



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, August 10, 2011 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Jan Martin, Chair
Councilmember Angela Dougan
Councilmember Val Snider

El Paso County

Commissioner Dennis Hisey, Vice Chair
Commissioner Peggy Littleton
Commissioner Sallie Clark

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

Town of Green Mountain Falls

Mayor Tyler Stevens

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary
Mr. Rick Sonnenburg, Programs/Contract Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, PPRTA Counsel
Ms. Jacquelyn Puett, Program Assistant

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

City of Colorado Springs Director Martin requested approval to revise Item 5, Citizen Advisory Committee Monthly Report, to become an “accept” item instead of an approval item.

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to approve the agenda with the above revision. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

Ms. Lynn Hopeman, Accessible Coordinated Transportation of the Pikes Peak Region (ACT) board representative, gave a presentation on the progress of the newly-formed organization which coordinates specialized transportation services for disabled and elderly citizens in the region.

City of Manitou Springs Director Snyder introduced Ms. Coreen Toll, a new City of Manitou Springs Councilmember who will be representing the City as an alternate on the Pikes Peak RTA Board.

4. Approval of the July 13, 2011, Regular Meeting Minutes

El Paso County Director Hisey made a motion, seconded by Town of Ramah Director McCafferty, to approve the July 13, 2011, meeting minutes. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the Citizen Advisory Committee, reviewed recommendations made by the Committee at their August meeting.

6. Financial Reports

A. Monthly Financial Report

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,311,057 in June sales and use tax receipts, which was \$86,860 or 1.4% over the amended monthly budget. Year-to-date actual figures compared to budget were \$114,585 above the amended 2011 budget and 5.01% above same period in 2010.

B. Selection of Banking and Investment Services Provider(s)

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, stated the PPRTA issued requests for proposals (RFPs) for banking and investment services. Four responses were received for the banking services RFP and eleven for the investment services RFP. Some of the respondents did not supply a sample Safekeeping agreement and the remaining respondents had indemnification language and the agreements were governed by the laws of states other than Colorado. It was determined that the current unstable economic climate may not be right for immediately depositing approximately \$45,000,000 in investments that could lose principal value as interest rates begin to climb.

PPRTA staff proposed, and the finance representatives from the member governments concurred, that the PPRTA should 1) continue to use American National Bank for the PPRTA's operating accounts which has a fee structure that is least expensive for the PPRTA; and 2) deposit PPRTA funds into both UMB Bank and American National Bank to be invested in their respective PDPA investments. The PPRTA will continue to work with both institutions to improve returns as interest rates and the economic environment changes.

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve the PPRTA staff and finance representatives' recommendation. The motion carried unanimously.

7. 2011 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following two contracts:

- 1) Contract Management, Inc. dba US Roads, Capital (Roadway Safety and Traffic Operations):
\$575,343.60 (\$215,343.60 PPRTA Portion)

- 2) Alco Construction, Inc., Capital (Roadway Safety and Traffic Operations): \$75,635.84 (\$40,700 PPRTA Portion)

City of Manitou Springs Director Snyder and Town of Green Mountain Falls Director Stevens requested clarification on the City's process for cost recovery funds for completed PPRTA projects. Mr. Nick Kittle, Public Works Team Leader, City of Colorado Springs, stated the process is relatively new, but projects are flagged in the development review process and clearly identified as PPRTA-funded improvements eligible for cost recovery. Ms. Beverly Majewski, PPRTA Financial Manager, recommended the PPRTA request a quarterly report from the City identifying the value of PPRTA advances in existing PPRTA projects where the PPRTA would have an expectation of the receipt of future cost recovery funds from projects that qualify for cost recovery reimbursement. There was Board consensus for this revision to Board Policy #20.

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to approve the two contracts. The motion carried unanimously.

B. City of Manitou Springs

Mr. Bruno Portier, Public Works Director, Manitou Springs, requested approval of the following contract:

- 1) EWS Steel Aggregate, Maintenance (Milling, Overlay, and Chipseal): \$160,473.00

El Paso County Director Clark made a motion, seconded by El Paso County Director Hisey, to approve the contract. The motion carried unanimously.

8. Other Reports

A. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

B. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Mountain Metro Transit, played a local news video on the School Pool program operated through Metro Rides and funded by Congestion Mitigation Air Quality (CMAQ) monies. The program matches families whose children attend the same school and are interested in sharing rides via carpooling, biking, and walking. A public meeting took place for the Ute Pass Express transit service, scheduled to cease in October 2011, and interested riders were informed that the Metro Rides Vanpool program is an option for transit service in their region. Regarding the program, 33 vans are in operation with an occupancy rate of 92% equaling 473,000 saved travel miles every month. Mr. Blewitt distributed the latest MMT newsletter and discussed efforts to improve communication with transit customers.

9. PPRTA Member Announcements

City of Colorado Springs Director Martin requested the start time for September's PPRTA Board of Director's meeting be pushed back to 2:15 p.m. to allow the Directors to attend the annual City of Colorado Springs Medal of Valor Luncheon. Town of Ramah Director McCafferty announced the Ramah Days community event.

10. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 3:02 p.m.