



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, March 9, 2011 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs Directors

Vice Mayor Larry Small, Chair

Councilmember Jan Martin

Mayor Lionel Rivera

City of Manitou Springs Directors

Mayor Marc Snyder

Town of Green Mountain Falls Directors

Mayor Tyler Stevens

Town of Ramah Directors

Mayor Pro Tem Keith McCafferty

MEMBERS ABSENT

El Paso County Directors

Commissioner Dennis Hisey, Vice Chair

Commissioner Amy Lathen

Commissioner Peggy Littleton

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary

Mr. Rick Sonnenburg, Programs/Contract Manager

Ms. Beverly Majewski, Financial Manager

Mr. Ed Icenogle, PPRTA Counsel

Ms. Jacquelyn Puett, Recording Secretary

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Small established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Colorado Springs Director Rivera, to approve the agenda as presented. The motion passed unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of the February 9, 2011, Regular Meeting Minutes

City of Colorado Springs Director Rivera made a motion, seconded by City of Manitou Springs Director Snyder, to approve the February 9, 2011, meeting minutes. The motion passed unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Tom Rogers, First Vice Chair of the Pikes Peak RTA Citizen Advisory Committee, reviewed the highlights from the March 2, 2011, CAC Meeting. There were no questions or comments.

6. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The Pikes Peak RTA received \$6,543,280 in December 2010 sales and use tax receipts, which was \$339,072 or 5.5% over the amended monthly budget. FY 2010's actual revenue compared to budget was \$3,963,060 above budget and \$3,236,874 or 5.16% above FY 2009's actual revenue.

7. First Amendment for FY 2011 Budget: Approve Setting Public Hearing Dates

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, Ms. Majewski gave an overview of the first FY 2011 Budget Amendment for the allocation of 2010 excess revenue and administrative expense savings and, at the request of the Pikes Peak RTA Citizen Advisory Committee and Pikes Peak RTA staff, requested the Directors set a public hearing date for April 13, 2011, at 1:30 p.m.

Ms. Majewski stated a second Amendment to the FY 2011 Budget will take place later in the year to allocate the rollover of unspent 2010 budgeted expenditures.

Mountain Metropolitan Transit, the City of Colorado Springs, El Paso County, the City of Manitou Springs, the Town of Green Mountain Falls, and the Town of Ramah each presented their government's proposed plans for usage of the additional 2010 revenue.

Town of Green Mountain Falls Director Stevens made a motion, seconded by City of Manitou Springs Director Snyder, to set a public hearing date for the first amendment for the FY 2011 Budget for April 13, 2011, at 1:30 p.m. The motion passed unanimously.

8. 2011 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Robin Kidder, Acting City Engineer, requested approval of the following three contracts:

- 1) Blue Ridge Construction, Capital (Vincent Drive Extension): \$5,140.97

- 2) Blue Ridge Construction, Capital (Vincent Drive Extension): \$1,335.00
- 3) Land Title Guarantee Company, Capital (Hancock – Property Acquisition): \$212,000.00

City of Manitou Springs Director Snyder made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the three contracts. The motion passed unanimously.

C. El Paso County

Mr. André Brackin, El Paso County Engineer, requested approval of the following five contracts:

- 1) Rocky Mountain Materials, Capital (Meridian Road, North): \$251,525.14
- 2) Mountain View Electric Assn, Inc., Capital (Meridian Road, North): \$181,330.00
- 3) Rocky Mountain Materials, Maintenance (Chip Sealing - Chip Seal Aggregates): \$98,879.41
- 4) Suncor Energy (USA), Maintenance (Chip Sealing - Emulsified Asphalt): \$435,000.00
- 5) Kalco Express, Inc., Maintenance (Chip Sealing – Delivery of Emulsified Asphalt): \$26,500.00

City of Colorado Springs Director Rivera made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the five contracts. The motion passed unanimously.

9. Administrative Actions and Reports

A. Draft Board Policy Regarding Public Education Campaigns for Maintenance Projects

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, stated at the February 9, 2011, Board of Directors meeting, the Board approved the City of Colorado Springs request to expend \$20,000 of the City's PPRTA maintenance funds to implement a public education campaign for its new hybrid beacon pedestrian crossing. The Directors also directed the PPRTA staff to bring back to the Board, via the CAC, a draft Board policy to require all member governments to request prior approval before spending PPRTA funds on such educational expenditures in the future.

On March 2, 2011, the CAC recommended the Board approve the following draft Board policy:

“No member government may spend any PPRTA Maintenance funding on any public outreach, safety outreach, public education campaigns, or similar projects without first receiving PPRTA Board approval, after input from the PPRTA CAC.”

Town of Ramah Director McCafferty made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the Board policy as presented. The motion passed unanimously.

B. Citizen Advisory Committee Vacancies

Town of Ramah Director McCafferty presented the Board's Ad Hoc Committee's recommendation to appoint Mr. Brian Risley and Mr. Jay Lower to fill two At Large Alternate vacancies on the Pikes Peak RTA CAC. The appointees' two-year terms will end on 12/31/2012.

City of Colorado Springs Director Riviera made a motion, seconded by City of Manitou Springs Director Snyder, to approve the appointments. The motion passed unanimously.

C. PPRTA Representation on CCOST Committee

City of Colorado Springs Director Rivera made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the addition of the Pikes Peak RTA CAC's 2nd Vice Chair position as an eligible representative from the Pikes Peak RTA to the Coordination Committee on Specialized Transportation Committee (CCOST). The motion passed unanimously.

10. Other Reports

A. City of Colorado Springs Request to Amend Board Policy #12

Mr. Robin Kidder, City of Colorado Springs Engineering Staff, reviewed the current process for seeking the Board's approval of change orders that exceed \$100,000 or 15% of a project contract amount and requested the Vincent Drive Extension (Phase I) project be added to PPRTA Policy #12 as follows:

"For the City of Colorado Springs contract #T006223 with Blue Ridge Construction for the construction of Vincent Drive Extension – Phase 1, the change order limit, which does not need Pikes Peak RTA Board approval, is raised to \$100,000 on an individual change order basis, with a 10% aggregate basis on the contract. This constitutes a waiver to the Comprehensive IGA between the Pikes Peak RTA and the City of Colorado Springs."

This policy modification would allow the City to avoid contractor delays in completing work, which can result in claims for time and money extension, and allow the city efficient and effective use of project management and staff time as well as minimize disruption to the public in general with work suspended pending Board approval of all change orders.

City of Colorado Springs Director Rivera made a motion, seconded by City of Manitou Springs Director Snyder, to approve the City's request for the Vincent Drive Extension (Phase I) to be added to PPRTA Policy #12. The motion passed unanimously.

B. Quarterly Reports from Member Governments

This was an information item. There were no questions or comments.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item. There were no questions or comments.

D. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item. There were no questions or comments.

E. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Interim Manager, Mountain Metropolitan Transit, provided the monthly report. FREX ridership is up 36% compared to January 2010. Fare box revenue return is up to 35% for the first two months in 2011. Fixed-route ridership is up 7% compared to a year ago. ADA ridership is up 15% over 2010. Ute Pass Express ridership is still under the targeted levels and that service will likely be discontinued at the end of October 2011. Twenty-five van pools are operating with 148 participants. Limited Saturday transit service will be restored on March 12th.

11. Executive Session

The Directors deferred the session to the April 13th meeting due to the absence of the El Paso County Directors. The session was scheduled for the purpose of receiving legal advice concerning the reauthorization of the PPRTA Capital program.

12. PPRTA Member Announcements

City of Colorado Springs Director Small commented on City of Colorado Springs Director Martin's efforts to obtain a seat as an At-Large City Councilmember.

13. Adjournment

City of Colorado Springs Director Small adjourned the meeting at 2:23 p.m.