



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, November 14, 2012 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Vice Chair

Councilmember Val Snider

Councilmember Angela Dougan

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Amy Lathen

Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

MEMBERS ABSENT

El Paso County

Commissioner Dennis Hisey, Chair

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

City of Colorado Springs Director Martin requested Board members comment on the overwhelming support behind the renewal of the PPRTA Capital program. Mr. Dan Stuart, Chair of the Regional Business Alliance Coalition for the PPRTA Renewal, spoke about the activity of the Coalition, provided figures for the campaign

and applauded the member governments' staffs for working on the list and the Citizen Advisory Committee and the Board of Directors for their tremendous leadership.

2. Approval of the Agenda

City of Manitou Springs Director Snyder made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the agenda as presented. The motion passed unanimously.

3. Public Comment Period for Items not on the Agenda

Mr. Mike Chavez introduced Mr. Stewart King as the City of Colorado Springs' new Capital program manager.

4. Approval of the Minutes from the October 10, 2012, Regular Meeting

There was a motion by Town of Ramah Director McCafferty, seconded by Town of Green Mountain Falls Director Stevens, to approve the minutes as presented. The motion passed unanimously.

5. Citizen Advisory Committee (CAC) Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the committee's November meeting.

6. Financial Reports

Ms. Majewski, Pikes Peak RTA Financial Manager, stated the PPRTA received \$6,399,714 or 8% above the monthly budget. Year-to-date, the PPRTA received \$3,419,879 above the budget and 8.10% above the same period in 2011.

7. FY 2013 Budget Presentation

A. Overview/Administration

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, reviewed with the Board the estimated net revenue of \$73,061,294 for the FY 2013 Budget (\$70,000,000 in projected sales and use tax plus interest earnings, the cost of tax collections, and Transit bus fare and other revenue). Ms. Majewski also presented the administration budget for FY 2013 forecasted to be \$545,000 with an additional \$10,000 budgeted for public outreach activity as well as budget reserve levels and a predicted carryover of \$43,538,611 from 2012.

B. Town of Ramah

Town of Ramah Director McCafferty presented the following proposed draft budget for the Town of Ramah for FY 2013: \$5,074.00 (and an anticipated carryover of \$5,000.00) for road maintenance, updating street signs for all roads within the town, and road repairs to include crack sealing and pot hole fixes.

C. Town of Green Mountain Falls

Town of Green Mountain Falls Director Stevens presented a proposed draft maintenance budget for the Town for FY 2013 in the amount of \$26,399.00 to be allocated to road building chemicals/materials, road building fuel and equipment purchases/rental for road building.

D. City of Manitou Springs

Mr. Bruno Pothier presented the proposed budget for the City for FY 2013: \$235,914 for maintenance including \$30,000 in 2012 carryover for overlay and storm drainage programs and \$115,240 in capital carryover from 2012 allocated for the Manitou Avenue West Roundabout.

E. El Paso County

Ms. Jennifer Irvine, El Paso County Engineering staff, presented the proposed draft maintenance and capital budgets for the County for FY 2013. The proposed capital budget was projected to be \$15,089,162 to be allocated to the County Line Road and Marksheffel/Mesa Ridge projects. The proposed maintenance budget was projected to be \$6,826,873 to be allocated to concrete repairs to curb, gutter, and sidewalks for roads as well as customer service requests requiring concrete repair or maintenance, pavement maintenance, gravel road maintenance and rehabilitation, striping, shouldering, and patching along with other maintenance needs.

F. City of Colorado Springs

Mr. Mike Chavez, City Engineering Staff, presented the City's proposed draft capital and maintenance budgets for FY 2013. The proposed capital budget was projected to be \$23,004,388 to be allocated to four capital projects, congestion/incident management and signal improvements, roadway safety and traffic operations, and on-street bikeway improvements. The proposed maintenance budget was projected to be \$17,177,090 to be allocated to roadway maintenance, concrete maintenance, bridge repair and maintenance, incident management/signal upgrade, city-wide safety and traffic operations, and capital project maintenance. Mr. Chavez made a request to the Board to allow the City to use a portion of its maintenance funding to construct short sections of missing sidewalk.

Mr. Craig Blewitt, City of Colorado Springs, Mountain Metro Transit Director, presented the City of Colorado Springs' proposed draft Transit budget for FY 2013. The City's portion of the Transit budget was projected to be \$15,567,394 to include \$6,926,100 in tax revenue, \$3,141,294 in fare box and other revenue, and \$5,500,000 in carry forward from 2012.

G. Public Comment

City of Colorado Springs Director Martin requested comments from the public. There were none.

8. 2012 Capital, Maintenance, and Public Transportation Contracts

Mr. Mike Chavez, City Engineering Staff, requested approval for the following three contracts:

- 1) Structures, Inc., Maintenance (N. Nevada Ave. Bridge Rehabilitation): \$2,294,011.38 (\$1,713,843.38 PPRTA Portion)
- 2) FHU, Capital (Roadway Safety & Traffic Ops): \$284,019
- 3) A Higher Power Electric, Roadway Safety & Traffic Ops): \$939,444

City of Colorado Springs Director Snider made a motion, seconded by City of Manitou Springs Director Snyder, to approve the three contracts. The motion passed unanimously.

El Paso County Director Lathen departed the meeting at 2:55 P.M.

El Paso County

Ms. Jennifer Irvine, County Engineering Staff, requested a recommendation for the following contracts:

- 1) Felsburg Holt & Ullevig (FHU), Capital (Baptist Road – West): \$380,067.00
- 2) Stantec Consulting, Inc., Capital (County Line Road): \$120,540.00
- 3) HDR, Inc., Capital (Stapleton Road – East): \$44,977.49

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the three contracts. The motion passed unanimously.

9. Administrative Actions and Reports

A. Board Appointments and Administrative Actions

As an information item, Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reviewed the necessary steps for the Board of Directors and Citizen Advisory Committee members to be reappointed to serve on the Authority as well as the process for selection of Board officers for 2013.

City of Colorado Springs Director Martin stated for the record that the City reappointed Councilmembers Martin, Dougan, and Snider to the Board of the PPRTA for 2013, with Councilmembers Herpin and Hente as alternates.

City of Manitou Springs Director Snyder stated that he and Councilmember Coreen Toll will remain on the PPRTA Board for 2013.

City of Manitou Springs Director Snyder moved to reappoint Citizen Advisory Committee members David Chestnutt, Brian Risley, and Jay Lower to second terms. Town of Ramah Director McCafferty seconded the motion.

City of Colorado Springs Director Dougan objected to reappointing the three members without opening up the positions to other citizens who might be interested in serving on the committee.

The Board members discussed the process for reappointment of the citizens on the advisory committee and it was decided to place the policy for reappointment on a future meeting agenda for evaluation by the Board.

The motion passed unanimously.

The Board decided to advertise for the At-Large CAC vacancy created by the resignation of Ms. Beverly Johnson.

Regarding the certificate presented to Citizen Advisory Committee members at the completion of their service, it was suggested that the member be invited to the Board of Directors meeting for presentation of the certificate of appreciation. Also suggested was an annual joint Board of Directors / Citizen Advisory Committee meeting.

10. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Division Manager, City of Colorado Springs, presented the monthly report.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

C. El Paso County Change Order and Property Acquisition Report

This was an information item.

11. PPRTA Member Announcements

City of Colorado Springs Director Dougan requested information on the access road to the Veterans' Cemetery at Marksheffel Road. Ms. Jennifer Irvine, El Paso County, addressed the concern and said that the County staff will be coordinating regarding those concerns. She also requested information on funding estimates for the bridges on Powers / Old Ranch Road and Highway 83 / Walker Road.

12. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 3:53 p.m.