



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, September 12, 2012 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Vice Chair
Councilmember Val Snider

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey, Chair
Commissioner Amy Lathen
Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

MEMBERS ABSENT

City of Colorado Springs

Councilmember Angela Dougan

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

El Paso County Director Hisey established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Town of Ramah Director McCafferty made a motion to approve the agenda as presented. City of Colorado Springs Director Martin seconded the motion. The motion passed unanimously.

3. Public Comment Period for Items not on the Agenda

A representative from the Dollar Coin Alliance requested support from the Board on the organization's effort to encourage the use of the dollar coin in place of the bill. The Board of Directors did not take any action on this request.

4. Approval of the Minutes from the August 8, 2012, Regular Meeting

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by El Paso County Director Littleton, to approve the minutes as presented. The motion passed unanimously.

5. Citizen Advisory Committee (CAC) Monthly Report

Mr. Tom Rogers, First Vice Chair of the PPRTA CAC, presented highlights from the committee's September meeting. During this item, the Directors requested the PPRTA staff prepare a resolution of support for the PPRTA tax extension ballot question.

6. Financial Reports

A. Monthly Financial Report

Ms. Majewski, Pikes Peak RTA Financial Manager, stated the PPRTA received \$6,420,891 or 8.8% above the monthly budget. Year-to-date, the PPRTA received \$2,378,466 above the budget and 7.48% above the same period in 2011.

B. FY 2013 Budget Calendar and Revenue Projection

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the FY 2013 Budget Calendar for the Board's review. The calendar was similar to the FY 2012 calendar and it satisfied all the state requirements for government entities.

The \$70,000,000 in FY 2013 estimated revenue included an increase of \$1,000,000 in the projected sales and use tax budget. There will be an opportunity to adjust the sales and use tax during the FY 2013 budget amendment process if necessary.

City of Colorado Springs Director Martin moved approval of the FY 2013 Budget calendar and the \$70,000,000 Sales and Use Tax estimate for the 2013 Budget preparation. El Paso County Director Lathen seconded the motion. The motion carried unanimously.

7. 2012 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following five contracts:

- 1) Matrix Design Group, Capital (Austin Bluffs Corridor): \$207,604.00
- 2) FHU, Capital (Roadway Safety and Traffic Ops): \$0
- 3) FHU, Capital (Roadway Safety and Traffic Ops): \$10,000.00
- 4) Multiple Vendors, Capital/Maintenance (City/PPRTA Annual Contracts): Task Orders not to exceed \$100,000.00
- 5) URS, Capital (Fillmore Street Corridor): \$331,585.00

City of Colorado Springs Director Snider made a motion, seconded by El Paso County Director Littleton, to approve the five contracts. The motion passed unanimously.

B. El Paso County

Mr. Andre Brackin, County Engineer, requested approval of the following two contracts:

- 1) URS Corporation, Capital (Hodgen Road Improvements): \$448,067.00
- 2) A Higher Power Electric, Maintenance (Constitution Ave/Peterson Road Intersection): \$339,938.90

El Paso County Director Littleton made a motion, seconded by El Paso County Director Martin, to approve the two contracts. The motion passed unanimously.

8. Administrative Actions and Reports

A. BRRTA/PPRTA IGA for Revenue Sharing

Regarding the Intergovernmental Agreement with the Baptist Road Rural Transportation Authority (BRRTA) for 50/50 revenue sharing for the overlap area west and east of Monument's southern town limits, Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board approve the figure of \$40,357 to be used for the implementation of the revenue-sharing payments to the BRRTA, with BRRTA receiving half, or \$20,178.50, for the 12-month period of July 1, 2012, through June 30, 2013, in two equal semi-annual payments of \$10,089.25.

Town of Green Mountain Falls Director Stevens made a motion to approve the revenue-sharing amount. El Paso County Director Lathen seconded the motion. The motion passed unanimously.

B. Priority of Director Voting

Mr. Rob MacDonald, Pikes Peak RTA Secretary, introduced this item and requested the Directors discuss how to handle a Director's request to be represented at a meeting from a remote location when they are unable to physically attend.

El Paso County Director Littleton proposed having legal counsel draft language to address a Director's right to request to participate via conference call or Skype.

After discussion, the Directors choose to not have Counsel draft language outlining guidelines for remote participation by a Director. There was consensus by the majority of the Board to allow alternate Directors to attend if primary Directors are unable to attend the monthly meeting in person and to allow the Chair to decide if remote participation would be allowed under extenuating circumstances.

9. PPRTA Member Announcements

Town of Ramah Director McCafferty announced that Trustee Nancy Sotomayor had been appointed as an alternate Director representing the Town of Ramah.

10. Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Division Manager, City of Colorado Springs, presented the monthly report. Discussion took place on the shutdown of the FREX service on August 31, 2012. There were questions about the funds that were leftover as the service was funded through the end of the year and the Directors requested an accounting of the shutdown costs to be presented at next month's meeting. CDOT has ownership of the 10 buses and will likely reallocate them within the state.

Also announced was an increase in para-transit trip cost from \$3.00 to \$3.50 and a CASTA award for MMT's roll in evacuating nursing home residents during the Waldo Canyon fire.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

El Paso County Director Lathen departed the meeting at 2:44 p.m.

C. Quarterly Reports from Member Governments

This was an information item.

D. Resolution Rescinding Resolution of Inclusion of the Town of Calhan

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board take the last formal action to rescind the Town of Calhan's inclusion in the PPRTA by approving a formal resolution to do so.

El Paso County Director Littleton moved to approve a resolution rescinding the Town of Calhan's inclusion in the PPRTA. City of Manitou Springs Director Snyder seconded the motion. The motion passed unanimously.

E. First Amended and Restated IGA: Status of Member Government Approvals

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, informed the Board that all five member governments had approved the First Amended and Restated Establishing IGA for the 2012 capital renewal without the Town of Calhan – by the necessary voting margins of 2/3 of the entire membership of each member government’s governing body.

F. Certification of PPRTA Capital Renewal Ballot Issue for 2012: Status of Filings

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, said all the steps had been completed with the El Paso County Clerk and Recorder for getting the ballot issue on the November 6, 2012, election with the exception of the TABOR notice.

G. Executive Session

In accordance with the Colorado Open Meetings Act, the Board, in Open Session, determined that it would hold an executive session pursuant to C.R.S. 24-6-402 (4) (b) for the purpose of receiving legal advice relating to compliance with Colorado law regarding elections and election notices.

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Manitou Springs Director Snyder, to approve entering into the closed executive session.

The motion passed unanimously.

El Paso County Director Littleton departed the meeting at 3:00 p.m.

The executive session began at approximately 3:00 p.m. and ended at approximately 3:15 p.m.

PPRTA legal counsel stated, for the record, that no decisions were made during the executive session.

H. TABOR Notice for 2012 PPRTA Ballot Issue

Town of Ramah Director McCafferty made a motion to approve the TABOR notice with the red “to-be-deleted” language removed and authorizing the Designated Election Official to summarize any TABOR comments received and submitted by September 25, 2012 to the Clerk and Recorder. City of Colorado Springs Director Snider seconded the motion. The motion passed unanimously.

11. Adjournment

El Paso County Director Hisey adjourned the meeting at 3:17 p.m.