



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, May 8, 2013 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair

Councilmember Merv Bennett

Councilmember Joel Miller

El Paso County

Commissioner Amy Lathen, Vice-Chair

Commissioner Dennis Hisey

Commissioner Peggy Littleton

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Trustee Tyler Stevens

Town of Ramah

Mayor Keith McCafferty

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Board Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

There was a motion by El Paso County Director Littleton, seconded by Town of Green Mountain Falls Director Stevens, to approve the agenda with one revision: move Item 8C up before Item 7A. The motion passed unanimously.

3. Public Comment Period for Items not on the Agenda

There were none.

4. Approval of the Minutes from the April 10, 2013, Regular Meeting

El Paso County Director Hisey made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the minutes as presented. The motion passed unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee's May 1 meeting.

6. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,196,256 in March sales and use tax receipts, which was \$1,055,627 or 20% above the monthly budget. Year-to-date actual figures compared to budget were \$2,100,383 above the 2013 budget and 7.74% above the same period in 2012.

The Board gave Ms. Majewski direction for a budget amendment in the amount of \$4 million to be presented at the June Board meeting.

8C. City of Colorado Springs Request for Capital Projects Line Item Transfer

Mr. Mike Chaves, City Engineering staff, presented a request for a funds transfer of \$1,000,000 from the Proby Parkway, Phase 2 Project (PPRTA Project No. 5) to the Austin Bluffs Corridor – Nevada to Academy Project. The City was in the final stages of the Proby Parkway, Phase 2 project and there was a budget surplus on the project. Evaluation of the overall budget for the Austin Bluffs Corridor project indicated that the project needed additional funds to cover potential changes to the project's construction.

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve the line item transfer request. The motion passed unanimously.

7. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following three contracts:

- 1) Foothills Paving & Maintenance, Inc., Maintenance (Roadway Maintenance Program): \$711,620.70
- 2) A-One Chip Seal Co., Maintenance (Roadway Maintenance Program): \$223,119.36 (Not to exceed)
- 3) Lawrence Construction, Capital (Austin Bluffs Corridor): \$22,360,331.09

City of Colorado Springs Director Bennett made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the three contracts. The motion passed unanimously.

B. El Paso County

Mr. André Brackin, County Engineer, requested approval of the following contract:

- 1) Mission Geographic, LLC, Maintenance (Pavement Management Data Collection): \$82,810.00

El Paso County Director Littleton made a motion, seconded by El Paso County Director Hisey, to approve the contract. The motion passed unanimously.

8. Administrative Actions and Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, City of Colorado Springs, Transit Services Division Director, presented the monthly update, including statistics on local routes, ADA and Vanpool services, and key projects along with spring service changes and the start of a shuttle service in Manitou Springs.

Mr. Blewitt gave a presentation on MMT's mid-year budget review for 2013 as well as an update on the City's specialized transportation proposed funding allocation process.

El Paso County Director Lathen questioned why the specialized transportation process would not be opened up to private businesses. Mr. Blewitt spoke to the value of the not-for-profit agencies to the community and discussed whether including for-profit agencies in the process would put the not-for-profit agencies at risk. The process will be taken step-by-step to determine what efficiencies can be achieved and then a reassessment will take place.

Mr. Don Feigel, Fountain Valley Senior Services, commented on concerns on the part of the not-for-profit organizations that have been providing service for decades. He expressed their desire to have some time to learn how to compete for fares with larger for-profit businesses.

Mr. Guy Dutra-Silveira, Area Agency on Aging Director, discussed a potential issue with the City's provider eligibility that may lead to a disconnect between riders and providers in terms of regulations. The Transit Division will follow-up on the matter.

Ms. Pat Ellis, Silver Key Senior Services, discussed the conflict between the Older Americans Act regulations and the City of Colorado Springs. Her organization and their clients would be hurt by losing funds provided by the City of Colorado Springs and the PPRTA as 50% of their clients fall below the poverty level. She also spoke about the specialized services that her organization provides to seniors, including background checks and door through door transportation.

The Board took a five-minute break at 3:04 p.m.

B. City of Colorado Springs Match for Advanced Detection Grant

Ms. Kathleen Krager, City of Colorado Springs Transportation Manager, presented the City's request for the PPRTA to commit to \$474,214 in local matching funds towards a \$4,864,664 CMAQ grant for the Advanced Signal Detection Program within the City. The City of Colorado Springs committed to providing an additional \$537,030 match to fund a total project cost of \$5,875,908. The City applied for and had received a Federal grant to upgrade this system on six major corridors – 224 intersections.

The project scope included purchase of ADT hardware, consulting services to provide detailed before/after studies, development of coupling software to allow the detection information to be shared with the entire signal system, and installation of the hardware.

El Paso County Director Littleton made a motion, seconded by El Paso County Director Hisey, to approve the request. The motion carried unanimously.

D. City of Colorado Springs Request for Revision to Board Policy #12

Mr. Mike Chavez, City Engineering Staff, requested the Board approve adding the Austin Bluffs corridor project to PPRTA Policy #12 as follows:

“For City of Colorado Springs contract #T007058 with Lawrence Construction Company for the construction of Austin Bluffs Corridor, the change order limit, which does not need Pikes Peak RTA Board approval, is raised to \$100,000 on an individual change order basis, with a 5% aggregate basis on the contract. The current aggregate basis is \$100,000. This constitutes a waiver to the Comprehensive IGA between the Pikes Peak RTA and the City of Colorado Springs.”

Mr. Chavez also requested the sentence “The current aggregate basis is \$100,000” be struck from the requested language in paragraph #3 on the front page of the memo.

El Paso County Director Hisey made a motion, seconded by City of Colorado Springs Director Bennett, to approve the request. The motion carried unanimously.

E. El Paso County Request for PPRTA Support for Access to Federal Lands Grant Program

Mr. André Brackin, County Engineer, requested a letter of support for the County's application to the Access to Federal Lands Grant Program for the South Academy project on the PPRTA Capital extension list. If the

County receives the grant, it will free up funds for other PPRTA projects and allow for accelerated improvements - congestion relief and a bridge repair on the project that the County is particularly concerned about.

The Board requested that Mr. Rob MacDonald, PPRTA Secretary, prepare a letter of support for the County's application for the grant.

F. CDOT RAMP Program Project Pre-Application Resolution of Support

Mr. Craig Casper, PPACG Regional Transportation Director, presented the six projects that were submitted to CDOT for RAMP funding for the Pikes Peak region. 247 projects were submitted statewide, including 37 devolution projects. Last month, the Board gave tentative approval for prioritizing financial support moving into the future.

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve a resolution expressing financial support for PPACG's project list of pre-applications for the CDOT RAMP projects submitted for the Pikes Peak region. The motion carried unanimously.

G. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

H. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

9. Administrative Actions and Reports

A. Draft 2013 Annual Report to the Citizens

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented the draft report and reviewed the comments provided by the Citizen Advisory Committee.

City of Colorado Springs Director Martin made a recommendation to use the new City of Colorado Springs PPRTA Board members' names on the Annual Report. City of Manitou Springs Director Snyder requested that Mr. Ray Ferguson be shown as the City of Manitou Springs' Citizen Advisory Committee representative.

Mr. Sonnenburg noted other recommended revisions from the Board members. El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the Annual Report with the recommended revisions. The motion passed unanimously.

10. PPRTA Member Announcements

There were none.

11. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 3:40 p.m.