



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, July 10, 2013 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair

Councilmember Merv Bennett

Councilmember Joel Miller

El Paso County

Commissioner Amy Lathen, Vice-Chair

Commissioner Dennis Hisey

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Keith McCafferty

MEMBERS ABSENT

Town of Green Mountain Falls

Trustee Tyler Stevens

El Paso County

Commissioner Peggy Littleton

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Hisey made a motion, seconded by El Paso County Director Lathen, to approve the agenda as presented. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

Mr. Danny Mientka, The Equity Group, encouraged the Board to cooperate with El Paso County and the City of Colorado Springs to complete the section of Marksheffel Road that spans from Dublin south to North

Carefree, a corridor of great importance to both Schriever and Peterson Air Force bases. He cited safety and economic development as concerns.

Ms. Jennifer Irvine, County Engineering Staff, and Ms. Kathleen Krager, Traffic Engineer, City of Colorado Springs, discussed the project's priority within their governments' transportation improvement plans along with potential funding sources for the project. City of Colorado Springs Director Martin requested El Paso County return with a report on plans for the improvement project.

The City plans to signalize the intersection of Marksheffel and Dublin in the fall of 2013. The signal will be placed so that Marksheffel can be widened to the south. In addition, a two lane pioneer road section for Dublin would be open in two weeks between Marksheffel Road and Peterson Road.

El Paso County Director Lathen requested an expedited update from the County and City on this project.

4. Approval of the Minutes from the May 8, 2013, and June 12, 2013, Regular Meetings

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to approve the two sets of minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Don Feigel, First Vice Chair of the PPRTA CAC, presented highlights from the committee's July 3 meeting.

City of Manitou Springs Director Snyder moved to accept the committee report. El Paso County Director Lathen seconded the motion. The motion carried unanimously.

6. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,584,846 in May sales and use tax receipts, which was \$659,962 or 11% above the monthly budget. Year-to-date actual figures compared to budget were \$3,084,567 above the 2013 budget and 5.49% above the same period in 2012.

7. Draft Amendment to the FY 2013 Budget: Presentation, Public Hearing, and Approval of Amended Budget

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, provided an overview of the amended budget along with a resolution to adopt the budget and to appropriate the funds. Amendments to the budget included carryover in additional revenue from 2012, interest earnings, administrative expense savings, transit fare and advertising revenue. Allocation of the additional revenues was briefly reviewed.

Member government staff provided information on their intended use of the additional funds. There were no questions.

City of Colorado Springs Director Martin officially opened the public hearing. There were no public comments. The hearing was officially closed.

Town of Ramah Director McCafferty made a motion, seconded by City of Colorado Springs Director Snyder to approve the resolution amending the FY 2013 budget, as presented. The motion carried unanimously.

El Paso County Director Lathen made a motion, seconded by Town of Ramah Director McCafferty, to approve the resolution appropriating the funds. The motion carried unanimously.

8. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following five contracts:

- 1) Wilson & Co., Capital (Austin Bluffs Bridge Widening): \$442,010.00
- 2) Mountain View Electric, Capital (Roadway Safety and Traffic Operations): \$308,702.00
- 3) Colorado Department of Transportation, Capital (Powers Boulevard ROW Protection): \$229,098.16

- 4) Core Engineering Group, Capital (Vincent Bridge and Vincent Extension: \$26,398.50
- 5) 3M, Maintenance (Citywide Safety and Traffic Operations): \$166,000.00 (Not to Exceed)

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to approve the five contracts. The motion carried unanimously.

Mr. Chaves offered a brief description of how the City's RFP for fleet services would affect the Pikes Peak RTA.

B. El Paso County

Ms. Jennifer Irvine, City Engineering Staff, requested approval of the following two contracts:

- 1) Schmidt Construction, Maintenance (2013 Aggregate Maintenance Materials: Chip Seal Program): \$259,417.00
- 2) Kalco Express, Inc. & Groendyke Transport, Inc. (Transporting Liquid Asphalt): \$60,000.00

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the contracts. The motion carried unanimously.

9. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, City of Colorado Springs, Transit Services Division Director, presented the monthly update, including statistics on local routes, changes in routes/services and a brief update on the City's specialized transportation proposed funding allocation process. City of Colorado Springs Director Martin named herself as PPRTA Board representative to the City of Colorado Springs selection committee for specialized transportation services.

10. Administrative Actions and Reports

A. FY 2012 Audit

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, said that Mr. Kyle Logan, Logan and Associates, presented the Authority's Fiscal year 2012 Audit results at the June 12th Board meeting. Mr. Logan included in the audit opinion that "the financial statements presented fairly, in all material respects the respective financial position of the governmental activities and the major fund of the Pikes Peak Rural Transportation Authority as of December 31, 2012." The Authority received a clean opinion and there were no management representation comments for changes in internal controls at the Authority.

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to accept the results of the FY 2012 audit. The motion carried unanimously.

B. Ratify Appointment of CAC Member by City of Manitou Springs

El Paso County Director Lathen made a motion, seconded by Town of Ramah Director McCafferty, to ratify the appointment of Mr. Ray Ferguson to represent the City of Manitou Springs on the Citizen Advisory Committee. The motion carried unanimously.

C. Staff Field Review Report

This was an information item.

11. PPRTA Member Announcements

There were none.

12. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 2:35 p.m.