



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes
Wednesday, April 13, 2011 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Mayor Lionel Rivera
Councilmember Jan Martin

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey, Vice Chair
Commissioner Amy Lathen
Commissioner Peggy Littleton

Town of Green Mountain Falls

Mayor Tyler Stevens

MEMBERS ABSENT

City of Colorado Springs

Vice Mayor Larry Small, Chair

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary
Mr. Rick Sonnenburg, Programs/Contract Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, PPRTA Counsel
Ms. Jacquelyn Puett, Program Assistant

1. Call to Order/Establish a Quorum

El Paso County Director Hisey established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Town of Ramah Director McCafferty made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the agenda as presented. The motion passed unanimously.

3. Resolution of Appreciation for City of Colorado Springs Director

El Paso County Director Hisey read aloud the resolution of appreciation for City of Colorado Springs Director Small. The Directors expressed appreciation for Vice Mayor Small's positive contribution to the Pikes Peak Rural Transportation Authority and unanimously approved the resolution.

4. Public Comment Period for Items Not on the Agenda

There were none.

5. Approval of the March 9, 2011, Regular Meeting Minutes

Town of Green Mountain Falls Director Stevens made a motion, seconded by Town of Ramah Director McCafferty, to approve the March 9, 2011, meeting minutes. The motion passed unanimously.

6. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the Pikes Peak RTA Citizen Advisory Committee, reviewed the highlights from the Committee's April meeting.

7. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,141,470 in February sales and use tax receipts, which was \$566,613 or 12.4% over the monthly budget. Year-to-date actual figures compared to budget were \$670,616 above budget and 4.42% above the same period last year.

8. FY 2011 Draft Budget Amendment: Public Hearing and Approval of the Amended Budget

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the first proposed 2011 Budget Amendment and the allocation of 2010 excess revenue and administrative expense savings. The revenue available for carryover from 2010 (including gross sales and use tax, interest earned, and administrative expense savings) to 2011 is \$4,191,797, and the funds will be allocated to 2011 Transit (10%), Maintenance (35%), and Capital (55%) projects accordingly. Transit received an additional \$312,854 in 2010 fare box and advertising revenue, and all of these excess funds will be allotted to transit for 2011.

City of Colorado Springs Director Rivera arrived at the meeting at 1:55 p.m.

As April 13th, 2011, was set forth as the Public Hearing date for the Pikes Peak RTA's FY 2011 Budget Amendment #1, El Paso County Director Hisey opened the hearing and requested comments from the public. There were no comments or questions from the public. Director Hisey closed the public hearing.

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Lathen, to adopt the annual amended budget. The motion passed unanimously.

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Manitou Springs Director Snyder, to approve appropriating the carryover funds for the 2011 budget year. The motion passed unanimously.

9. 2011 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested approval of the following four contracts:

- 1) COBITCO, Inc., Maintenance (contract to furnish emulsified asphalt): \$500,000.00 (Not to Exceed)

- 2) CMS, Maintenance (construction contract for Highway 24 and 26th Street intersection improvements): \$127,964.00
- 3) AM Signal/Wesco Distribution, Maintenance (Citywide Safety and Traffic Operations – Vendors will furnish all labor, materials, equipment, tools, supplies, and services required to provide 2011 Traffic Signal Equipment for school flashers and pedestrian poles.): AM Signal - \$28, 712.50 (Not to Exceed) / Wesco Distribution - \$14,937.50 (Not to Exceed)
- 4) T-P Enterprises, Maintenance (on-call maintenance of completed PPRTA capital projects): \$82,355.00

El Paso County Director Hisey called for the Directors to consider contracts one, two, and three separate from contract four.

Town of Ramah Director McCafferty made a motion, seconded by El Paso County Director Littleton, to approve contracts one, two, and three. The motion passed unanimously.

City of Colorado Springs Director Rivera made a motion, seconded by City of Colorado Springs Director Martin, to approve contract four (T-P Enterprises) with the caveat that the PPRTA will not pay for snow removal. The motion passed unanimously.

10. Administrative Actions and Reports

A. Draft 2011 PPRTA Annual Report to the Citizens

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented the draft 2011 PPRTA Annual Report to the Citizens and highlighted four updates to the report.

Town of Green Mountain Falls Director Stevens requested a footnote be added to clarify the year the noted accomplishments were completed. El Paso County Director Littleton recommended the map be labeled with corresponding project numbers for the citizens' reference.

El Paso County Director Littleton made a motion, seconded by City of Manitou Springs Director Snyder, to approve the 2011 PPRTA Annual Report to the Citizens with the two alterations noted above. The motion passed by unanimous vote.

B. PPRTA Board Chairperson Selection Process

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, encouraged the Colorado Springs City Council to begin the process to select its new Pikes Peak RTA Board members as soon as possible so that the Pikes Peak RTA Board might select its new Chairperson from the City of Colorado Springs Directors at its May 11, 2011, meeting.

C. Staff Field Review Report

This was an information item. There were no questions or comments.

11. Other Reports

A. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

B. El Paso County Monthly Change Order an Property Acquisition Report

This was an information item. There were no questions or comments.

C. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Interim Director, Mountain Metropolitan Transit, provided the monthly report and reviewed ridership figures for FREX and fixed-routes, including limited restored Saturday transit service, free transit rides on April 22, 2011, Earth Day, and an upcoming presentation of the Future of Regional Transit study findings/recommendations.

12. PPRTA Member Announcements

There were none.

13. Adjournment

El Paso County Director Hisey adjourned the meeting at 2:47 p.m.