



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, October 10, 2012 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Vice Chair

Councilmember Val Snider

Councilmember Angela Dougan

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey, Chair

Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

MEMBERS ABSENT

El Paso County

Commissioner Amy Lathen

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, Legal Counsel

1. Call to Order/Establish a Quorum

El Paso County Director Hisey established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Director Martin, to approve the agenda as presented. The motion passed unanimously.

3. Public Comment Period for Items not on the Agenda

There were no comments from the public.

4. Resolution of Support for PPRTA Capital Renewal Ballot Issue 5A

The Board considered a resolution of support for the PPRTA Capital Renewal Ballot Issue 5A; the resolution was prepared at no cost to the Pikes Peak RTA.

City of Colorado Springs Director Martin made a motion, seconded by El Paso County Director Littleton, to approve the Resolution of Support for the ballot issue. The motion passed unanimously.

5. Approval of the Minutes from the September 12, 2012, Regular Meeting

There was a motion by El Paso County Director Littleton, seconded by City of Manitou Springs Director Snyder, to approve the minutes as presented. The motion passed unanimously.

6. Citizen Advisory Committee (CAC) Monthly Report

Mr. Tom Harold, Chair of the PPRTA CAC, presented highlights from the committee's October meeting.

7. Financial Reports

A. Monthly Financial Report

Ms. Majewski, Pikes Peak RTA Financial Manager, stated the PPRTA received \$6,599,693 or 8.6% above the monthly budget. Year-to-date, the PPRTA received \$2,906,284 above the budget and 7.83% above the same period in 2011.

B. FY 2013 Budget: Receive Draft Budget and Set Public Hearing Date

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, delivered the Draft Budget and requested the Board set a public hearing date for the FY 2013 Budget. A budget workshop will be held during the November Board of Directors meeting.

Town of Green Mountain Falls Director Stevens moved to approve December 12, 2012, as the FY 2013 PPRTA Budget Public Hearing date. City of Colorado Springs Director Martin seconded the motion. The motion passed unanimously.

8. 2012 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following three contracts:

- 1) JR Engineering, Capital (Garden of the Gods and Chestnut): \$87,655.00
- 2) Blue Ridge Construction, Capital (Fillmore Street Corridor Improvements): \$4,407,147.40
- 3) Environmental Abatement SW, Capital (Fillmore Street Corridor Improvements): \$3,386.00

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the three contracts. The motion passed unanimously.

B. City of Colorado Springs – Amendment to Board Policy #12 to Allow Larger Change Order Limits for Construction Contract for Fillmore Street Corridor Capital Project

Mr. Mike Chaves, City Engineering Staff, requested that the Fillmore Corridor Improvement project be added to PPRTA Policy #12 as follows:

“For the City of Colorado Springs contract #T006852 with Blue Ridge Construction for the construction of Fillmore Corridor Improvements project, the change order limit, which does not need Pikes Peak RTA Board approval, is raised to \$100,000 on an individual change order basis, with a 10% aggregate basis on the contract. This constitutes a waiver to the Comprehensive IGA between the Pikes Peak RTA and the City of Colorado Springs.”

The policy modification would provide timely change order approval to avoid contractor delays in completing work which can result in claims for time and money extension and efficient and effective use of project management and staff time, as well as minimizing disruption to the public in general with work suspended pending Board approval of all change orders.

City of Colorado Springs Director Dougan arrived at the meeting at 1:55 p.m.

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by City of Manitou Springs Director Snyder, to approve the request as presented. The motion passed unanimously.

C. El Paso County

Ms. Jennifer Irvine, County Engineering Staff, requested approval of the following contract:

- 1) Lorson Ranch Metropolitan District, Capital (Marksheffel Road South): \$976,000.00

El Paso County Director Littleton made a motion, seconded by Town of Ramah Director McCafferty, to approve the contract. The motion passed unanimously.

D. City of Manitou Springs

Mr. Bruno Pothier, Public Works Director, requested approval of the following contract:

- 1) Technology Constructor, Inc. (TCI), Capital (Downtown Revitalization Project): \$957,663.00 (PPRTA Portion = \$284,080)

City of Manitou Springs Director Snyder made a motion, seconded by El Paso County Director Littleton, to approve the contract. The motion passed unanimously.

9. Administrative Actions and Reports

A. Request from PPRTA Attorney to Extend Legal Services Contract for 2013

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented a request from the Icenogle Seaver Pogue law firm to approve the continuation of the firm's services as the Pikes Peak RTA legal counsel for calendar year 2013. The staffing hourly rate remained the same for Mr. Ed Icenogle, but increased for Ms. Jennifer Ivey.

El Paso County Director Littleton made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve a one-year extension to the legal services contract with the Icenogle Seaver Pogue law firm for calendar year 2013. The motion passed unanimously.

B. Appointment/Reappointment Process for Citizen Advisory Committee Members

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reviewed the appointment/reappointment process for PPRTA Citizen Advisory Committee members. Several entities will need to take action regarding their CAC membership and the action was requested by December 4, 2012, for inclusion in the December 12, 2012, PPRTA Board packet.

C. Staff Field Review Report

This was an information item.

10. PPRTA Member Announcements

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, announced that the Board's earlier approval of design work on the Garden of the Gods/Chestnut capital project meant that all of the "Group A Capital Projects" were now complete, under-construction, or in-design – a milestone for the Authority.

11. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Division Manager, City of Colorado Springs, presented the monthly report, including information on the Mayor's decision to include an additional \$700,000 in transit funding to renew evening service. The cessation of the FREX service occurred on August 31, 2012.

Also announced was an increase in the para-transit trip costs (\$3.00 to \$3.50) and a **SWATA** award for Mountain Metro Transit promotion for Military Day. October 31, 2012, is the next Mayor-Council Counsel meeting and a discussion about vision for the region's transit is scheduled.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

C. Executive Session

In accordance with the Colorado Open Meetings Act, the Board, in Open Session, determined that it would hold an executive session pursuant to C.R.S. 24-6-402 (4) (b) for the purpose of receiving legal advice on specific legal questions related to the November 6, 2012, election.

City of Manitou Springs Director Snyder made a motion, seconded by El Paso County Director Littleton, to approve entering into the closed executive session. The motion passed unanimously.

The executive session began at approximately 2:50 p.m. and ended at approximately 3:15 p.m.

PPRTA legal counsel stated, for the record, that no decisions were made during the executive session.

12. Adjournment

El Paso County Director Hisey adjourned the meeting at 3:17 p.m.