



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

PPRTA Board Meeting Minutes

Wednesday, February 13, 2013 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair
Councilmember Angela Dougan
Councilmember Val Snider

El Paso County

Commissioner Amy Lathen, Vice Chair
Commissioner Dennis Hisey
Commissioner Peggy Littleton

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Trustee Tyler Stevens

Town of Ramah

Mayor Pro Tem Keith McCafferty

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

There was a motion by El Paso County Director Lathen, seconded by City of Manitou Springs Director Snyder, to approve the agenda with the revision of Item 5 from an "Approval" to an "Acceptance" item. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

There were none.

4. Approval of the Minutes from the January 9, 2013, Regular Meeting and January 23, 2013, Special Meeting

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve both sets of minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee (CAC) Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the Committee's February meeting.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,139,950 in December sales and use tax receipts, which was \$409,252 or 6.1% above the monthly budget. Year-to-date actual figures compared to budget were \$4,955,973 above the 2012 budget and 8.59% above the same period in 2011.

In May 2013, PPRTA staff will bring forward an amendment to the 2013 budget including revenue and expenditure carryover from 2012 divided by capital (55%), maintenance (35%), and transit (10%). The member governments will then request Board approval of their allocations for the carryover funds.

Ms. Majewski distributed a summary of PPRTA revenue from 2005 through 2012.

7. 2013 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contract:

1) Matrix Design Group, Capital (Austin Bluffs Corridor): \$35,130

Mr. Chavez provided an update on the repayment of funds that the City borrowed from reserves in 2009. The City plans to repay the funds in June 2013 as PPRTA staff estimates that the City will have over \$1 million in carryover funding from 2012.

In January, the City's Milton Proby project won an APWA project of the year award under the engineering and construction management category. Also, a detention basin built in the Mountain Shadows area won an award in the drainage and flood control category and the Signs for Life solar-powered mobile bus that provides safety education also won an award in the public relations category.

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the contract. The motion carried unanimously.

B. City of Colorado Springs Capital Project Line Item Transfer

Mr. Mike Chavez, City Engineering Staff, requested a funds transfer of \$200,000 from the Proby Parkway, Phase 2 Project (PPRTA Project No. 5). The request was to transfer the amount to the Fillmore Street Corridor Project (PPRTA Project No. 21).

El Paso County Director Hisey moved approval of the item. Town of Ramah Director McCafferty seconded the motion. The motion carried unanimously.

C. El Paso County Capital Project Line Item Transfer

Mr. André Brackin, County Engineer, requested a line item transfer of \$3.5 million for 2013 from the Marksheffel Road – South Project (Mesa Ridge to SH 94) to the Hodgen Road Project – (Roller coaster to Eastonville – Phase 2). There were questions on corridor right-of-way preservation.

El Paso County Director Littleton made a motion, seconded by El Paso County Director Hisey, to approve the line item transfer request. The motion carried unanimously.

D. El Paso County

Mr. André Brackin, County Engineer, requested approval for the following two contracts:

- 1) R.E. Monks Construction Company, Capital (Hodgen Road – Phase 2): \$4,905,895.90
- 2) Wilson & Company, Inc., Engineers & Architects, Capital (Hodgen Road – Phase 2): \$543,589.89

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Lathen, to approve the two contracts. The motion carried unanimously.

8. Administrative Actions and Reports**A. Board Policy Regarding CAC At-Large Appointments**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board review draft language for Board Policy #23 regarding the establishment of a Board Committee for the review of At Large applications for vacancies on the CAC.

After discussion, Town of Green Mountain Falls Director Stevens moved to approve the following language for Board Policy #23:

“The Pikes Peak RTA Board hereby establishes a standing Board committee – comprised of at least the Board Chair, Board Vice-Chair, and CAC Chair (or CAC Chair designee) – to review all applications for CAC At Large (Regular) and At Large Alternate openings, whether it is for a new appointment or a reappointment to develop a recommendation to the Board. The entire Board will be notified of the meeting and it will be posted as a special meeting (see attached February 13, 2013 minutes).”

The motion carried on a 6-3 vote with City of Manitou Springs Director Snyder, City of Colorado Springs Director Dougan, and El Paso County Director Littleton opposing the motion.

B. CAC At-Large Appointments

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented two CAC At Large applications (Mr. Jim Godfrey and Mr. Ray Ferguson) reviewed by a Board Committee of the Board Chair, Board Vice-Chair, and the CAC Chair. Both vacancies are positions that will be completing other terms and will expire on December 31, 2013.

Town of Ramah Director McCafferty moved to approve the appointment of Mr. Jim Godfrey (Regular At Large) and Mr. Ray Ferguson (Alternate At Large) to the Citizen Advisory Committee. El Paso County Director Hisey seconded the motion. The motion carried unanimously.

C. Staff Field Review Report

This was an information item.

9. Other Reports**A. Maintenance of Effort Presentations**

City of Manitou Springs Director Snyder moved to approve the Maintenance of Effort presentations for the City of Manitou Springs, the Town of Green Mountain Falls, the Town of Ramah and the “Maintenance portion” for the City of Colorado Springs. Town of Ramah Director McCafferty seconded the motion. The motion carried unanimously.

El Paso County Director Hisey made a motion to state that the Transit section of the City of Colorado Springs’ 2013 budget did not meet its maintenance of effort goal. Town of Green Mountain Falls Director Stevens seconded the motion. The motion carried on a 9-1 vote, with City of Colorado Springs Director Dougan opposing the motion.

Ms. Nicola Sapp, El Paso County Budget Officer, reviewed with the Board of Directors the County’s budget spreadsheet, explaining the accounting move of Support Services expenditures as indirect support to the road and bridge department. Effectively, this line item was being accounted for differently than in 2004 due to the

County eliminating transfers between funds in 2008. Ms. Sapp reconciled the County's expenditures in 2004 with the County's planned budget expenditures for 2013.

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Hisey, to approve the maintenance of effort presentation for the County. The motion carried unanimously.

B. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Division Manager, City of Colorado Springs, presented the monthly report, including information on local fixed-route bus ridership, ADA mobility service, vanpool statistics, and spring service changes.

Discussion took place on the development of the City's RFP process for specialized transportation services. City of Colorado Springs Director Martin requested that the City bring the RFP process back to the PPRTA Board for input before implementation. El Paso County Director Littleton recommended allowing for-profit agencies to participate in the process and City of Manitou Springs Director Snyder suggested appointing a PPRTA Board member to the evaluation committee.

The City plans to consider allocation for approximately \$500,000 in PPRTA carryover transit funding in the May or June timeframe. With regard to anticipating more flexibility for the use of federal funding for transit operations, the City will continue to monitor federal rules and be conscious to be a good steward of the tax payers' capital assets.

Mr. Rob MacDonald discussed a bill working its way through the state legislature that would allow the Highway Users Tax Fund (HUTF) to be eligible for transit operations/capital spending.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

D. El Paso County Change Order and Property Acquisition Report

This was an information item.

10. PPRTA Member Announcements

City of Colorado Springs Director Martin commented on her conversation with Ms. Laura Neumann, City of Colorado Springs Chief of Staff, regarding the PPRTA's governance through the IGA. Ms. Neumann was to report back to Mayor Bach regarding the current governance structure and the issue of the Mayor's involvement in the PPRTA may become a Board agenda item in the future.

Board members requested that copies of the applicable governance portions of the IGA be included with the agenda item along with PPRTA law. A copy of the documents would also be delivered to the Mayor's office.

11. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 3:13 p.m.



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PPRTA Board of Directors – Citizen Advisory Committee

Special Joint Meeting Minutes

Wednesday, February 13, 2013 – 3:00 p.m.

Pikes Peak Area Council of Governments Main Conference Room

PPRTA MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair

Councilmember Angela Dougan

Councilmember Val Snider

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Amy Lathen, Vice Chair

Commissioner Dennis Hisey

Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

CITIZEN ADVISORY COMMITTEE MEMBERS PRESENT

Citizen-at-Large Alternates

Mr. Brian Risley

Colorado Springs CTAB

Mr. Jim Egbert

Mr. Ray Krueger

Mr. Rick Hoover

City of Manitou Springs

Ms. Amy Filipiak

Town of Ramah

Ms. Cindy Tompkins

Citizens-at-Large

Mr. Tom Harold, Chair

Mr. Tom Rogers, 1st Vice Chair

Mr. Don Feigel, 2nd Vice Chair

Mr. David Chestnutt

Mr. Jim Godfrey

Town of Green Mountain Falls

Mr. Brian Wess

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum of PPRTA Board members and called the joint meeting to order at approximately 3:30 p.m. Introductions were made.

2. Approval of the Agenda

The agenda was approved.

3. Public Comment Period for Items not on the Agenda

There were none.

4. CAC Term Limits and Discussion

There was extensive discussion on the pros and cons of term limits for both CAC officers and CAC members from member governments. The Board referred these issues back to the CAC for formal recommendations in March.

5. PPRTA Member Announcements

There were none.

6. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at approximately 4:45 p.m.

CITIZEN ADVISORY COMMITTEE MEMBERS PRESENT

- City of Colorado Springs
Mr. Tom Martin, Chair
- City of Manitou Springs
Mr. Don Wright, 1st Vice Chair
- City of Monument
Mr. David Chestnut
- City of Pueblo
Mr. Jim Godsey
- Town of Green Mountain Falls
Mr. Brian Ross

- City of Colorado Springs
Mr. Brian Kistler
- City of Manitou Springs
Mr. Jim Egan
- City of Monument
Mr. Ray Kinser
- City of Pueblo
Mr. Kirk Hoover
- City of Manitou Springs
Mr. Amy Fink
- Town of Monument
Mr. Eddy Tompkins

PPRTA STAFF PRESENT

- Mr. Rob McDonald, Secretary
- Mr. Kirk Zonabend, Program/Contract Manager
- Mr. Gerry Mawski, Financial Manager
- Mr. Ed Feunigle, Legal Counsel

OTHERS PRESENT

Staff of Member Governments and Citizens