



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

PPRTA Board Meeting Minutes

Wednesday, December 11, 2013 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair

Councilmember Merv Bennett

Councilmember Joel Miller

Town of Ramah

Mayor Keith McCafferty

El Paso County

Commissioner Dennis Hisey

Commissioner Peggy Littleton

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Trustee Tyler Stevens

MEMBERS ABSENT

El Paso County

Commissioner Amy Lathen, Vice Chair

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m. She began by reviewing select items on the agenda until the El Paso County Commissioners arrived at the meeting from a special County event.

2. Approval of the Agenda

Town of Ramah Director McCafferty made a motion, seconded by City of Manitou Springs Director Snyder, to approve the agenda with the following revision: relocate Item 10B, City of Colorado Springs Memorandum of Understanding for Fleet Maintenance Services, to Item 8B. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

There were none.

4. Approval of the Minutes from the November 13, 2013, Regular Meeting

Town of Green Mountain Falls Director Stevens made a motion, seconded by Town of Ramah Director McCafferty, to approve the minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

A. Monthly Report

Mr. Brian Risley, 2nd Vice Chair of the PPRTA CAC, presented highlights from the Committee's December meeting. City of Manitou Springs Director Snyder made a motion, seconded by City of Colorado Springs Director Bennett, to accept the report as presented.

B. PPRTA Website Upgrade Consultant

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, and Mr. Brian Risley, 2nd Vice Chair of the CAC, presented the Committee's recommendation to select a consultant to be used for upgrades to the PPRTA website. The recommended consultant was the most cost effective and comprehensive and the new platform would be more user-friendly for PPACG staff going forward.

City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the recommended consultant, Blue Sky Designs, for the website upgrades. The motion carried unanimously.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6.5 million in October sales and use tax receipts, which was \$452,709 or 7.4% above the monthly budget. Year-to-date actual figures compared to budget were almost \$3 million above the 2013 budget and 5% above the same period in 2012.

8. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Multiple Vendors, Capital and Maintenance (City/PPRTA Annual Contracts): See attached schedule for vendor names and contract limits.

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to approve contract #1. The motion carried unanimously.

- 2) CMS, Capital (Roadway Safety & Traffic Ops): \$497,536.60

(This contract did not have a recommendation by the PPRTA CAC because the contract amount and vendor name were not available at the CAC's December meeting.)

After review, City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve contract #2. The motion to approve passed by a majority vote with City of Colorado Springs Director Miller opposing the motion.

7. FY 2014 PPRTA Budget Public Hearing and Approval of the Budget

(delayed for arrival of El Paso County Directors)

Chair Jan Martin opened the public hearing and called for public comment on the proposed PPRTA budget for 2014. There were no public comments. Director Martin closed the public hearing.

Ms. Majewski stated there were no changes to the budget from the way that it was presented in draft form the month prior.

City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the two resolutions to adopt the Budget and Appropriate funds for signature by the Chairperson, Vice-Chair person, and Board Secretary. The motion carried unanimously.

8. 2013 Capital, Maintenance, and Public Transportation Contracts (cont'd)

B. City of Colorado Springs

Ms. Bethany Burgess, City of Colorado Springs' Attorney's Office, presented the following two contracts for approval:

- 3) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00 (Parts/Labor not to exceed)
- 4) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00 (Fuel not to exceed)

Ms. Burgess explained the City's selection of the contractor SERCO to maintain the City's entire fleet of vehicles, including the vehicles owned by the City but purchased by the PPRTA for PPRTA-specific projects. In outsourcing the fleet maintenance, the City was requesting to invoice the PPRTA for parts/labor and fuel expenses for the City-maintained and operated vehicles used for PPRTA purposes.

Mr. Sonnenburg provided the history of the PPRTA's payment for maintenance and fuel for up to 26 vehicles purchased by the PPRTA but owned and operated by the City of Colorado Springs.

After a lengthy discussion, City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve contract #3 and contract #4.

The motion carried on a 7-1 vote with El Paso County Director Littleton opposing the motion.

The Board took a five-minute break at 2:44 pm.

9. Administrative Actions and Reports

A. Board Appointments and Administrative Actions for 2014

Mr. Rick Sonnenburg reviewed guidelines for Board member reappointments for 2014 and the process of nominating a Chair and Vice-Chair for 2014 (to be done at the January 2014 Board meeting).

Under this item, El Paso County Director Littleton made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the reappointment/appointment of the following Citizens-at-Large to the PPRTA CAC: Mr. Jim Godfrey, Mr. Don Feigel, Ms. Ann DeVere, Dr. Jim Null, and Ms. Kit Roupe. The motion carried unanimously.

B. Ratify Member Governments' Appointments of CAC Members

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to ratify the following member government PPRTA CAC appointments: Mr. Richard (Reb) Williams, Mr. Dennis Carpenter, Mr. Rob McArthur, and Mr. Jim Egbert. The motion carried unanimously.

C. Request from PPRTA Attorney to Extend Legal Services Contract for 2014

City of Colorado Springs Director Bennett made a motion, seconded by El Paso County Director Littleton, to approve a one-year extension to the legal services contract with the Icenogle Seaver Pogue law firm for calendar 2014. The motion carried unanimously.

10. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Richard Marcus, Transit Planning Supervisor, Mountain Metro Transit, presented the monthly report and reviewed ridership statistics and discussed the regional commuter bus system proposed by CDOT.

C. Quarterly Reports from Member Governments

This was an information item.

D. El Paso County Change Order and Property Acquisition Report

This was an information item.

11. PPRTA Member Announcements

There were none.

12. Adjournment

City of Colorado Springs Director Martin adjourned the public meeting at 3:31 p.m.

2014 PPRTA Contract Renewals

CONTRACT NUMBER	VENDOR	DESCRIPTION	INITIAL BUDGET AMOUNT	EXPIRATION DATE	2014 NTE Amount
A005997	KOSCOVE METAL	RECYCLED MATERIAL	n/a	12/31/2014	n/a
T006146	FHU	Las Vegas RR Crossing	\$100,000.00	12/31/2014	TIME EXTENSION
R006583	ENNIS PAINT, INC.	Traffic Paint (Roadway Paint)	\$513,700.00	12/31/2014	\$ 120,000.00
R006584	ENNIS PAINT, INC.	Thermoplastic Markings Materials (Powder Thermo)	\$60,000.00	12/31/2014	\$ 88,000.00
R006645	TRAFFIC SIGNAL CONTROLS	Traffic Signal Equipment	\$250,000.00	12/31/2014	\$ 250,000.00
R006662	J & A TRAFFIC PRODUCTS	Traffic Sign Posts	\$102,000.00	12/31/2014	\$ 102,000.00
T006698	A HIGHER POWER	Traffic Signal Foundations and Underground	\$600,000.00	12/31/2014	\$ 500,000.00
R006664	US STANDARD SIGN	Aluminum Sign Blanks	\$203,968.30	12/31/2014	\$ 200,000.00
T005987	ADARAND	Furnish and Install Guardrail	\$200,000.00	12/31/2014	\$ 200,000.00
T006347	AM SIGNAL	Pedestrian Pole/Bases, Anchor Bolts & Steel Foundation	\$28,712.00	12/31/2014	\$ 40,000.00
T006348	WESCO	Traffic Signal Equip (Ped. Poles/Bases & Steel Foundations)	\$14,937.50	12/31/2014	\$ 15,530.00
T006563	KOLBE STRIPING	Long Life Pavement Markings	\$288,000.00	12/31/2014	\$ 294,000.00
T006586	ROADSAFE	Long Life Pavement Markings	\$100,000.00	12/31/2014	\$ 200,000.00
T006764	FLINT TRADING	Durable Pavement Marking Materials	\$200,000.00	12/31/2014	\$ 130,000.00
T006765	WESCO	Traffic Signal Bull Boxes	\$24,500.00	12/31/2014	\$ 30,000.00
T006890	A HIGHER POWER	Signal Rebuilds/intersection improvements	\$939,440.00	12/31/2014	\$ 850,000.00
T006769	ENNIS PAINT, INC.	High Performance Modified Urethane	\$83,325.00	12/31/2014	\$ 50,000.00
T006947	POTTERS INDUSTRIES, LLC	Traffic Glass Beads	\$107,800.00	12/31/2014	\$ 50,000.00
T006965	AM SIGNAL	Traffic Signal Equipment (pushbutton and composite video cable)	\$58,200.00	12/31/2014	\$ 45,000.00
T006966	TRAFFIC PARTS	Traffic Signal Equip (side pole mount, fittings, tether, strand vise, ground rods)	\$12,235.00	12/31/2014	\$ 12,235.00
T006967	GENERAL TRAFFIC	Traffic Signal Equipment	\$24,900.00	12/31/2014	\$ 24,900.00
T007124	3M	Reflective Sheeting and Associated Products	\$166,000.00	12/31/2014	\$ 166,000.00

