommendation to the Board for the additional element.

Director McCafferty made a motion, seconded by Director Snyder, to approve Board Policy #24 regarding the purchase and operating expenses of PPRTA-funded vehicles with the addition of the eighth element. The motion carried unanimously.

#### **B. Draft Amendments to Comprehensive IGAs**

Ms. Jennifer Ivey, PPRTA Legal Counsel, presented revised IGAs in advance of the second 10-year Capital projects program in 2015. She provided a status update for communications with the member governments.

Director Miller made a motion, seconded by Director Littleton, to table the approval until the October meeting with the request, that in the interim period, member governments and their staffs work with the PPRTA attorney to hammer out any changes to provide a clean version for consideration the following month. The motion carried unanimously. The item would be ready for the CAC's consideration at their October 1, 2014 meeting.

#### **C. BRRTA/PPRTA Revenue Sharing Calculation**

Mr. Sonnenburg outlined the calculation for the annual revenue sharing agreement between the two Rural Transportation Authorities as the boundaries for the RTAs overlap.

Director McCafferty made a motion, seconded by Director Snyder, to approve the figure of \$42,649.96 for use for the implementation of the annual revenue-sharing payments to BRRTA, with BRRTA to receive half for the 12-month period of July 1, 2014 through June 30, 2015 in two equal semi-annual payments of \$10,662.49 in the fall of 2014 and the spring of 2015. The motion carried unanimously.

#### **D. New PPRTA Website**

Director McCafferty made a motion, seconded by Director Snyder, to approve the new website going "live."

### **9. Other Reports**

#### **A. City of Colorado Springs Transit Services Monthly Update**

Ms. Jonni McCoy, Mountain Metro Transit, provided an overview of the 2<sup>nd</sup> Quarter PPRTA Contract Report for Transit services.

#### **B. Monthly Status Reports of Remaining "A" List Capital Projects**

This was an information item. There were no questions.

#### **C. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item. There were no questions.

#### **D. Quarterly Reports from Member Governments**

This was an information item. There were no questions.

### **10. PPRTA Member Announcements**

Mr. Don Feigel announced that Mr. Dennis Crosser had been awarded the CASTA Transit Administrator of the Year for 2014.

### **11. Adjournment**

Chair Lathen adjourned the public meeting at 2:50 p.m.





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**PPRTA Special Board Meeting Minutes**  
**Friday, September 10, 2014 – 11:30 a.m.**  
**Pikes Peak Area Council of Governments Main Conference Room**

**IN ATTENDANCE**

**City of Colorado Springs**

Councilmember Joel Miller (arrived at 12:00 p.m.)

**El Paso County**

Commissioner Amy Lathen, Chair

**Citizen Advisory Committee**

Don Feigel, 1<sup>st</sup> Vice Chair

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**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Jennifer Ivey, Legal Counsel

**1. Call to Order/Establish a Quorum**

Chair Amy Lathen called the meeting to order at 11:40 a.m.

**2. Approval of the Agenda**

There was a motion by Mr. Don Feigel, seconded by Chair Lathen, to approve the agenda.

**3. Public Comment Period for Items not on the Agenda**

There were no public comments.

*Vice-Chair Miller arrived at the meeting at this time.*

**4. Board's Ad Hoc Subcommittee for At Large CAC Appointments will review resumes of At Large Alternate CAC Members for vacant At Large Regular CAC seat**

The Subcommittee decided to recommend Dr. Jim Null to fill the At Large Regular seat on the CAC vacated by Mr. Tom Harold.

**5. PPRTA Member Announcements**

There were none.

**7. Adjournment**

The meeting was adjourned at 12:15 p.m.





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PPRTA Special Board Meeting Minutes  
Friday, September 18, 2014 - 11:30 a.m.  
Three Peak Area Council of Governments Main Conference Room

ATTENDANCE

City of Colorado Springs  
Councilmember Joel Miller (arrived at 12:00 p.m.)  
El Paso County  
Commissioner Amy Lujan Chan  
Citizen Advisory Committee  
Don Fegit, Vice Chair

OTHERS PRESENT  
Staff of Member Governments and Citizens  
THREE PEAK AREA BOARD PRESIDENT  
Mr. Rick Schuchart, Program Contracts Manager  
Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum  
Chair Amy Lujan called the meeting to order at 11:30 a.m.

2. Approval of the Agenda  
There was motion by Mr. Don Fegit, seconded by Chair Lujan to approve the agenda.

3. Public Comment Period for items not on the Agenda

There were no public comments.  
Vice-Chair Miller advised of the meeting at this time.

4. Board's Ad Hoc Subcommittee for At Large CAC Appointments will review resumes of At Large At-large CAC Members for vacant At Large Regular CAC seat  
The subcommittee decided to recommend Dr. Jim Hill to fill the At Large Regular seat on the CAC vacated by Mr. Tom Hartzel.

5. PPRTA Member Announcements  
There were none.

6. Adjournment  
The meeting was adjourned at 12:15 p.m.