



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, March 12, 2014 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Joel Miller, Vice-Chair
 Councilmember Val Snider
 Councilmember Merv Bennett

El Paso County

Commissioner Amy Lathen, Chair
 Commissioner Dennis Hisey
 Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Keith McCafferty

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
 Mr. Rick Sonnenburg, Program/Contracts Manager
 Ms. Beverly Majewski, Financial Manager
 Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

El Paso County Director Lathen established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the agenda with the following revisions: a possible Executive Session under Item 8E and two items to be heard during Item 9. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

There were no comments on items that were not already on the Board's agenda.

4. Approval of the Minutes from the February 12, 2014, Regular Meeting

El Paso County Director Littleton made a motion, seconded by El Paso County Director Littleton, to approve the minutes with the following text inserted under Item 4: “El Paso County Director Littleton brought up the concern of the length of time it takes for citizens to get from the SE side of the city to the Citizens Service Center. She is working with the City, County, and Metro Transit to look at the possibility of an ‘express van or bus’ to commence in the fall, if only on a trial basis.” The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee’s March 5 meeting.

6. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,665,078 million in sales and use tax receipts for January, which was \$82,889 or 1.5% above the monthly budget and 2.79% below the same period in 2013.

7. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Wildcat Construction, Capital (Austin Bluffs Bridge Widening): \$3,361,261.00 (\$2,848,225.60 PPRTA Portion)
- 2) Wilson & Co., Capital (Austin Bluffs Bridge Widening): \$202,771.00

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to approve the two contracts. The motion carried unanimously.

B. El Paso County

Mr. John Clack and Mr. Andre Brackin, County Engineering, requested approval of the following contracts:

- 1) A-1 Chipseal Company (dba Rocky Mountain Pavement), Maintenance: \$76,256.70
- 2) Union Pacific Railroad, Capital (Baptist Road – West): \$30,000.00

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to approve the two contracts. The motion carried unanimously.

C. City of Manitou Springs

Ms. Rebecca Davis, Finance Director, City of Manitou Springs, presented the following change order:

- 1) TCI, Capital (Manitou Avenue West Roundabout – Change Orders): \$65,845.45

Town of Ramah McCafferty made a motion, seconded by El Paso County Director Littleton, to approve the contracts. The motion carried unanimously.

8. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Director, provided the monthly update for transit services including information on a special event on April 7 for the Powers station.

B. Maintenance of Effort Response to City of Colorado Springs

A draft letter from the PPRTA Board to the chief financial officer of the City of Colorado Springs addressing the City’s budgetary compliance in 2014 with the PPRTA Establishing Intergovernmental Agreement was presented for review. After a review of the letter and discussion, three revisions were made creating a final version.

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to approve the final letter with the three revisions included. The motion carried unanimously.

C. Quarterly Reports from Member Governments

This was an information item.

D. City of Colorado Springs Change Order and Property Acquisition Report

This was an information item.

E. El Paso County: Marksheffel Road Widening Project's Right-of-Way Acquisition

This was omitted from the agenda.

9. PPRTA Member Announcements

City of Manitou Springs Director Snyder announced Wade Burkholder as the City's new planning director.

9A. Mr. Rob MacDonald, PPRTA Board Secretary, requested that the member governments, primarily the City of Colorado Springs and El Paso County, make an accounting for all unexpended A list project funds. Once the funds are accounted for in a pool, the PPRTA will then decide how to best use the remaining funds.

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to request that Staff draft a letter to this effect to be sent to all member governments. The motion carried unanimously.

9B. PPRTA staff and the Board discussed options to ensure reimbursement for the \$199,000 in emergency bridge work that was approved at the February 12, 2014, Board meeting for the City of Colorado Springs.

Mr. Mike Chavez, City of Colorado Springs Engineering Staff, stated that the City will perform the work to protect the bridge whether they are reimbursed by a FEMA grant or not.

Ms. Beverly Majewski, PPRTA Financial Manager, then requested the Board's direction regarding stating that the funds would come out of the member government's maintenance funds account and then be repaid back to the maintenance funds. The expenditure should not be considered a loan or advance in order to avoid a potential bad debt for the PPRTA. A letter of agreement will be written to state that the funds will be replenished back to the maintenance funds if the City is reimbursed by the FEMA grant.

City of Colorado Springs Director Bennett made a motion, seconded by City of Manitou Springs Director Snyder, to approve the direction outlined above. The motion carried unanimously.

10. Adjournment

El Paso County Director Lathen adjourned the public meeting at 3:10 p.m.