



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

**PPRTA Board Meeting Minutes**

**Wednesday, March 14, 2012 – 1:30 p.m.**

**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Jan Martin, Vice Chair**

Councilmember Val Snider

Councilmember Angela Dougan

**City of Manitou Springs**

Mayor Marc Snyder

**Town of Ramah**

Mayor Pro Tem Keith McCafferty

**El Paso County**

**Commissioner Dennis Hisey, Chair**

Commissioner Peggy Littleton

Commissioner Amy Lathen

Commissioner Sallie Clark

**Town of Green Mountain Falls**

Mayor Tyler Stevens

**MEMBERS ABSENT**

**None**

**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, PPRTA Board Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, PPRTA Legal Counsel

Ms. Jennifer Ivey, PPRTA Legal Counsel

**1. Call to Order/Establish a Quorum**

El Paso County Director Hisey established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by Town of Ramah Director McCafferty, to approve the agenda as presented. The motion passed unanimously.

**3. Public Comment Period for items not on the Agenda**

Ms. Cindy Tompkins, Town of Calhan, requested the Board reserve a spot for a capital project for the Town of Calhan within the PPRTA renewal project lists. The Town's elections will not take place until April 3<sup>rd</sup>.

Mike Chavez, City Engineering, announced that the Proby Parkway PPRTA project won an award from the Colorado Asphalt Association.

#### **4. Approval of the Minutes from the February 8, 2012, Regular Meeting**

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by Town of Ramah Director McCafferty, to approve the minutes as presented. The motion passed unanimously.

#### **5. Citizen Advisory Committee (CAC) Monthly Report**

##### **A. Monthly Report**

Mr. Tom Harold, Chairman of the PPRTA CAC, presented the Committee's March report.

##### **B. PPRTA Website Improvements**

Mr. Tom Harold, Chairman of the PPRTA CAC, presented the two-phase website improvements as recommended by the Public Outreach Subcommittee and the CAC.

##### Phase 1

1. Replace cumbersome verbiage on front page with bottom line message (on time, on budget, safely)
2. Replace images with newer images
3. Hotlink member government names to their respective transportation or entity websites
4. Default project map to street map view and include graphical link on front page

City of Colorado Springs Director Martin made a motion, seconded by City of Manitou Springs Director Snyder, to approve the Phase 1 improvements as recommended by the Subcommittee.

The motion was amended to alter Phase 1, Improvement 1 to read, "Replace cumbersome verbiage on front page." The amended motion passed unanimously.

#### **6. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the reports. The PPRTA received \$5,341,459 in January sales and use tax receipts, which was \$746,136 or 16.2% above the monthly budget. Year-to-date actual figures were \$815,659 or 18% above the same period in 2011.

#### **7. 2011 Capital, Maintenance, and Public Transportation Contracts**

##### **A. City of Colorado Springs**

Mr. Mike Chaves, City Engineering Staff, requested approval of the following four contracts:

- 1) Traffic Signal Controls, Maintenance (Traffic Maintenance): \$250,000.00
- 2) J and A Traffic, Maintenance (Traffic Maintenance): \$102,040.00
- 3) Colorado Springs Utilities, Capital (Proby Parkway): \$933,370.81 (\$433,370.81 PPRTA Portion)
- 4) Innovar Environmental, Capital (Fillmore Street Corridor Improvements): \$38,154.17

El Paso County Director Lathen made a motion, seconded by El Paso County Director Littleton, to approve the four contracts. The motion passed unanimously.

##### **B. El Paso County**

Mr. André Brackin, County Engineer, requested approval of the following seven contracts:

- 1) AA Construction Company, Maintenance (Concrete Drainage): \$656,922.00
- 2) Killion Enterprises, LLC, Maintenance (Crushing & Screening Used Concrete & Asphalt Materials): \$70,000
- 3) Suncor Energy (USA), Maintenance (Emulsified Asphalt for Chip Sealing): \$940,000.00
- 4) Kalco Express, Inc., Maintenance (Transporting Asphalt): \$53,000.00
- 5) Various Vendors, Maintenance (Asphalt Materials): \$150,000.00

- 6) Various Vendors, Maintenance (Dust Control & Stabilization Treatment and De-Icing Materials): \$160,000.00
- 7) Ennis Paint, Maintenance (Traffic Marking Paint): \$86,000.00

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to approve the seven contracts. The motion passed unanimously.

### C. City of Manitou Springs

Mr. Bruno Pothier, Public Works Director, requested approval of the following contract:

- 1) Nolte Associates, Capital (Manitou Avenue PPRTA Phase 3/Manitou Avenue Revitalization Project Phase 5B – Final Design Services Change Order): \$119,267.00

Town of Green Mountain Falls Director Stevens made a motion, seconded by Town of Ramah Director McCafferty, to approve the contract. The motion passed unanimously.

## 8. Other Reports

### A. Review of Draft Projects Lists for PPRTA Capital Renewal

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, introduced the item and presented the member government project lists along with several issues for Board discussion.

Mr. Tom Harold, PPRTA CAC Chair, presented each of the CAC's recommendations to the Board.

The Board considered and heard public comments on the following items for the PPRTA Capital Renewal:

- 1) Town of Green Mountain Falls Director Stevens moved to approve \$380,000 million for a ten-year capital budget. City of Colorado Springs Director Martin seconded. The motion passed unanimously.
- 2) Town of Green Mountain Falls Director Stevens moved to approve an A/B list. El Paso County Director Lathen seconded. The motion passed unanimously.
- 3) Town of Green Mountain Falls Director Stevens moved to approve 75% / 150% for the revenue percentages for the A/B sections of the list. City of Colorado Springs Director Martin seconded. The motion passed unanimously.
- 4) Town of Green Mountain Falls Director Stevens moved to approve 10 years for the capital renewal period. City of Manitou Springs Director Snyder seconded. The motion passed unanimously.
- 5) Town of Green Mountain Falls Director Stevens moved to approve ballot language for the moving of a project from the B to A list and the moving of a project from the A to B list with the following conditions 1) only if the member government requests the move; 2) a 2/3 supermajority approval of the entire membership of the Board is required for approval; and 3) legal counsel is directed to identify issues as they come up for consideration. El Paso County Director Littleton seconded. The motion passed by a majority vote, with El Paso County Director Lathen opposing the motion.
- 6) This item was deferred until later in the meeting.
- 7) City of Manitou Springs Director Snyder moved to approve the term "Capital Transportation Improvements" for use in the new ballot. Town of Green Mountain Falls Director Stevens seconded. The motion passed unanimously.
- 8) City of Manitou Springs Director Snyder moved to approve the use of the definition "New Construction, Reconstruction, and/or Replacement" for "Capital" in the ballot language. Town of Green Mountain Falls Director Stevens seconded.

El Paso County Director Lathen moved to amend the motion to include in the ballot language "Capital may include new construction, reconstruction, and/or replacement." Town of Ramah Director McCafferty seconded the amendment. The motion to amend failed 2-7.

The vote on the original motion failed 1-8.

Town of Green Mountain Falls Director Stevens moved to entitle the RTA Capital expenditure portion as a project list which then has definition therein and that would be how the PPRTA defines the use of those expenditure dollars with direction to the attorney to figure out the nuances therein. City of Manitou Springs Director Snyder seconded. The motion passed unanimously.

*The Board of Directors took a ten-minute break at 3:50 p.m.*

*El Paso County Director Lathen departed the meeting at 3:50 p.m.*

- 9) Regarding the level of detail for the project lists for the new ballot, the Board did not take action.
- 10) El Paso County Director Clark moved to approve the CAC's recommendation to use the terms "Citywide" and "Program" in the new ballot. City of Colorado Springs Director Martin seconded. There was a friendly amendment to include flexibility for El Paso County to include "intersection improvements, such as." The amended motion passed unanimously.
- 11) El Paso County Director Littleton moved to approve that the "B" and "C" lists that have not been funded or are not under construction currently from the 2004 ballot be specifically abandoned effective January 1, 2015. City of Colorado Springs Director Martin seconded. The motion passed unanimously.
- 12) El Paso County Director Clark moved to approve the Town of Ramah's proposed project list, subject to it being brought into budget. Town of Green Mountain Falls Director Stevens seconded. The motion passed unanimously.
- 13) Ms. Judy von Ahlefeldt, Chairman of the Black Forest Transportation Committee, submitted to the Board that Briargate Parkway–Stapleton road, a connector between US 24 and I-25, is of regional significance and she requested the jointly-funded project be placed on the next PPRTA "B" list for construction.  
After consideration, the Board requested that Ms. Von Ahlefeldt take the request back through El Paso County's Highway Advisory Committee.
- 14) Mr. Craig Casper, PPACG Transportation Director, distributed the PPACG Board of Directors' priority project list, requested the PPRTA Board consider the transportation system as a whole irrespective of jurisdiction, and offered a review of available transportation funding for the region.  
Mr. Casper stated the state highway system carries 40 percent of the traffic in our region and I-25 carries 20 percent on its own. PPACG would like to continue partnership with the Colorado Department of Transportation (CDOT) to complete regional transportation projects.

*El Paso County Director Peggy Littleton departed the meeting at 4:47 p.m.*

Mr. Tim Harris, Chief Engineer, CDOT, discussed state funding challenges and regional collaboration. Ms. Kathleen Krager, City of Colorado Springs, discussed CDOT companion projects and stated the City could possibly set aside \$7-8 million off the "A" list to place in a pool that would be used as match for greater CDOT funds. Any changes to the list would need to be presented to City Council. Mr. André Brackin, El Paso County, stated the County could possibly set aside \$2-3 million for local match for state projects. Any changes to the list would need to be presented to the County for approval. Town of Green Mountain Falls Director Stevens liked the idea of establishing a pool and encouraged CDOT and staff to work together to establish a match for leveraging funds toward the region's total transportation system.  
El Paso County Director Clark said she would preliminarily approve what was being presented and advised the member government staffs to work with CDOT going forward.

- 15) El Paso County Director Clark moved to approve the Town of Green Mountain Falls' project list, subject to it being brought into budget. Town of Ramah Director McCafferty seconded. The motion passed unanimously.

- 16) El Paso County Director Clark moved to approve the project list for the City of Manitou Springs, subject to it being brought into budget. Town of Green Mountain Falls Director Stevens seconded. The motion passed unanimously.
- 17) Town of Ramah Director McCafferty moved to approve El Paso County's project list. El Paso County Director Clark seconded. The motion passed unanimously.
- 18) Town of Ramah Director McCafferty moved to approve the City of Colorado Springs' project list, subject to it being brought into budget. El Paso County Director Clark seconded. The motion passed unanimously.

*City of Colorado Springs Director Dougan departed the meeting at 5:47 p.m.*

- 19) Regarding the Town of Calhan's project list, a place will be held for a Capital project should the Town's voters approve membership in the PPRTA.

#### **B. Quarterly Reports from Member Governments**

This was an information item.

#### **C. City of Colorado Springs Transit Services Monthly Update**

Mr. Andy Garton, City of Colorado Springs, Mountain Metropolitan Transit, presented the report.

#### **D. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

#### **E. El Paso County Monthly Change Order and Property Acquisition Report**

This was an information item.

### **9. PPRTA Member Announcements**

There were none.

### **10. Adjournment**

El Paso County Director Hisey adjourned the meeting at approximately 5:55 p.m.

