



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, October 9, 2013 – 3:00 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair
 Councilmember Merv Bennett
 Councilmember Joel Miller

El Paso County

Commissioner Peggy Littleton

City of Manitou Springs

Councilmember Coreen Toll

MEMBERS ABSENT

Town of Green Mountain Falls

Trustee Tyler Stevens

Town of Ramah

Mayor Keith McCafferty

El Paso County

Commissioner Amy Lathen, Vice-Chair
 Commissioner Dennis Hisey

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
 Mr. Rick Sonnenburg, Program/Contracts Manager
 Ms. Beverly Majewski, Financial Manager
 Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin stated that a quorum of the Board was not present. She called the meeting to order at 3:10 p.m. and began to review information items on the agenda.

3. Public Comment Period for Items not on the Agenda

There were none.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee's October meeting. *El Paso County Director Littleton arrived at the meeting and a quorum was established.*

2. Approval of the Agenda

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Director Bennett, to approve the agenda as presented. The motion carried unanimously.

4. Approval of the Minutes from the September 11, 2013, Regular Meeting

City of Colorado Springs Director Bennett made a motion, seconded by El Paso County Director Littleton, to approve the minutes as presented. The motion carried unanimously.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6.8 million in August sales and use tax receipts, which was \$208,000 or 3% above the monthly budget. Year-to-date actual figures compared to budget were \$2.1 million above the 2013 budget and 4.5% above the same period in 2012.

B. FY 2014 Budget: Receive Draft Budget and Set Public Hearing Date

Ms. Majewski presented a draft FY 2014 Budget for the Board's review and requested that the Board set the public hearing date for the Budget on December 11, 2013, at 1:30 p.m.

City of Colorado Springs Director Miller made a motion, seconded by El Paso County Director Littleton, to officially receive the FY 2014 Budget and approve a motion to set the Budget Public Hearing for the regular Board meeting on December 11, 2013, at 1:30 p.m. The motion carried unanimously.

7. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Ms. Kathleen Krager, City Transportation Manager, requested approval of the following contract:

1) Colorado Springs Utilities, Maintenance (Incident Management & Signal Upgrades): \$352,658.00

Mr. Don Feigel, CAC Citizen-at-Large, commented that he did not agree with PPRTA funds being used as insurance funds for copper wire replacement due to theft.

City of Colorado Springs Director Bennett verified that the budget item was included in the City's planned budget for PPRTA funds for 2013.

There were questions on whether the signal upgrades were a separate line item in the budget; if the City had tried to make a claim for the copper wire theft through their self-insurance; and what upgrades were being made to prevent copper wire theft in the future.

Mr. Mike Chavez, City Engineering, presented the following contract for approval by the Board:

2) Even Pressier, Capital (Pikes Peak Greenway Improvements): \$305,182.15

City of Colorado Springs Director Bennett made a motion, seconded by El Paso County Director Littleton, to approve the two contracts. The motion carried unanimously.

B. El Paso County

Ms. Jennifer Irvine, County Engineering Services Manager, requested approval of the following two contracts:

1) Baptist Road – West, Capital (Felsburg, Holt & Ullevig – FHU): \$525,748.46

2) Transportation Resource Services, Inc., Capital (Stapleton Road – East): \$112,339.00

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Director Bennett, to approve the two contracts. The motion carried unanimously.

C. City of Manitou Springs

Mr. Bruno Pothier, Public Works Director, requested approval of the following contract:

- 1) Schmidt Construction Company, Maintenance (Various City Streets and Intersections – Mill and 2” Overlay): \$228,680.00

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Toll, to approve the contract. The motion carried unanimously.

8. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, City of Colorado Springs, Transit Services Division Director, presented the monthly report, including information on local route and ADA ridership and the conclusion of the summer Manitou shuttle service.

City of Colorado Springs Director Martin inquired about van pool ridership statistics after the cessation of the FREX service. Mr. Blewitt discussed the ridership drop off and said that the City was working to contact 120 people that were on a waiting list for the service.

Mr. Blewitt announced the addition of a new staff member, Mr. Richard Marcus, as the City’s Transit Planning Supervisor.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

9. Administrative Actions and Reports

A. Appointment/Reappointment Process for Citizen Advisory Committee Members

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reviewed with Board members the guidelines for renewal of CAC members’ terms each calendar year.

There was a consensus to move forward with filling the two citizen-at-large alternate vacancies on the Citizen Advisory Committee. City of Colorado Springs Directors Bennett and Miller recommended moving forward with the applications that they had on file.

B. Staff Field Review Report

This was an information item.

10. PPRTA Member Announcements

There were none.

12. Adjournment

City of Colorado Springs Director Martin adjourned the public meeting at 4:10 p.m.