



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

## PPRTA Board Meeting Minutes

Wednesday, December 14, 2011 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

### MEMBERS PRESENT

#### City of Colorado Springs

**Councilmember Jan Martin, Chair**  
Councilmember Angela Dougan  
Councilmember Val Snider

#### El Paso County

Commissioner Peggy Littleton  
**Commissioner Dennis Hisey, Vice Chair**  
Commissioner Sallie Clark

#### City of Manitou Springs

Mayor Marc Snyder

#### Town of Green Mountain Falls

Mayor Tyler Stevens

#### Town of Ramah

Mayor Pro Tem Keith McCafferty

### MEMBERS ABSENT

None

### OTHERS PRESENT

Staff of Member Governments and Citizens

### PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary  
Mr. Rick Sonnenburg, Program/Contracts Manager  
Ms. Beverly Majewski, Financial Manager  
Mr. Ed Icenogle, PPRTA Legal Counsel  
Ms. Jacquelyn Puett, Program Assistant

### **1. Call to Order/Establish a Quorum**

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

### **2. Approval of the Agenda**

There was a motion by City of Manitou Springs Director Snyder, seconded by Town of Ramah Director McCafferty, to approve the agenda with the following addition: Item 9A1 – Amendment to Policy #12. The motion passed unanimously.

### **3. Public Comment Period for items not on the Agenda**

There were none.

#### **4A. Approval of the Minutes from November 9, 2011**

There was a motion by City of Manitou Springs Director Snyder, seconded by City of Colorado Springs Director Snider, to approve the minutes from the November 9, 2011, regular Board meeting. The motion passed unanimously.

*El Paso County Director Clark arrived at the meeting at 1:39 p.m.*

#### **4B. Approval of the Minutes from November 14, 2011**

There was a motion by El Paso County Director Clark, seconded by Town of Ramah Director McCafferty, to approve the minutes from the November 14, 2011, joint special meeting. The motion passed unanimously.

#### **5. Request from Town of Calhan to Join the Pikes Peak RTA**

Ms. Cindy Tompkins, Clerk for the Town of Calhan, presented the Town's second request to be accepted as a member of the Pikes Peak Rural Transportation Authority.

*Town of Green Mountain Falls Director Stevens arrived at the meeting at 1:40 p.m.*

*El Paso County Director Littleton arrived at the meeting at 1:43 p.m.*

*El Paso County Director Hisey arrived at the meeting at 1:44 p.m.*

El Paso County Director Clark made a motion, seconded by Town of Green Mountain Falls Director Stevens, to:

- 1) refer the Town of Calhan's second request to join the Pikes Peak RTA to the existing five member government governing bodies for a vote, with a favorable recommendation from the Board, with the invitation to each to simply state that their approval of the first request is still in effect,
- 2) request that the member governments' actions be transmitted to the PPRTA Chair and PPRTA staff by February 1, 2012, and
- 3) refer the Town's second request to the PPRTA CAC for a recommendation at its January 4, 2012, meeting.

The motion passed by a 6-3 vote, with City of Colorado Springs Directors Snider, Dougan, and Martin opposing.

PPRTA staff will prepare a letter from the PPRTA Chair to the five member governments asking for a response indicating the results of the member governments' vote to approve or disapprove the Town of Calhan's second request to become a member.

#### **6. Citizen Advisory Committee Monthly Report**

Mr. Tom Harold, Chairman of the CAC, presented the report. During the report, Town of Green Mountain Falls Director Stevens requested the Committee come up with an estimate of budget line items for public outreach activity prior to the Capital program reauthorization effort.

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Director Snider, to accept the Citizen Advisory Committee report. The motion passed unanimously.

#### **7. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,456,451 in October sales and use tax receipts, which was \$385,540 or 6.6% below the amended monthly budget. Year-to-date actual figures were \$573,292 below the amended 2011 budget and 3.56% above the same period in 2010.

#### **8. FY 2012 Budget Public Hearing and Approval of the Budget**

City of Colorado Springs Director Martin formally opened the public hearing to receive public comments on the proposed FY 2012 Budget in accordance with Board policy, and Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, reviewed the Budget figures.

There were no public comments and Director Martin closed the public hearing.

City of Manitou Springs Director Snyder suggested allocating an additional \$12,000 (out of transit reserves) to the Human Service Providers budget and El Paso County Director Hisey concurred.

City of Colorado Springs Director Dougan stated she felt more comfortable voting on the Budget as it stood. Mr. Craig Blewitt, City of Colorado Springs Transit Services Division Manager, clarified the \$12,000 would come out of the City's transit reserves from the FY 2013 budget; it would be appropriate to go back to City Council with the request.

Mr. Ed Icenogle, PPRTA Legal Counsel, elaborated on the PPRTA Establishing and Comprehensive IGA language, which provides that transit funds of the Authority may only be spent on City of Colorado Springs' sponsored transit activity. While there is nothing wrong with the Human Service Providers budget request, the City must consider it to be within their transit desires.

City of Manitou Springs Director Snyder respectfully withdrew his request, with the understanding that it is probably not in his purview to allocate the funds.

El Paso County Director Littleton made a motion, seconded by City of Colorado Springs Dougan, to approve the FY 2012 Budget as presented and appropriate funds for signature by the Chairperson, Vice-chairperson and Board Secretary. The motion passed unanimously.

*El Paso County Director Clark departed the meeting at 2:38 p.m.*

### **9A1. Amendment to Policy #12**

Mr. Mike Chaves, Acting City Engineer, City of Colorado Springs, presented a request to add the Vincent Drive Extension - Phase 2 Capital PPRTA project to PPRTA Board Policy #12 as follows:

“For City of Colorado Springs contract #T006556 with Blue Ridge Construction for the construction of Vincent Drive Extension – Phase 2, the change order limit, which does not need Pikes Peak RTA Board approval, is raised to \$100,000 on an individual change order basis, with a 10% aggregate basis on the contract. This constitutes a waiver of the Comprehensive IGA between the Pikes Peak RTA and the City of Colorado Springs.”

This policy modification would allow for timely change order approval to avoid contractor delays in completing work on this “larger” capital project, saving time and money.

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Hisey, to approve the City's request to amend Board Policy #12. The motion passed by a 7-1 vote, with El Paso County Director Littleton opposing the motion.

## **9. 2011 Capital, Maintenance, and Public Transportation Contracts**

### **A. City of Colorado Springs**

Mr. Mike Chaves, Acting City Engineer, requested approval of the following fourteen contracts:

- 1) Blue Ridge Construction, Inc., Capital (Vincent Drive Bridge and Extension): \$3,315,978.85
- 2) Core Engineering Group, Capital (Vincent Drive Bridge and Extension): \$256,820.00
- 3) URS, Capital (Hancock Avenue Bridge over T-Gap Floodway): \$278,779.00
- 4) URS, Capital (Fillmore Street Corridor I-25 to Centennial): \$377,426.00
- 5) El Paso County Public Trustee, Capital (Fillmore Street Corridor I-25 to Centennial): \$150,500.00
- 6) Matrix Design Group, Capital (Austin Bluffs Corridor Nevada to Academy and Barnes to Old Farm): \$1,281,397.71
- 7) Kraemer & Sons, Capital (Woodmen Road Widening and Interchange): \$249,927.46 (\$0 PPRTA Funds)
- 8) Kraemer & Sons, Capital (Woodmen Road Widening and Interchange): \$220,533.39 (\$0 PPRTA Funds)
- 9) Kraemer & Sons, Capital (Woodmen Road Widening and Interchange): \$150,000.00 (\$0 PPRTA Funds)

- 10) Trax Construction, Inc., Maintenance (2012 City/PPRTA On-Call Concrete Work): Not to Exceed \$967,500.00
- 11) Rocky Mountain Premix/Pete Lien & Sons, Inc./ LaFarge North America, Maintenance (Curb/Gutter/Sidewalks): Not to Exceed \$100,000.00 per contractor
- 12) Precision Concrete, Maintenance (Curb/Gutter/Sidewalks): Not to Exceed \$70,000.00
- 13) Westates, Maintenance (Roadway Maintenance): Not to Exceed \$532,805.00
- 14) Multiple Vendors, Capital and Maintenance (City/PPRTA Annual Contracts): Task Orders not to Exceed \$100,000.00

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the fourteen contracts. The motion passed unanimously.

#### **B. El Paso County**

Ms. Jennifer Irvine, Engineering Manager, requested approval of the following two contracts:

- 1) Wilson & Company, Capital (Marksheffel Road Improvements): \$17,566.24
- 2) Rocky Mountain Materials & Asphalt, Capital (Stapleton Road West): \$98,439.95

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the two contracts. The motion passed unanimously.

### **10. Administrative Actions and Reports**

#### **A. Board Appointments and Administrative Actions**

As an information item, Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented PPRTA Board Bylaws information for Board membership, selection of officers, CAC membership ratification and the at-large member selection process.

#### **B. Ratify Member Governments Appointments of CAC Members**

Mr. Sonnenburg requested the Board ratify the member government appointments of the following CAC members: Mr. Rick Hoover, CTAB; Mr. Brian L.A. Wess, Town of Green Mountain Falls; and Ms. Amy Filipiak, City of Manitou Springs.

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to ratify the three appointments.

#### **C. Board Policy #22, Use of Federal Census for Maintenance Funding Allocations**

Mr. Sonnenburg presented Board Policy #22 for formal approval by the Board. The policy wording was drafted at the November 9, 2011, Board meeting and the PPRTA attorney has since reviewed it. In addition, a letter from Ms. Jane Newberry, requesting the Board reconsider its decision from November 9, 2011, was distributed.

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve Board Policy #22. The motion passed unanimously.

### **11. Other Reports**

#### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Transit Services Division Manager, presented highlights from the report, including local fixed route, ADA and Saturday service statistics.

Mr. Blewitt discussed the transit solutions team created by the Mayor. The team has been tasked with exploring innovative methods of providing service, examining whether smaller buses would meet service needs, and could taxi service be used for ADA - paratransit trips.

## B. City of Colorado Springs Non-motorized Needs and Priorities

Ms. Kristin Bennett and Ms. Sarah Bryarly gave a presentation on a variety of trail and bicycle lane needs for commuting to work, walking or biking to school, and accessing grocery stores. The report, developed by CTAB, will be presented to both the City of Colorado Springs Mayor and City Council.

Ms. Bennett and Ms. Bryarly discussed funding requirements for the reconstruction of existing sections of deteriorating off-street trails and explained why the Trails, Open Space and Parks (TOPS) Program doesn't pay for reconstruction of deteriorating existing sections of street trails. Any funding received from the PPRTA extension would allow for rehabilitation and reconstruction of failing sections of trail that cannot be funded any other way in addition to supporting the construction of several new sections of trail that will greatly improve connectivity and safety, while filling in major system gaps.

Citizen Al Brody commented on the City's Complete Streets Policy and asked the Board to consider being utilitarian about the environment and providing safe mobility for all, including non-motorized vehicles.

Citizen Dick Anson spoke in support of keeping bicycle, pedestrian, and public transit in PPRTA 2.

## C. Update on Capital Projects "A" List Projections through December 31, 2014

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, said at the Joint Special PPRTA Board/CAC meeting on November 14, 2011, the Board directed the PPRTA staff to contact the City of Colorado Springs staff and El Paso County staff to request projections from them for the completion of the PPRTA capital projects "A" list with the funding projected through December 31, 2014. The Acting City Engineer and the County Engineer provided the forecasts requested and the forecasts were presented to the Board indicating both the City of Colorado Springs and El Paso County would complete their "A" list projects with the funding provided by December 31, 2014.

There were questions on El Paso County's list and Mr. André Brackin, County Engineer, was present to discuss the County's list of projects.

## D. Quarterly Reports from Member Governments

This was an information item.

## E. City of Colorado Springs Monthly Change Order and Property Acquisition Report

As an information item, Mr. Mike Chaves, Acting City Engineer, presented the following change orders:

- 1) Contract Management dba U.S. Roads (Roadway Safety and Traffic – Platte Ave. Safety Improvements): \$1,470.00
- 2) Blue Ridge Construction (Vincent Drive Extension): \$46,277.79
- 3) Ames Construction, Inc. (Proby Parkway): \$52,906.58
- 4) Edward Kraemer & Sons, Inc. (Woodmen Road Widening and Interchange): \$82,401.30
- 5) Kleinfelder (Vincent Drive Extension): \$11,480.50

## C. El Paso County Monthly Change Order and Property Acquisition Report

As an information item, Ms. Jennifer Irvine, City Engineering Manager, presented the following change orders:

- 1) Rocky Mountain Pipeline Systems (Marksheffel Road – North): -\$54,231.19
- 2) R.E. Monks Construction (Marksheffel Road – North): \$80,000.00

## 12. PPRTA Member Announcements

City of Manitou Springs Director Snyder announced the Greater Outdoors Colorado Board approved a \$400,000 grant to purchase Iron Mountain.

## 13. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 4:10 p.m.