



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

---

**PPRTA Board Meeting Minutes**

**Wednesday, February 8, 2012 – 1:30 p.m.**

**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Jan Martin, Vice Chair**  
Councilmember Val Snider  
Councilmember Angela Dougan

**City of Manitou Springs**

Councilmember Coreen Toll

**Town of Ramah**

Mayor Pro Tem Keith McCafferty

**El Paso County**

**Commissioner Dennis Hisey, Chair**  
Commissioner Peggy Littleton

**Town of Green Mountain Falls**

Mayor Tyler Stevens

---

**MEMBERS ABSENT**

**El Paso County**

Commissioner Amy Lathen

---

**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, PPRTA Board Secretary  
Mr. Rick Sonnenburg, Program/Contracts Manager  
Ms. Beverly Majewski, Financial Manager  
Mr. Ed Icenogle, PPRTA Legal Counsel  
Ms. Jacquelyn Puett, Program Assistant

**1. Call to Order/Establish a Quorum**

El Paso County Director Hisey established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

There was a motion by City of Colorado Springs Director Snider, seconded by El Paso County Director Littleton, to approve the agenda as presented. The motion passed unanimously.

### 3. Public Comment Period for items not on the Agenda

Ms. Judy von Ahlfeldt submitted to the Board that Briargate/Stapleton road, a connector between US 24 and I-25, is of regional significance and the transportation committee of the Black Forest community club is recommending this jointly-funded project be placed on the next PPRTA "A" list for construction.

### 4. Approval of the Minutes from the January 11, 2012, Regular Meeting

There was a motion by City of Colorado Springs Director Martin, seconded by Town of Green Mountain Falls Director Stevens, to approve the minutes as presented. The motion passed unanimously.

### 5. Citizen Advisory Committee (CAC) Monthly Report

Mr. Tom Rogers, First Vice Chairman of the PPRTA CAC, presented highlights from the Committee's February 1, 2012, meeting.

### 6. Financial Reports

The monthly sales and use tax receipt for December had not arrived prior to the Board packet production, therefore, there was not a financial summary enclosed. Through November 2011, sales and use taxes were under the amended budget by \$711,892.

### 7. 2011 Capital, Maintenance, and Public Transportation Contracts

#### A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following three contracts:

- 1) Stewart Title as Escrow Agent for Cecil H. Brown, Capital (Vincent Extension and Bridge): \$121,084.00
- 2) Schanel Construction, Inc., Maintenance (Bridge Repair and Maintenance): \$ 415,892.00 (\$165,892 PPRTA Portion)
- 3) US Standard Sign, Maintenance (Citywide safety and Traffic Operations): \$203,968.30

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Littleton, to approve contracts one and three. The motion passed unanimously.

Regarding contract two, Mr. Chaves explained the City was approached by the local railroad regarding the condition of a bridge over Fontanero Road just east of I-25. Upon inspection, it was determined that the condition of the bridge required an emergency fix, as the bridge was only designed for half the weight (E39) it should have been designed for (E72).

The cost for repair is approximately \$500,000 and the City has requested emergency funds along with PPRTA funds to cover the cost. In addition, the railroad agreed to contribute approximately \$85,000 for flagging.

The City's agreement with the railroad clearly states that the City is responsible for repair and the City is concerned about the safety of the bridge as well as the large economic impact of a possible bridge closure.

The Board discussed the bridge's placement on the PPRTA project list, the City's versus the railroad's obligations, the total cost for bridge replacement, the location of the piers that will be used to shore up the bridge, the original life expectancy of the bridge, and possible alternate access points.

After discussion, City of Colorado Springs Director Martin made a motion, seconded by Town of Ramah Director McCafferty, to approve contract two. The motion passed unanimously.

#### B. El Paso County

Ms. Jennifer Irvine, Engineering Manager, requested approval of the following contract:

- 1) Various Vendors, Maintenance (Aggregate Contract): \$480,000.00

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to approve the contract. The motion passed unanimously.

*City of Colorado Springs Director Dougan arrived at the meeting at 2:07 p.m.*

## **8. Administrative Actions and Reports**

### **A. Annual Report of CAC Activities**

Mr. Tom Harold, PPRTA CAC Chair, presented the formal annual report to the Board for CY 2011. The report included numerous comments from current CAC members.

There was a motion by El Paso County Director Littleton, seconded by Town of Green Mountain Falls Director Stevens, to accept the report. The motion passed unanimously.

### **B. Ratify Member Government Appointment of CAC Member**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board ratify the El Paso County Commission's reappointment of Mr. Steve Hicks to the PPRTA CAC for a second three-year term for the years 2012-2014.

City of Colorado Springs Director Martin made a motion, seconded by City of Colorado Springs Director Snider, to ratify the appointment. The motion passed unanimously.

### **C. Staff Field Review Report**

This was an information item.

## **9. Other Reports**

### **A. Maintenance of Effort Presentations**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, stated the PPRTA IGA requires maintenance of effort presentations by the member governments. The Board-approved CAC bylaws provide for the PPRTA CAC to review the member government budgets to ensure the maintenance of effort provision was met.

On February 1, 2012, the CAC recommended the Board find 1) that El Paso County, the towns of Green Mountain Falls and Ramah, and the City of Manitou Springs had met the maintenance of effort provision; and 2) that the City of Colorado Springs did not meet their maintenance of effort provision.

At the Board's request, Mr. Sonnenburg provided some history on the maintenance of effort provision and stated that for the past few years, the CAC and Board have declared their finding that the City of Colorado Springs Transit Budget has not met the maintenance of effort provision.

Mr. Ed Icenogle, PPRTA legal counsel, provided guidance regarding the maintenance of effort provision language in the IGA, which implies intent and is unenforceable.

Town of Green Mountain Falls Director Stevens made a motion, seconded by Town of Ramah Director McCafferty, to find that all member governments, except the City of Colorado Springs Transit budget, maintained at least the FY 2004 level of transportation and maintenance funding for their respective FY 2012 budgets and that the City of Colorado Springs Transit Division budgeted less in FY 2012 than it did in FY 2004. The motion passed unanimously.

As a member of the public, Mr. Donald Feigel, PPRTA CAC member, provided comment on the maintenance of effort presentations.

### **B. City of Colorado Springs Request to Use PPRTA Funds for a Grant Match on the Woodmen Road Corridor Project**

Mr. Mike Chaves, City Engineering, sought approval to use PPRTA funds that were budgeted for a grant match for the Woodmen Road project.

City of Colorado Springs Director Martin made a motion, seconded by Town of Ramah Director McCafferty, to approve the request. The motion passed unanimously.

**C. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Transit Division Manager, City of Colorado Springs, gave the monthly report. Transit ridership continues to be strong. Mr. Blewitt discussed the FREX and vanpool programs, service changes in response to Fountain's decision to operate its own bus system, changes to route 14 serving the El Paso County Citizen's Service Center, increasing costs on the vanpool program in response to fuel prices, and FASTER funding for transit.

**D. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

**E. El Paso County Monthly Change Order and Property Acquisition Report**

This was an information item.

**10. PPRTA Member Announcements**

The Town of Calhan will hold a Town Hall meeting on February 21 at 7 p.m. to discuss PPRTA membership.

**11. Executive Session**

In accordance with the Colorado Open Meetings Act, the Board, in open session, determined, by a two-thirds affirmative vote, that it would hold an executive session pursuant to C.R.S. 24-6-402 (4) (b) for the purpose of receiving legal advice on risk management, compliance with statutory requirements, and/or interpretation of project scope.

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Littleton, to enter into the executive session. The motion passed unanimously and the session began at approximately 2:51 p.m. The Board came out of executive session and took two actions.

**General Liability Insurance**

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by Town of Ramah Director McCafferty, to direct the staff to purchase a general liability insurance policy with an annual premium not-to-exceed \$6,000. The motion passed unanimously.

**PPRTA Annual Report to the Citizens for 2012**

There was a motion by Town of Green Mountain Falls Director Stevens, seconded by Town of Ramah Director McCafferty, to direct the staff to prepare the 2012 Annual Report to the Citizens using the same format, approximate budget, and distribution method as was used for the last couple of years. The motion passed unanimously.

**12. Adjournment**

El Paso County Director Hisey adjourned the meeting at approximately 4:05 p.m.