



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

BOARD OF DIRECTORS - REGULAR MEETING AGENDA
Wednesday, October 8, 2014 – 1:30 p.m.
PPACG Lower Level Conference Room

El Paso County Directors

Commissioner Amy Lathen, Chair
 Commissioner Dennis Hisey
 Commissioner Peggy Littleton
 Commissioner Sallie Clark (Alternate)
 Commissioner Darryl Glenn (Alternate)

City of Manitou Springs Directors

Mayor Marc Snyder
 Mayor Pro Tem Coreen Toll (Alternate)

City of Colorado Springs Directors

Councilmember Joel Miller, Vice Chair
 Councilmember Merv Bennett
 Councilmember Jan Martin
 Councilmember Don Knight (Alternate)
 Councilmember Val Snider (Alternate)

Town of Green Mountain Falls Directors

Mayor Pro Tem Tyler Stevens
 Mayor Lorrie Worthey (Alternate)

Town of Ramah Directors

Mayor Keith McCafferty
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
1	Call to Order / Establish a Quorum	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of the Minutes from September 10, 2014 Regular and Special Meetings <input checked="" type="checkbox"/>	Approve
5	Board's Subcommittee Recommendation for At Large CAC Member Appointment <input checked="" type="checkbox"/>	Approve
6	Citizen Advisory Committee Monthly Report <input checked="" type="checkbox"/>	Accept
7	Financial Reports A. Monthly Financial Reports B. FY 2015 Budget: Receive Draft Budget and Set Public Hearing Date <input checked="" type="checkbox"/>	A. Information B. Approve
8	2014 Capital, Maintenance and Public Transportation Contracts A. City of Colorado Springs <input checked="" type="checkbox"/> B. El Paso County <input checked="" type="checkbox"/>	A. Approve B. Approve
9	Administrative Actions and Reports A. Draft Amendments to Comprehensive IGAs B. Administrative Services Contract with PPACG <input checked="" type="checkbox"/> C. Legal Services Contract with Icenogle Seaver Pogue <input checked="" type="checkbox"/> D. Audit Services Contract with Logan and Associates <input checked="" type="checkbox"/> E. Appoint/Reappointment Process for Citizen Advisory Committee <input checked="" type="checkbox"/> F. Staff Field Review Report <input checked="" type="checkbox"/>	A. Information B. Approve C. Approve D. Approve E. Information F. Information
10	Other Reports A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/> B. Monthly Status Reports of Remaining "A" List Capital Projects <input checked="" type="checkbox"/> C. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/>	A. Information B. Information C. Information
11	PPRTA Member Announcements	Information
12	Adjournment	Approve

Respectfully Submitted,
 Robert F. MacDonald, PPRTA Board Secretary



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, October 8, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Merv Bennett
Councilmember Jan Martin
Councilmember Val Snider

El Paso County

Commissioner Amy Lathen, Chair
Commissioner Dennis Hisey
Commissioner Peggy Littleton

Town of Green Mountain Falls

Mayor Pro Tem Tyler Stevens

Town of Ramah

Mayor Keith McCafferty

City of Manitou Springs

Mayor Marc Snyder

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

Chair Lathen established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

There was a motion by Director Snyder, seconded by Director Littleton, to approve the Agenda with no revisions. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

Mr. Jim Egbert, citizen and member of the Citizen Advisory Committee, requested information on the legal use of PPRTA funds for transit. He said that he would be presenting a matching concept for an expanded approach to specialized transportation at the next 2040 Transit Plan Steering Committee meeting.

4. Approval of the Minutes from the September 10, 2014, Regular Meeting and Special Meetings

Director Littleton made a motion, seconded by Director McCafferty, to approve both sets of minutes as presented. The motion carried unanimously.

5. Board's Subcommittee Recommendation for At Large CAC Member Appointments

Mr. Rick Sonnenburg, Pikes Peak RTA Programs/Contract Manager, presented for appointment: Dr. Jim Null to fill the open At Large (Regular) seat vacated by Mr. Tom Harold.

Director Hisey made a motion, seconded by Director Littleton, to approve the appointment. The motion carried unanimously.

6. Citizen Advisory Committee Monthly Report

Mr. Don Feigel, First Vice-Chair of the PPRTA CAC, presented highlights from the September meeting. Director McCafferty made a motion, seconded by Director Stevens, to accept the report. The motion carried unanimously.

7. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,278,000 in sales and use tax receipts for July, which was almost \$589,000 or 8.8% above the original monthly budget and 5.56% above the same period in 2013.

Chair Lathen requested that the Board discuss ways to expend available PPRTA funds. Director Hisey said he had a recent conversation with County engineering on the Marksheffel Road project along with other projects that were scheduled for construction in 2015. Ms. Kathleen Krager, City Transportation Manager, said that all of the City's A-list projects were under contract and work was proceeding. She said that was with the exception of the Woodmen project, which still needed right-of-way acquisition. The City and County provided updates on the expenditure of maintenance funds.

B. FY 2015 Budget: Receive Draft Budget and Set Public Hearing Date

Ms. Majewski presented the draft Budget with a proposed estimated sales and use tax revenue of \$79 million for 2015. She requested that the Board officially receive the FY 2015 Budget and set the Budget Public Hearing for the regular Board meeting on December 10, 2014, at 1:30 p.m.

Director Littleton made a motion, seconded by Director Stevens, to accept the draft FY 2015 Budget and approve December 10, 2014, as the Budget Public Hearing. The motion carried unanimously.

8. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves and Mr. Dave Scalfri, City Engineering Staff, requested approval of the following contracts:

- 1) SM Rocha, LLC, Capital and Maintenance (City/PPRTA Annual Contract): Task Orders Not to Exceed \$100,000
- 2) Lucky Dog Construction, Maintenance (Concrete Cost Share Program): \$75,000 (Not to Exceed)

Director Bennett made a motion, seconded by Director Snyder, to approve the contracts. The motion carried unanimously.

B. El Paso County

Mr. John Clack, County Engineering Staff, requested approval of the following contract:

1) CH2MHill, Capital (Baptist Road – West): \$899,306

Director Littleton made a motion, seconded by Director Bennett, to approve the contract. The motion carried unanimously.

9. Administrative Actions and Reports**A. Draft Amendments to Comprehensive IGAs**

Mr. Ed Icenogle, Pikes Peak RTA Legal Counsel, said that their office had been working with the attorneys for each of the member governments to refine and complete the draft revised comprehensive agreements. The process was going smoothly and there had been no advisement of any problems.

B. Administrative Services Contract Extension with the Pikes Peak Area Council of Governments.

Mr. Sonnenburg said that the PPACG had been providing the administrative services to the Pikes Peak RTA since the inception of the PPRTA on January 1, 2005. He provided an overview of the services provided and requested that the Board approve an extension of the Administrative Services contract for another four years.

Director Hisey requested more detail on the cost of the Administrative Services, specifically the dollar amount for each of the services.

Director Snyder made a motion to approve the extension of the Administrative Services contract with the Pikes Peak Area Council of Governments for calendar years 2015-2018. Director Stevens seconded the motion. The motion carried unanimously.

C. Request from PPRTA Attorney to Extend Legal Services Contract for 2015

Mr. Sonnenburg presented the Icenogle, Seaver, Pogue law firm's request to continue a legal services contract with the firm for calendar year 2015.

Director Hisey made a motion, seconded by Director Littleton, to continue the legal services for the year 2015. The motion carried unanimously.

D. Audit Services Contract with Logan and Associates

Ms. Majewski provided history for the RFP process for having selected Logan and Associates CPA firm for audit services for three years with the option of a three year extension.

Director Littleton made a motion, seconded by Director McCafferty, to approve a three-year extension of the services. The motion carried unanimously.

E. Appoint/Reappointment Process for Citizen Advisory Committee

As an information item, Mr. Sonnenburg presented the list of CAC members and member governments that would need to take action regarding their CAC memberships for the year 2015.

F. Staff Field Review Report

This was an information item.

10. Other Reports**A. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Mountain Metro Transit, provided the monthly update. MMT had the highest ridership since 2009 and new routes to the VA clinic and County Service Center were highlighted. The 2040 Transit Plan was under development as a joint effort between MMT and PPACG.

B. Monthly Status Reports of Remaining "A" List Capital Projects

This was an information item. There were no questions.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item. There were no questions.

11. PPRTA Member Announcements

There were none.

12. Adjournment

Chair Lathen adjourned the public meeting at 2:40 p.m.