



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, June 8, 2011 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs
Councilmember Jan Martin, Chair
Councilmember Val Snider
Councilmember Angela Dougan

City of Manitou Springs
Mayor Marc Snyder

Town of Green Mountain Falls
Mayor Tyler Stevens

Town of Ramah
Mayor Pro Tem Keith McCafferty

El Paso County
Commissioner Amy Lathen

MEMBERS ABSENT

El Paso County
Commissioner Dennis Hisey, Vice Chair
Commissioner Peggy Littleton

OTHERS PRESENT
Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT
Mr. Rob MacDonald, PPRTA Board Secretary
Mr. Rick Sonnenburg, Programs/Contract Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, PPRTA Counsel
Ms. Jacquelyn Puett, Program Assistant

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Lathen made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the agenda as presented. The motion passed unanimously.

3. Executive Session

In accordance with the Colorado Open Meetings Act, the Board, in Open Session, voted unanimously to hold an Executive Session pursuant to C.R.S. 24-6-402 (4)(b) for the purpose of receiving legal advice on specific legal questions.

City of Colorado Springs Director Dougan arrived at the meeting at 2:08 p.m.

The Executive Session began at 1:40 p.m. and ended at 2:40 p.m.

4. Public Comment Period for Items Not on the Agenda

Mr. Dan Stuart, representing the Governmental Affairs Public Policy Advisory Board of the Chamber of Commerce, notified the Board of Directors that the Chamber created a task force to advocate for the renewal of the PPRTA Capital program.

5. Approval of the May 11, 2011, Regular Meeting Minutes

City of Manitou Springs Director Snyder made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the May 11, 2011, meeting minutes with the following revision: note Director Snyder as the Mayor of the City of Manitou Springs. The motion passed unanimously.

6. FY 2011 Audit Presentation

Mr. Kyle Logan, Audit Director for Swanhorst and Company, presented the results of the independent audit of the PPRTA's 2010 financial statements and internal controls. The Authority's financial statements were found to be materially correct and the firm issued a clean opinion on the yearly audit.

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Colorado Springs Director Snider, to accept the results of the 2010 audit. The motion passed unanimously.

7. PPRTA Citizen Advisory Committee Monthly Report

Mr. Tom Rogers, 1st Vice Chair of the Citizen Advisory Committee, reviewed the highlights from the Committee's June 1, 2011, meeting.

Town of Green Mountain Falls Director Stevens departed the meeting at 3:04 p.m.

8. Future of Regional Transportation Presentation

City of Manitou Springs Director Snyder gave a presentation on the key findings of the recently concluded Future of Regional Transit (FoRT) Governance and Funding Study. Over the course of ten-months, a Steering Committee, comprised of representatives of the private sector and non-profit organizations, citizen leaders, and elected officials, gathered extensive public input and undertook a comprehensive process of peer review and assessment for the purpose of building consensus on the most appropriate governance structure and funding source to deliver regional public transit services.

The final recommendations approved by the Steering Committee were presented along with a four-phase implementation plan designed to maintain the momentum generated by the FoRT effort.

9. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, stated the April sales and use tax had not yet been received. When the funds are received, the figures will be distributed to the member governments.

10. Second Amendment to the FY 2011 Budget: Receive Draft Amendment and Set Public Hearing

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the second draft amendment to the FY 2011 PPRTA Budget which included the audited carry forward of unspent Capital, Maintenance, and Transit funds and approximately \$5 million in additional 2011 sales and use tax revenues.

Ms. Majewski distributed an analysis justifying the additional estimated revenue for 2011, including two comparisons, both predicting the PPRTA will receive approximately \$5 million in additional sales and use tax revenue in 2011.

Town of Ramah Director McCafferty made a motion, seconded by City of Manitou Springs Director Snyder, to approve July 13, 2011, 1:30 p.m., as the public hearing date for the Second Amendment to the FY 2011 Budget. The motion passed unanimously.

11. 2011 Capital, Maintenance, and Public Transportation Contracts

A. El Paso County

Ms. Jennifer Irvine, El Paso County Engineering Staff, requested approval of the following contract:

1) 4-Way Ranch Metropolitan District No. 1, Capital (Stapleton Road - West): \$69,009.04

El Paso County Director Lathen made a motion, seconded by City of Manitou Springs Director Snyder, to approve the contract. The motion passed unanimously.

12. Administrative Actions and Reports

A. Ratify City of Colorado Springs Appointment of CTAB Member to PPRTA CAC

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board ratify Mr. Rick Hoover, City of Colorado Springs Citizens' Transportation Advisory Board (CTAB), to the Pikes Peak RTA Citizen Advisory Committee.

City of Colorado Springs Director Snider made a motion, seconded by El Paso County Director Lathen, to approve the appointment. The motion passed unanimously.

13. Other Reports

A. El Paso County Monthly Change Order and Property Acquisition Report

Ms. Jennifer Irvine, El Paso County Engineering Staff, highlighted a \$102,000 cost savings and a 20 day time savings on the PPRTA Hodgen Road project. The contractor presented a value engineering change proposal to adjust the roadway pavement cross section. The County verified the engineering and agreed with the proposal. This was an information item.

B. Quarterly Reports from Member Governments

This was an information item.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

D. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Mountain Metro Transit, City of Colorado Springs, presented the monthly report and highlighted that FREX, local route, and ADA transit ridership continue to strengthen. The Ute Pass Express service is expected to expire in October of 2011.

Mr. Blewitt reported the division recently conducted an "Ask Transit" session held at the downtown bus station from 9-11 a.m. Promotional handouts were distributed and transit passengers were interviewed about their transit experience.

14. PPRTA Member Announcements

There were none.

11. Adjournment

City of Colorado Springs Director Martin adjourned the meeting at 3:43 p.m.