



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, November 13, 2013 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair
 Councilmember Merv Bennett
 Councilmember Joel Miller

El Paso County

Commissioner Amy Lathen, Vice Chair
 Commissioner Dennis Hisey

Town of Ramah

Mayor Keith McCafferty

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Trustee Tyler Stevens

MEMBERS ABSENT

El Paso County

Commissioner Peggy Littleton

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
 Mr. Rick Sonnenburg, Program/Contracts Manager
 Ms. Beverly Majewski, Financial Manager
 Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Hisey, to approve the agenda with no revisions. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

There were none.

4. Approval of the Minutes from the October 9, 2013, Regular Meeting

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Colorado Springs Director Bennett, to approve the minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the committee's November 6 meeting. *City of Manitou Springs Director Snyder arrived at the meeting at 1:36 p.m.*

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Hisey to accept the report. The motion carried unanimously.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6.8 million in September sales and use tax receipts, which was \$383,000 or 6% above the monthly budget. Year-to-date actual figures compared to budget were \$2.5 million above the 2013 budget and 4.7% above the same period in 2012.

7. FY 2014 PPRTA Draft Budget Workshop

A. Overview/Administration

As a discussion item, Ms. Majewski explained the annual budget approval process for the PPRTA and presented a brief overview of the draft FY 2014 Budget.

B. Town of Ramah

Town of Ramah Mayor Keith McCafferty presented the Town's proposed 2014 PPRTA Budget.

C. Town of Green Mountain Falls

Town of Green Mountain Falls Trustee Tyler Stevens presented the Town's proposed 2014 PPRTA Budget.

D. City of Manitou Springs

City of Manitou Springs Mayor Marc Snyder presented the City's proposed 2014 PPRTA Budget.

E. El Paso County

Mr. Andre Brackin, County Engineer, presented the County's proposed 2014 PPRTA Budget.

F. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, presented the City's proposed 2014 PPRTA Capital/Maintenance Budget and Mr. Craig Blewitt, Director - Transit Services Division, presented the City's proposed 2014 PPRTA Transit budget.

G. Public Comment

There were no public comments.

The proposed budgets presented will be used during the December 11, 2013 public hearing.

8. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following eight contracts:

- 1) Core Engineering Group, Capital (Vincent Drive Bridge): \$11,812.50
- 2) Schanel Construction, Inc./TLM Constructors, Maintenance (Bridge Repair and Maintenance): \$600,000.00 Not to Exceed / \$400,000.00 Not to Exceed
- 3) NV5, Capital and Maintenance (PPRTA Capital Project Management and Construction Inspection Services): \$1,684,688.00
- 4) Vermeer Colorado, Maintenance (Citywide Safety and Traffic Ops): \$46,950.00

- 5) Kumar & Associates, Capital (Fillmore Corridor – I-25 to Centennial): \$11,132.50/PPRTA Portion \$9,590.00
- 6) LSV, Inc. and CP&Y (City/PPRTA Annual Contract): Task Orders Not to Exceed \$100,000.00 Each
- 7) Blue Ridge Construction, Capital (On-Street Bikeway Improvements): \$99,999.84
- 8) URS Corporation, Capital (Fillmore Corridor – I-25 to Centennial): \$4,999.00

City of Colorado Springs Director Bennett made a motion, seconded by Town of Ramah Director McCafferty, to approve the eight contracts. The motion carried unanimously.

9. Administrative Actions and Reports

A. Board Appointments and Administrative Actions for 2014

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, discussed guidelines for Board membership, selection of officers, and Citizen Advisory Committee membership.

10. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Richard Marcus, Transit Planning Supervisor, presented the monthly report and reviewed ridership statistics along with information on a proposed inter-regional bus service operated by the Colorado Department of Transportation.

B. City of Colorado Springs Safe Routes to School Grant Match Request

Mr. Mike Chaves, City Engineering Staff, reviewed with the Board a request to use \$61,250.00 of PPRTA funds as local overmatch for a Safe Routes to School Van Buren Grant Project.

Town of Ramah Director McCafferty made a motion, seconded by City of Manitou Springs Director Snyder, to approve the request. The motion carried unanimously.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

D. El Paso County Change Order and Property Acquisition Report

This was an information item.

11. PPRTA Member Announcements

There were none.

12. Adjournment

City of Colorado Springs Director Martin adjourned the public meeting at 3:17 p.m.