



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, September 14, 2011 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair
Councilmember Val Snider

City of Manitou Springs

Councilmember Coreen Toll

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey, Vice Chair
Commissioner Peggy Littleton
Commissioner Sallie Clark

Town of Green Mountain Falls

Mayor Pro Tem Dick Bratton

MEMBERS ABSENT

City of Colorado Springs

Councilmember Angela Dougan

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Ms. Jennifer Ivey, PPRTA Counsel
Ms. Jacquelyn Puett, Program Assistant

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Hisey, to approve the agenda as presented. The motion passed unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of the August 10, 2011, Regular Meeting Minutes

El Paso County Director Littleton made a motion, seconded by El Paso County Director Hisey, to approve the August 10, 2011, meeting minutes. The motion passed unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Rogers, First Vice Chair of the Citizen Advisory Committee, reviewed highlights from the Committee's September meeting, including their request to hold a joint meeting with the Directors to discuss the reauthorization of the Pikes Peak RTA as well as their request to have the Board approve a new definition for the word "capital" to be used in the language for the 2012 ballot measure.

6. Financial Reports

A. Monthly Financial Report

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,824,924 in July sales and use tax receipts, which was \$122,384 or 2.1% below the monthly budget. Year-to-date actual figures compared to budget were \$7,799 below the amended 2011 budget and 4.62% above the same period in 2010.

B. FY 2012 Budget Calendar

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the draft FY 2012 Budget calendar, which meets the state's requirements for government agencies, and a proposed estimate of \$69,000,000 for 2012 sales and use tax revenue. The administrative portion of the budget increased partially due to public outreach efforts discussed at the August Board meeting. The PPRTA will have the opportunity to adjust the revenue projection during the 2012 budget amendment process.

El Paso County Director Hisey requested that Ms. Majewski provide the Board with the previous maintenance allocations (from the 2000 Federal Census) side-by-side with the new maintenance allocations from the 2010 Federal Census.

El Paso County Director Hisey made a motion, seconded by El Paso County Director Clark, to approve the draft FY 2012 Budget calendar and the \$69,000,000 sales and use tax estimate for the 2012 Budget preparation. The motion passed unanimously.

8. 2011 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chavez, City Engineering, requested approval of the following two contracts:

- 1) Hamon Contractors, Capital (Hancock Ave. Bridge over the T-Gap Floodway): \$98,600.00
- 2) URS, Capital (Fillmore Corridor Improvements): \$98,316.00

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve the two contracts. The motion passed unanimously.

8. Administrative Actions and Reports

A. BRRTA/PPRTA IGA for Revenue Sharing

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented a history on the intergovernmental agreement established between the Baptist Road RTA and the Pikes Peak RTA. The agreement outlines 50/50 revenue sharing for the RTA boundary overlap area west and east of Monument's southern town limits and operates on a 12-month cycle starting July 1 of each year beginning with July 1, 2007. Section 10 of the IGA states, "By October 1st of each year, the Parties' staffs shall work together to determine the Estimated Tax for the following year based on the updated boundaries as provided in

paragraph 3.” The Pikes Peak RTA staff checked with the Motor Vehicle Department of the El Paso County Clerk and Recorder’s Office and received information that the annual figure for the last twelve months for vehicle sales taxes in the overlap area was \$10,845. The trended tax revenue for the two businesses that exist in the overlap area is \$18,674 for the next 12-month period of the IGA. An estimated figure of \$500 was used for home businesses, and \$500 was used as a figure for building materials’ use taxes, for a total of \$30,519, half of which is due to BRRTA in two equal semi-annual payments.

El Paso County Director Clark made a motion, seconded by Town of Ramah Director McCafferty, to approve the figure of \$30,519.00 to be used for the implementation of the revenue-sharing payments to BRRTA, with BRRTA receiving half, or \$15,259.50, for the 12-month period of July 1, 2011, through June 30, 2012, in two equal semi-annual payments of \$7,629.75. The motion passed unanimously.

9. Other Reports

A. City of Colorado Springs’ Concrete Program/Proposed Addition of Shared Expense Portion to Program

As an information item, Mr. Bard Lower, Operations Manager, Streets Division, gave a detailed presentation on the City of Colorado Springs’ concrete program including the on-call portion of the program which takes citizens’ concrete repair requests. Currently, the on-call program is budgeted at just over \$1 million per year and is backlogged by over 5700 requests. The cost to repair the backlogged requests is calculated at approximately \$15,000,000, and the Streets Division proposes to set aside 10% or approximately \$100,000 of the on-call budget to begin a matching program; citizens who have a request in a priority 2 category repair could be allowed to pay half the actual cost of the improvements at their location and the on-call program would fund the remainder. This change will allow the City to complete an additional 10% more work each year.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

As an information item, Mr. Mike Chaves, City Engineering, presented a change order for the Proby Parkway Project - Ames Construction, Inc. - in the amount of \$92,548.31. The change order will cover the expense to install steel sleeves to protect a water line that was found to be located too close to the existing curb. However, a cost savings in pavement reconstruction will offset the expense of the utility conflict. Total change orders to date amount to \$730,967.15 or 2.75 percent of the original contract amount.

City of Manitou Springs Director Toll asked if the 11 change orders to date are considered too numerous. Mr. Chaves explained not for a project as large as Proby Parkway, which is budgeted at over \$26 million. In general, the City can expect to process change orders in an amount up to 10 percent of an original contract figure.

C. El Paso County Monthly Change Order and Property Acquisition Report

As an information item, Mr. Andre Brackin, El Paso County Engineer, presented a change order for the Marksheffel Road Project - Jacobs Engineering - in the amount of \$95,356.20. The change order stems from a need to extend the project length in order to accommodate unexpected utility relocations.

City of Colorado Springs Director Martin noted that the total project change orders to date amount to 11.4 percent of the original contract amount and inquired if the amount is typical or on the high side. Mr. Brackin discussed original project bid amounts as well as the nature of utility relocation in relation to road construction.

El Paso County Director Littleton requested the County present more information regarding individual PPRTA Capital project costs, including change orders, broken down into categories, in order to gain a better perspective on PPRTA Capital project budgets.

D. Quarterly Reports from Member Governments

This was an information item. There were no questions or comments.

E. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Division Manager, Mountain Metro Transit, City of Colorado Springs, gave the monthly update and discussed with the Board the discontinuation of the Ute Pass Express transit service, local fixed-route realignments, FREX operating costs and fare box returns and the state's role in the purchase/sale of FREX buses as well as the Future of Regional Transit (FoRT) Study draft recommendations and the formation of an implementation task force to make further recommendations regarding specific regional transit concerns.

Mr. Blewitt said the implementation task force members will be appointed by the Mayor and will include representatives from the FoRT Steering Committee, the Chamber of Commerce or Economic Development Corporation, the PPRTA, El Paso County, the City of Colorado Springs, the Passenger Advisory Committee, and several others yet to be determined.

The PPRTA Board of Directors will provide a formal recommendation for a representative to the task force.

Lastly, Mountain Metro Transit recently received the 2011 Large Transit System of the Year award from the Colorado Association of Transit Agencies.

10. PPRTA Member Announcements

City of Manitou Springs Director Toll announced the City had a successful Commonwheel Arts and Crafts festival with a zero waste initiative, recycling and composting 76 percent of the festival refuse.

El Paso County Director Clark announced the County will celebrate its sesquicentennial anniversary on September 24th at the Pioneers Museum from 11-1 p.m. and will also host the Honorary Flag from troops in Afghanistan.

11. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 4:14 p.m.