



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

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**PPRTA Board Meeting Minutes**

**Monday, October 17, 2011 – 2:00 p.m.**

**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Jan Martin, Chair**  
Councilmember Angela Dougan  
Councilmember Val Snider

**El Paso County**

**Commissioner Dennis Hisey, Vice Chair**  
Commissioner Amy Lathen  
Commissioner Sallie Clark

**City of Manitou Springs**

Mayor Marc Snyder

**Town of Green Mountain Falls**

Mayor Tyler Stevens

**Town of Ramah**

Mayor Pro Tem Keith McCafferty

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**MEMBERS ABSENT**

**None**

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**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, PPRTA Board Secretary  
Mr. Rick Sonnenburg, Program/Contracts Manager  
Ms. Beverly Majewski, Financial Manager  
Mr. Ed Icenogle, PPRTA Legal Counsel  
Ms. Jacquelyn Puett, Program Assistant

**1. Call to Order/Establish a Quorum**

City of Colorado Springs Director Martin established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the agenda as presented. The motion passed unanimously.

**3. Public Comment Period for Items Not on the Agenda** - There were none.

**4. Approval of the September 14, 2011, Regular Meeting Minutes**

City of Colorado Springs Director Snider made a motion, seconded by Town of Ramah Director McCafferty, to approve the September 14, 2011, meeting minutes. The motion passed unanimously.

**5. Citizen Advisory Committee Monthly Report**

Mr. Tom Harold, Chairman of the Citizen Advisory Committee, reviewed highlights from the Committee's October meeting, including a request from the CAC to hold a joint meeting with the Board for the purpose of discussing the upcoming November 2012 capital renewal ballot measure.

**6. Financial Reports**

**A. Monthly Financial Report**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,995,740 in August sales and use tax receipts, which was \$64,833 or 1% below the monthly budget. Year-to-date actual figures compared to budget were \$72,632 below the amended 2011 budget and 4.46% above the same period in 2010.

**7. 2011 Capital, Maintenance, and Public Transportation Contracts**

**A. City of Colorado Springs**

Mr. Mike Chavez, City Engineering, requested approval of the following three contracts:

- 1) Hamon Contractors, Capital (Hancock Avenue Bridge over T-Gap Floodway): \$3,798,661.78 (\$3,087,744.78 PPRTA Portion)
- 2) Stewart Title as Escrow Agent for Robert B. Stewart, Capital (Vincent Drive Extension): \$101,250.00
- 3) Dillie & Kuhn, Inc., Capital/Maintenance (Change Order for Roadway Safety & Traffic Ops, Congestion/Incident Management/Signal Improvements, Citywide Safety and Traffic Ops): \$0.00

El Paso County Director Hisey made a motion, seconded by City of Manitou Springs Director Snyder, to approve the three contracts. The motion passed unanimously.

**B. El Paso County**

Ms. Jennifer Irvine, County Engineering, requested approval of the following two contracts:

- 1) Felsburg, Holt & Ullevig (FHU), Capital (Baptist Road West): \$180,681.00
- 2) Rocky Mountain Materials and Asphalt, Capital (Stapleton Road West): \$63,814.55

Ms. Irvine stated the County is seeking cost sharing with BRRTA for the expenses on the FHU contract pursuant to a 2005 IGA.

City of Manitou Springs Director Snyder made a motion, seconded by El Paso County Director Clark, to approve the two contracts. The motion passed unanimously.

**C. City of Manitou Springs**

Mr. Bruno Pothier, Public Works Director, requested approval of the following contract:

- 1) Schmidt Construction Company, Maintenance (2" Overlay on Via Linda Vista): \$40,570.00

El Paso County Director Clark made a motion, seconded by Town of Ramah Director McCafferty, to approve the contract. The motion passed unanimously.

**8. Administrative Actions and Reports**

**A. FY 2012 PPRTA Budget Hearing Date and Receive Draft Budget**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, stated the draft FY 2012 PPRTA Budget was distributed in the Board packet for prior review and requested the Directors approve a motion to set the Budget Public Hearing date for the regular Board meeting on December 14, 2011, at 1:30 p.m.

El Paso County Director Lathen made a motion, seconded by City of Manitou Springs Director Snyder, to officially receive the draft FY 2012 Budget and to set the FY 2012 Budget Public Hearing date for the regular Board meeting on December 14, 2011, at 1:30 p.m. The motion passed unanimously.

In addition, at El Paso County Director Hisey's request, Ms. Majewski presented a comparison of the PPRTA maintenance allocation between the 2000 and the 2010 Censuses.

#### **B. Funding Request from ACT and Continuing Funding Request for Rides for Its Partner Organizations**

Ms. Lynn Hopeman, Accessible Coordinated Transportation of the Pikes Peak Region (ACT) board member, discussed a request for funding for transportation rides for four human service transportation providers (\$100,000) and a request for funding for ACT (\$36,000 to be used for operations and as match for grant applications planned for 2012 and 2013).

City of Colorado Springs Director Martin requested this item be re-designated as an information item as it was yet to be determined what entity would be responsible to approve or disapprove the request.

*Town of Green Mountain Falls Director Stevens departed the meeting at 2:43 p.m.*

Of the four partner organizations requesting the \$100,000 for human services transportation rides, if the City of Colorado Springs should choose to approve the funding request through a method other than the PPRTA, only three of the organizations would benefit. The City of Fountain would not be eligible to receive the funds directly from the City of Colorado Springs.

Mr. Craig Blewitt, City of Colorado Springs, Transit Services Division Manager, requested the opportunity to address the transit funding concerns first at the City of Colorado Springs City Council budget workshop. After the workshop, the transit budget information will be shared with all parties involved.

#### **C. Request from PPRTA Attorney to Extend Legal Services Contract For 2012**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented a request from Icenogle Seaver Pogue, P.C., to extend the firm's legal counsel services for the PPRTA for the calendar year 2012. The firm's hourly rates will remain the same for 2012.

El Paso County Director Hisey made a motion, seconded by El Paso County Director Clark, to approve a one-year extension to the legal services contract with the Icenogle Seaver Pogue, P.C., law firm for the calendar year 2012. The motion passed unanimously.

#### **D. Ratify El Paso County Appointment of Highway Advisory Commission Member to PPRTA CAC**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board of Directors ratify the appointment of Dr. James Null, a Highway Advisory Commission member, to the Pikes Peak RTA Citizen Advisory Committee. He was appointed to the Committee by the El Paso County Board of Commissioners on September 20, 2011.

City of Manitou Springs Director Snyder made a motion, seconded by Town of Ramah Director McCafferty, to ratify the appointment. The motion passed unanimously.

#### **E. Appointment/Reappointment Process for Citizen Advisory Committee Members**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented a list of CAC members whose terms will expire at the end of the calendar year. These members have been notified of the action they must take if they would like to be reappointed for service on the PPRTA CAC.

#### **F. Staff Field Review Report**

This was an information item.

### **9. Other Reports**

#### **A. City of Colorado Springs Transit Services Monthly Update**

As an information item, Mr. Craig Blewitt, City of Colorado Springs, Mountain Metro Transit Manager, presented the monthly report along with data on current funding levels.

*El Paso County Director Clark departed the meeting at 3:38 p.m.*

**B. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

As an information item, Mr. Mike Chaves, City Engineering, presented the following change orders:

- 1) US Roads (Roadway Safety and Traffic Ops – Platte Ave. Safety Improvements): \$12,708.00
- 2) Hamon Contractors, Inc. (Hancock Avenue Bridge over T-Gap Floodway): \$19,090.00
- 3) Edward Kraemer and Sons, Inc. (Woodmen Road Widening and Interchange): \$98,070.96

**C. El Paso County Monthly Change Order and Property Acquisition Report**

As an information item, Ms. Jennifer Irvine, County Engineering, presented the following change order:

- 1) Mountain View Electric (Stapleton – West): \$6,671.00

**10. PPRTA Member Announcements**

The following date and time was announced for a special joint meeting of the PPRTA Citizen Advisory Committee and Board of Directors: November 14, 2011, beginning at 2:00 p.m., El Paso County Citizen's Service Center.

El Paso County Director Hisey announced a ribbon cutting ceremony for the PPRTA Proby Parkway Capital project on November 15, 2011, at 11:00 a.m.

**11. Adjournment**

City of Colorado Springs Director Martin adjourned the meeting at 3:57 p.m.