



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

BOARD OF DIRECTORS - REGULAR MEETING AGENDA
Wednesday, September 9, 2015 – 1:30 p.m.
PPACG Lower Level Conference Room

El Paso County Directors

Commissioner Peggy Littleton, Vice Chair
 Commissioner Dennis Hisey
 Commissioner Amy Lathen
 Commissioner Sallie Clark (Alternate)
 Commissioner Darryl Glenn (Alternate)

City of Manitou Springs Directors

Mayor Marc Snyder
 Mayor Pro Tem Coreen Toll (Alternate)

City of Colorado Springs Directors

Council President Merv Bennett, Chair
 Councilmember Larry Bagley
 Councilmember Bill Murray
 Councilmember Don Knight (Alternate)
 Councilmember Keith King (Alternate)

Town of Green Mountain Falls Directors

Mayor Pro Tem Tyler Stevens
 Mayor Lorrie Worthey (Alternate)

Town of Ramah Directors

Mayor Dennis Carpenter
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
1	Call to Order / Establish a Quorum	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of the Minutes from August 12, 2015 Regular Meeting ☒	Approve
5	Citizen Advisory Committee Monthly Report ☒	Accept
6	Financial Reports A. Monthly Financial Reports B. FY 2016 Budget Calendar ☒	A. Information B. Approve
7	2015 Capital, Maintenance and Public Transportation Contracts A. City of Colorado Springs ☒ B. City of Manitou Springs ☒	A. Approve B. Approve
8	Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Colorado Springs Proposed Board Policy Regarding the Definition For Bridges ☒ C. El Paso County Monthly Change Order and Property Acquisition Report ☒ D. Monthly Status Report of Remaining “A” List Capital Projects ☒ E. Quarterly Reports from Member Governments ☒ F. City of Colorado Springs Airport Commercial Aeronautical Zone Update ☒	A. Information B. Approve C. Information D. Information E. Information F. Information
9	Administrative Actions and Reports A. BRRTA/PPRTA Revenue Sharing Calculation ☒	A. Approve
10	PPRTA Member Announcements	Information
11	Adjournment	Information

Respectfully Submitted,
 Robert F. MacDonald, PPRTA Board Secretary



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

PPRTA Board Meeting Minutes

Wednesday, September 9, 2015 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Councilmember Merv Bennett, Chair

Councilmember Bill Murray

Councilmember Larry Bagley

Town of Ramah

Mayor Dennis Carpenter

El Paso County

Commissioner Dennis Hisey

Commissioner Peggy Littleton, Vice-Chair

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Mayor Pro Tem Tyler Stevens

MEMBERS ABSENT

El Paso County

Commissioner Amy Lathen

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

Director Bennett established a quorum and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

There was a motion by Director Littleton, seconded by Director Bagley, to approve the agenda as presented. The motion carried unanimously.

3. Public Comment Period for Items not on the Agenda

There were none.

4. Approval of the Minutes from the August 12, 2015 regular meeting

Director Littleton made a motion, seconded by Director Snyder, to approve the minutes as presented. The motion carried unanimously.

5. Citizen Advisory Committee Monthly Report

Mr. Jim Godfrey, Chair of the PPRTA CAC, presented highlights from the September meeting. Director Littleton made a motion, seconded by Director Bagley, to accept the report as presented.

6. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,818,069 in Sales and Use Tax receipts for July, which was \$713,591 or 10% above the amended monthly budget and 6.8% above the same period in 2014.

B. FY 2016 Budget Calendar

Ms. Majewski reviewed the draft Budget Calendar and projected FY 2016 revenue estimate of \$86,000,000, which showed an increase of 4.9 percent in projected sales and use tax compared to the FY 2015 amended budget. The Calendar was similar to the FY 2015 calendar and satisfied the legal requirements set by the state for government entities.

Director Littleton made a motion, seconded by Director Bagley to approve the FY 2016 Budget Calendar. The motion carried unanimously.

Ms. Majewski requested an approval from the Board to use the revenue projection of \$82 million plus an additional \$4 million – due to the strong sales and use tax growth - for next year's revenue allocation.

Director Hisey arrived at the meeting at 1:43 p.m.

Director Stevens made a motion, seconded by Director Bagley, to approve the budget revenue projection for FY 2016. The motion carried unanimously.

7. 2015 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Aaron Egbert, Senior Civil Engineer and head of the City's Bridge Program, presented the Board with on-screen details for the contract items.

Mr. Mike Chaves, Engineering Staff, requested a recommendation for the following contracts:

- 1) Even-Pressier, Inc., Capital – PPRTA II (Citywide Pedestrian Transportation Improvements Phase I; Citywide School and Neighborhood Pedestrian Improvements Phase I): \$298,458.75
- 2) HDR, Capital – PPRTA II (Chestnut Bridge Replacement): \$210,652.00
- 3) Schanel Construction, Capital – PPRTA II (Chestnut Temporary Stabilization): \$176,260.00
- 4) Express Services, Maintenance (Express Services): \$TBD
- 5) Sun Construction, Capital – PPRTA II (Tutt Boulevard Extension): \$758,806.48
- 6) Aztec General Contractors, LLC, Capital – PPRTA II (Citywide Pedestrian Transportation Improvements Phase I – Chelton Road): \$371,613.94 / CDBG Funds - \$226,613.94 / PPRTA Funds - \$145,000.00

Director Snyder made a motion, seconded by Director Stevens, to approve Contracts 1, 2, 3, 5, and 6. The motion carried unanimously.

Director Murray made a motion, seconded by Director Littleton, to ratify the approval of Contract #4 for Express Services with an amount not to exceed the amount for the original vendor (the previous amount for the original vendor). The contract was the same scope and same dollar amount as was presented in August for the Board's consideration and polling due to the emergency. The motion carried unanimously.

B. City of Manitou Springs

Mr. Greg Springman, Public Services Director, requested approval of the following contract:

- 1) WestWork Engineering, Capital (Manitou Avenue West End Pedestrian and Drainage Improvements):
\$165,595.00

Director Snyder made a motion, seconded by Director Littleton, to approve the contract. The motion carried unanimously.

Director Bennett introduced Mr. Nolan Schriener as the region's new Transportation Commissioner, appointed by the Governor of Colorado.

8. Other Reports**A. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Transit Division Manager, provided the monthly update. He provided updates on the Regional Transit and Specialized Transportation Plans, sub-plans of PPACG's 2040 Regional Transportation Plan, scheduled for approval the Board of Directors in November. Fall service changes and Summer Haul Pass ridership statistics were also discussed.

B. City of Colorado Springs Proposed Board Policy Regarding the Definition for Bridges

Mr. Egbert gave a presentation on the City's definition of a bridge (see attached). He stated that the City carried the overarching goal of safety and trying to keep bridges open. Director Murray made a motion, seconded by Director Bagley, to approve the language in Policy #25 for the City's definition of a bridge. The motion carried unanimously.

C. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

D. Monthly Status Report of Remaining "A" List Capital Projects

This was an information item.

E. Quarterly Reports from Member Governments

This was an information item.

F. City of Colorado Springs Airport Commercial Aeronautical Zone Update

Mr. Dan Gallagher, Director of Aviation for the City of Colorado Springs, gave a presentation on the progress and income generated by the Commercial Aeronautical Zone and the PPRTA tax exclusion that had been active since last summer.

9. Administrative Actions and Reports**A. BRRTA/PPRTA Revenue Sharing Calculation**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board approve the figure of \$41,742.02 to be used for the implementation of the annual revenue sharing payments to BRRTA, with BRRTA receiving half, or \$20,871.01 for the 12-month period of July 1, 2015 through June 30, 2016 in two equal semi-annual payments of \$10,435.51 in the spring and fall of 2016.

Director Littleton made a motion, seconded by Director Snyder, to approve the annual revenue sharing amounts. The motion carried unanimously.

10. PPRTA Member Announcements

There were none.

11. Adjournment

Director Bennett adjourned the public meeting at 2:52 p.m.

PIKES PEAK RURAL TRANSPORTATION AUTHORITY

POLICY # 25

City of Colorado Springs Bridge Definition

The City of Colorado Springs defines a bridge as; an overpass, underpass or tunnel which is used for vehicular, pedestrian or train traffic; within the city limits or where the City has agreed to be custodian of the bridge; a structure with girders supported by piers, stone, timber, concrete, metal or plastic culverts of various shapes and configurations; with a minimum span (opening) of 4 feet.

Therefore PPRTA funds can be used to inventory, inspect, maintain, rehabilitate and replace bridges as defined above by the City of Colorado Springs.