



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

BOARD OF DIRECTORS - REGULAR MEETING AGENDA
Wednesday, December 10, 2014 – 1:30 p.m.
 PPACG Lower Level Conference Room

El Paso County Directors
Commissioner Amy Lathen, Chair
 Commissioner Dennis Hisey
 Commissioner Peggy Littleton
 Commissioner Sallie Clark (Alternate)
 Commissioner Darryl Glenn (Alternate)

City of Colorado Springs Directors
Vacant, Vice Chair
 Councilmember Merv Bennett
 Councilmember Jan Martin
 Councilmember Don Knight (Alternate)
 Councilmember Val Snider (Alternate)

City of Manitou Springs Directors
 Mayor Marc Snyder
 Mayor Pro Tem Coreen Toll (Alternate)
Town of Green Mountain Falls Directors
 Mayor Pro Tem Tyler Stevens
 Mayor Lorrie Worthey (Alternate)
Town of Ramah Directors
 Mayor Keith McCafferty
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
1	Call to Order / Establish a Quorum	
2	Approval of the Agenda	Approve
3	Certificates of Appreciation for CAC Members	
4	Public Comment Period for Items Not on the Agenda	Public Comment
5	Approval of the Minutes from November 12, 2014 Regular Meeting <input checked="" type="checkbox"/>	Approve
6	Citizen Advisory Committee Monthly Report <input checked="" type="checkbox"/>	Accept
7	Financial Reports	Information
8	FY2015 Budget Public Hearing and Approval of the Budget <input checked="" type="checkbox"/>	Approve
9	2014 Capital, Maintenance and Public Transportation Contracts A. City of Colorado Springs <input checked="" type="checkbox"/> B. City of Manitou Springs <input checked="" type="checkbox"/>	A. Approve B. Approve
10	Administrative Actions and Reports A. Board Appointments and Administrative Actions for 2015 <input checked="" type="checkbox"/> B. Resolutions Approving Comprehensive IGAs with Member Governments <input checked="" type="checkbox"/>	A. Approve B. Approve
11	Other Reports A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/> B. City of Colorado Springs Funding Request for I-25/Cimarron Interchange <input checked="" type="checkbox"/> C. City of Colorado Springs Potential Purchase of New Project Management and Control System Software for Capital and Maintenance Projects <input checked="" type="checkbox"/> D. Monthly Status Report of Remaining "A" List Capital Projects <input checked="" type="checkbox"/> E. City of Colorado Springs Monthly Change Order and Property Acquisition Reports <input checked="" type="checkbox"/> F. El Paso County Monthly Change Order and Property Acquisition Reports <input checked="" type="checkbox"/> G. Quarterly Reports from Member Governments <input checked="" type="checkbox"/>	A. Information B. Approve C. Approve D. Information E. Information F. Information G. Information
12	Executive Session: In accordance with the Colorado Open Meetings Act, the Board, in Open Session, is to determine whether it will hold an Executive Session pursuant to C.R.S. 24-6-402 (4) (b) for the purpose of receiving legal advice on specific legal questions regarding PPRTA Sales and Use Tax within the City of Colorado Springs Commercial Aeronautical Zone and Contract with DOLA for \$1Million Grant for Baptist-West Capital Project and IGA with El Paso County. The Chair shall poll the Board members, and upon affirmative vote of two-thirds of the members present, may hold a Closed Executive Session. If a two-thirds affirmative vote for the Executive Session is not received, the item may be discussed in Open Session or withdrawn from consideration.	Approve
13	2014 Capital, Maintenance and Public Transportation Contracts A. Contract with DOLA for \$1Million Grant for Baptist-West Capital Project and IGA with El Paso County <input checked="" type="checkbox"/> B. El Paso County Capital Project Line Item Transfer Request for Baptist-West <input checked="" type="checkbox"/> C. El Paso County <input checked="" type="checkbox"/>	A. Approve B. Approve C. Approve
14	City of Colorado Springs Commercial Aeronautical Zone Request: Public Hearing and Resolution <input checked="" type="checkbox"/>	Approve
15	PPRTA Member Announcements	Information
16	Adjournment	Approve

Respectfully Submitted,
 Robert F. MacDonald, PPRTA Board Secretary



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, December 10, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Merv Bennett

Councilmember Jan Martin

Councilmember Val Snider, Vice-Chair

Town of Green Mountain Falls

Mayor Pro Tem Tyler Stevens

El Paso County

Commissioner Amy Lathen, Chair

Commissioner Dennis Hisey

Commissioner Peggy Littleton

City of Manitou Springs

Mayor Marc Snyder

MEMBERS ABSENT

Town of Ramah

Mayor Keith McCafferty

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

Director Lathen established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

There was a motion by Director Bennett, seconded by Director Littleton, to approve the Agenda with the following change: Relocate Items 12 (CAZ portion of the executive session) and 14 to after Item 5. The motion carried unanimously.

Director Hisey made a motion to put City of Colorado Springs Councilmember Val Snider into the position of Vice-Chair for the purpose of today's meeting. Director Snyder seconded the motion. The motion carried unanimously.

3. Certificates of Appreciation for CAC members

Certificates of appreciation were presented to the following members of the Pikes Peak RTA's Citizen Advisory Committee: Mr. Brian Risley, Mr. Don Feigel, Mr. Steve Hicks, and Ms. Kit Roupe.

4. Public Comment Period for Items not on the Agenda

There were none.

5. Approval of the Minutes from the November 12, 2014 Regular Meeting

Director Hisey made a motion, seconded by Director Littleton, to approve the minutes as presented. The motion carried unanimously.

12. Executive Session (CAZ Portion)

Director Stevens arrived at the meeting at 1:40 p.m.

In accordance with the Colorado Open Meetings Act, the Board, in Open Session, determined that it would hold an Executive Session pursuant to C.R.S. 24-6-402 (4)(b) for the purpose of receiving legal advice on specific legal questions regarding PPRTA Sales and Use Tax within the City of Colorado Springs Commercial Aeronautical Zone. Director Littleton moved to go into executive session. Director Snyder seconded. The motion carried unanimously.

The executive session began at 1:40 p.m. and ended at 2:20 p.m. Legal counsel stated that there were no actions taken during the executive session.

14. City of Colorado Springs Commercial Aeronautical Zone Request: Public Hearing and Resolution

Director Lathen opened the Public Hearing to hear any objections to the item. There were none. Director Lathen closed the Public Hearing. Director Lathen requested additional comments. Mr. Dan Gallagher, representing the City of Colorado Springs Airport, provided an overview of the airport property and the Commercial Aeronautical Zone and the request to exclude the land from the PPRTA boundary.

Ms. Jennifer Ivey, PPRTA legal counsel, reported on the process to hold the public hearing and the notices given to the public.

Director Bennett made a motion to approve the exclusion of certain parcels within the CAZ in the City of Colorado Springs from the boundaries of the PPRTA. Director Littleton seconded.

Ms. Jennifer Ivey, PPRTA legal counsel, read a revised resolution into the public record. There were comments by Board members in favor of the request for the CAZ exclusion.

The motion carried unanimously.

6. Citizen Advisory Committee Monthly Report

Mr. Jim Godfrey, 2nd Vice-Chair of the PPRTA CAC, presented highlights from the December meeting.

7. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,870,630 in Sales and Use Tax receipts for October, which was \$447,417 or 7% above the original monthly budget and 5.52% the same period in 2013.

8. FY 2015 Budget Public Hearing and Approval of the Budget

Ms. Majewski outlined the Board policy for the Public Hearing and approval of the FY 2015 Budget.

Chair Lathen opened the Public Hearing on the FY 2015 Budget. There were no public comments or objections. Chair Lathen closed the Public Hearing.

Director Littleton made a motion, seconded by Director Stevens, to approve the FY 2015 Budget. The motion carried unanimously.

9. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Multiple Vendors, Capital and Maintenance (City/PPRTA Annual Contracts): \$NA
- 2) CMS, Inc., Capital (Cottonwood Creek PDM Grant): \$3,350,121.33 (\$725,729.49 PPRTA Portion)
- 3) NV5, Capital (PPRTA 1 Capital Project Management and Construction Inspection Services): \$425,403.00

Director Bennett made a motion, seconded by Director Snyder, to approve the contracts. The motion carried unanimously.

B. City of Manitou Springs

Mr. Bruno Pothier, Public Works Director, requested approval of the following contract:

- 1) Perco Rock, Maintenance (Curb/Gutter and Asphalt Paving – Canon Avenue): \$103,900.00

Director Snyder made a motion, seconded by Director Littleton, to approve the contract. The motion carried unanimously.

10. Administrative Actions and Reports

A. Board Appointments and Administrative Actions for 2015

Mr. Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reminded the Board of the Board officer elections at the January 14, 2015 Board meeting.

Mr. Sonnenburg also requested that the Board ratify the reappointment of Ms. Amy Filipiak – City of Manitou Springs – to the PPRTA CAC for a three-year term beginning January 1, 2015.

Director Snyder moved to ratify the appointment. Director Littleton seconded the motion. The motion carried unanimously.

B. Resolutions Approving Comprehensive IGAs with Member Governments

PPRTA Legal Counsel stated that the Comprehensive IGAs between the PPRTA Board and the five member governments' governing bodies had been successfully revised to incorporate the voter-approved 2012 ballot measure in order to continue funding the PPRTA Capital projects program in 2015 for the projects listed in the 2012 ballot measure.

Director Littleton moved to adopt all five modified and updated resolutions approving the Comprehensive IGAs between the member governments. Director Martin seconded the motion. The motion carried unanimously.

C. Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax from 2015-2024

Mr. Ed Icenogle, PPRTA legal counsel, explained a request from the Department of Revenue to have a formal notification signed by the Board Secretary to certify that all State requirements were met to extend the capital projects portion of the sales and use tax following the voter approval in 2012. The RTA statute does not require an ordinance, but Mr. Icenogle recommended it would be best for the Board to approve a resolution that recognized that the voters of the Authority extended the capital projects portion of the tax, as is the Department of Revenue's custom to receive. He distributed a draft resolution.

Director Hisey moved to approve the resolution which directed Mr. Robert MacDonald, PPRTA Board Secretary, to sign the Department of Revenue document. Director Littleton seconded the motion. The motion carried unanimously.

11. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Manager, presented the monthly report, including statistics on local route and ADA services and the 2040 Transit and Specialized Transportation Plans. MMT received two first place AdWheel Awards – for social media and the Summer Haul Pass promotional poster.

Mr. Blewitt said that with additional PPRTA funds, MMT would be adding three routes on Saturday and the ADA service that accompanies those routes. With the City general fund dollars, MMT was doubling the frequency on one route via a public process. In addition, federal funds would be used to address on-time performance issues.

B. City of Colorado Springs Funding Request for I-25/Cimarron Interchange

Director Martin made a motion to table this item. Director Littleton seconded the motion. The motion carried unanimously.

C. City of Colorado Springs Potential Purchase of New Project Management and Control System Software for Capital and Maintenance Projects

Mr. Mike Chaves, City Engineering, presented the City's request for initial approval from the Board to investigate the potential purchase of a new software package to manage PPRTA Capital and Maintenance projects. Director Hisey moved approval of the request, seconded by Director Martin. The motion carried unanimously.

D. Monthly Status Reports of Remaining "A" List Capital Projects

This was an information item.

E. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

F. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

G. Quarterly Reports from Member Governments

This was an information item.

12. Executive Session (Portion for Contract with DOLA and IGA with El Paso County)

Director Bennett moved to go into executive session pursuant to C.R.S. 24-6-402 (4)(b) for the purpose of receiving legal advice on specific legal questions regarding a contract with DOLA for a \$1 million grant for the Baptist-West Capital Project and IGA with El Paso County. Director Snider seconded the motion. The motion carried unanimously.

The executive session began at approximately 3:30 p.m. and ended at 3:40 p.m.

Legal counsel stated that no decisions were made in the executive session.

13. 2014 Capital, Maintenance and Public Transportation Contracts

A. Contract with DOLA for \$1 million Grant for Baptist-West Capital Project and IGA with El Paso County

Mr. Rick Sonnenburg said that DOLA awarded the PPRTA a \$1 million grant to assist with the Baptist-West Capital project. A contract with DOLA and an IGA between the PPRTA and El Paso County were presented for approval.

Director Hisey moved approval for the acceptance of the \$1 million grant. Director Littleton seconded the motion. The motion carried unanimously.

Director Snyder moved approval of the IGA between the PPRTA and El Paso County. Director Hisey seconded the motion. The motion carried unanimously.

B. El Paso County Capital Project Line Item Transfer Request for Baptist-West

Ms. Jennifer Irvine, El Paso County Engineering, presented the County's request to transfer \$4,000,000 to the Baptist Road West Improvement Project, including \$250,000 from the Hodgen Road project, \$550,000 from the County Line Road project, \$2,329,141 from the PPRTA Capital pool fund, and \$870,859 from the PPRTA reserve account.

Director Bennett moved approval of the request. Director Littleton seconded the motion. The motion carried unanimously.

C. El Paso County – 2014 Capital, Maintenance and Public Transportation Contracts

Director Bennett moved approval of the following contracts for the Baptist-West project:

- 1) Mountain View Electric Association, Capital (Baptist-West): \$370,688.84
- 2) SEMA Construction, Capital (Baptist-West): \$9,344,757.85

Director Littleton seconded the motion. The motion carried unanimously.

15. PPRTA Member Announcements

There were none.

16. Adjournment

Director Lathen adjourned the public meeting at 3:49 p.m.