



**Colorado Springs    El Paso County    Manitou Springs    Green Mountain Falls    Ramah**

**BOARD OF DIRECTORS - REGULAR MEETING AGENDA  
 Wednesday, February 11, 2015 – 1:30 p.m.  
 PPACG Lower Level Conference Room**

**El Paso County Directors**

**Commissioner Peggy Littleton, Vice Chair**

- Commissioner Dennis Hisey
- Commissioner Amy Lathen
- Commissioner Sallie Clark (Alternate)
- Commissioner Darryl Glenn (Alternate)

**City of Manitou Springs Directors**

- Mayor Marc Snyder
- Mayor Pro Tem Coreen Toll (Alternate)

**City of Colorado Springs Directors**

**Council President Pro Tem Merv Bennett, Chair**

- Councilmember Jan Martin
- Councilmember Val Snider
- Councilmember Don Knight (Alternate)
- Councilmember Larry Bagley (Alternate)

**Town of Green Mountain Falls Directors**

- Mayor Pro Tem Tyler Stevens
- Mayor Lorrie Worthey (Alternate)

**Town of Ramah Directors**

- Mayor Keith McCafferty
- Trustee Nancy Sotomayor (Alternate)

	<b>AGENDA ITEM</b>	<b>ACTION</b>
<b>1</b>	<b>Call to Order / Establish a Quorum</b>	
<b>2</b>	<b>Approval of the Agenda</b>	<b>Approve</b>
<b>3</b>	<b>Public Comment Period for Items Not on the Agenda</b>	<b>Public Comment</b>
<b>4</b>	<b>Approval of the Minutes from January 14, 2015 Regular Meeting <input checked="" type="checkbox"/></b>	<b>Approve</b>
<b>5</b>	<b>Citizen Advisory Committee Monthly Report</b> <b>A. Monthly Report <input checked="" type="checkbox"/></b> <b>B. Draft Revisions to CAC Bylaws <input checked="" type="checkbox"/></b> <b>C. Board's Subcommittee Recommendation To Fill At-Large CAC Vacancies <input checked="" type="checkbox"/></b>	<b>A. Accept</b> <b>B. Approve</b> <b>C. Approve</b>
<b>6</b>	<b>Financial Reports</b>	<b>Information</b>
<b>7</b>	<b>2015 Capital, Maintenance and Public Transportation Contracts</b> <b>A. City of Colorado Springs <input checked="" type="checkbox"/></b>	<b>A. Approve</b>
<b>8</b>	<b>Other Reports</b> <b>A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/></b> <b>B. Maintenance of Efforts Report Presentations <input checked="" type="checkbox"/></b> <b>C. El Paso County Capital Projects Line Item Transfer request <input checked="" type="checkbox"/></b> <b>D. Monthly Status Reports of Remaining "A" List Capital Projects <input checked="" type="checkbox"/></b> <b>E. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/></b> <b>F. El Paso County Monthly Change Order and Property Acquisition Reports <input checked="" type="checkbox"/></b>	<b>A. Information</b> <b>B. Approve</b> <b>C. Approve</b> <b>D. Approve</b> <b>E. Information</b> <b>F. Information</b>
<b>9</b>	<b>Administrative Actions and Reports</b> <b>A. Draft Revisions to Board Bylaws – First Reading <input checked="" type="checkbox"/></b>	<b>A. Approve</b>
<b>10</b>	<b>PPRTA Member Announcements</b>	<b>Information</b>
<b>11</b>	<b>Adjournment</b>	<b>Approve</b>

Respectfully Submitted,  
 Robert F. MacDonald, PPRTA Board Secretary



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

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**PPRTA Board Meeting Minutes**  
**Wednesday, February 11, 2015 – 1:30 p.m.**  
**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Merv Bennett, Chair**  
 Councilmember Val Snider

**Town of Green Mountain Falls**

Mayor Pro Tem Tyler Stevens

**El Paso County**

**Commissioner Peggy Littleton, Vice-Chair**

**City of Manitou Springs**

Mayor Marc Snyder

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**MEMBERS ABSENT**

**Town of Ramah**

Mayor Keith McCafferty

**City of Colorado Springs**

Councilmember Jan Martin

**El Paso County**

Commissioner Amy Lathen  
 Commissioner Dennis Hisey

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**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, Secretary  
 Mr. Rick Sonnenburg, Program/Contracts Manager  
 Ms. Beverly Majewski, Financial Manager  
 Mr. Ed Icenogle, Legal Counsel

**1. Call to Order/Establish a Quorum**

Director Lathen established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

Director Snider made a motion, seconded by Director Snyder, to approve the agenda with no revisions. The motion carried unanimously.

**3. Public Comment Period for Items not on the Agenda**

There were none.

#### **4. Approval of the Minutes from the January 14, 2015 Regular Meeting**

Director Snyder made a motion, seconded by Director Stevens, to approve the minutes as presented. The motion carried unanimously.

#### **5. Citizen Advisory Committee Monthly Report**

##### **A. Monthly Report**

Mr. Jim Godfrey, Chair of the PPRTA CAC, presented highlights from the February CAC meeting. Director Littleton made a motion, seconded by Director Snider, to accept the report. The motion carried unanimously.

##### **B. Draft Revisions to CAC Bylaws**

Mr. Godfrey gave the Board some background information on the revisions that were recommended by the Citizen Advisory Committee. Director Littleton made a motion, seconded by Director Snyder, to approve adopting the revisions to the CAC's Bylaws as presented. The motion carried unanimously.

##### **C. Board's Subcommittee Recommendation to Fill At-Large CAC Vacancies**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented the names of the individuals that were recommended for appointment as Citizens-at-Large by the Board's subcommittee: Ms. Karla Heard Price (At-Large Regular), Mr. Tom Vierzba (At-Large Alternate), Mr. Jake Michel (At-Large Alternate), and Mr. Tom Rogers (At-Large Alternate).

Director Snider made a motion, seconded by Director Snyder, to approve the appointments as recommended by the Subcommittee. The motion carried unanimously.

#### **7. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,770,134 in Sales and Use Tax receipts for December, which was \$550,209 or 7.6% above the original monthly budget and 5.8% above the same period in 2013.

#### **8. 2015 Capital, Maintenance, and Public Transportation Contracts**

##### **A. City of Colorado Springs**

Mr. Dave Scalfri, City Engineering Staff, requested approval of the following contract:

- 1) Bobcat of the Rockies, Maintenance (Roadway Maintenance): \$34,176.20

Director Littleton made a motion, seconded by Director Snyder, to approve the contract. The motion carried unanimously.

#### **9. Other Reports**

##### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Transit Division Manager, presented the monthly update, including information on a 10 percent increase in ridership and marketing for MMT's growing vanpool service, Spring service changes via their public process, increase in routes and frequency, and adjustments being made to tailor route service/times. MMT was close to finalizing negotiations with the City of Manitou Springs for the summer shuttle service.

##### **B. Maintenance of Efforts Report Presentations**

Director Littleton made a motion, seconded by Director Snyder, to find that all five member governments met their Transportation Maintenance funding commitment for the Maintenance of Effort Provision.

The Board postponed taking action on the City of Colorado Springs Transit Maintenance of Effort Provision until the City provided two items of information for the March CAC and Board meetings: a) the percentage of funding that Transit received from the City's General Fund for each year from 2004 through 2014, and b) the percentage increase or decrease the City's General Fund experienced year-to-year for each year for the period of 2004-2014.

Director Snyder spoke about the original intent of the Authority's Maintenance of Effort provision and emphasized that transit service levels remained important to citizens.

Director Snider also commented that transit needed to remain a priority and there was a need to be sure that the bar was not lowered for transit levels.

#### **C. El Paso County Capital Projects Line Item Transfer request**

Mr. Brackin requested line item transfers to support the Baptist Road West Improvement project which had a budget shortfall. With the proposed transfers from the County Line Road (\$450,000) and Hodgen Road (\$80,000) projects, the Baptist Road current project forecast amount of \$13,155,970 would be met.

Director Littleton made a motion, seconded by Director Snider, to approve the County's request for the Project line item transfers. The motion carried unanimously.

#### **D. Monthly Status Reports of Remaining "A" List Capital Projects**

Mr. Andre Brackin, County Engineer, and Mr. Mike Chaves, City Engineering Staff, provided updates on the Capital projects. The City's Woodmen Phase II project was being completed with right-of-way being acquired and construction pending in the summer. The County Line Road project was moving toward completion, SEMA was ready to start on Baptist West, and the Stapleton Road project was remaining along with Marksheffel South. Mr. Brackin requested direction from the Board on advertisement for the Marksheffel Road project. He presented three options for moving forward with construction advertisement.

There was a consensus for the County to move forward with option #1 – to bid and award construction in zones 1, 3, 4, and a portion of zone 2.

#### **E. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

#### **F. El Paso County Monthly Change Order and Property Acquisition Report**

This was an information item.

### **9. Administrative Actions and Reports**

#### **A. Draft Revisions to Board Bylaws – First Reading**

Mr. Sonnenburg said that PPRTA legal counsel had recently developed red-line revisions to the Board Bylaws - some housekeeping items and some revisions that reflected assumptions which should be stated in the document.

Director Littleton made a motion, seconded by Director Snyder, to adopt the revisions to the Board's Bylaws as they were presented. The motion carried unanimously.

### **10. PPRTA Member Announcements**

#### **11. Adjournment**

Director Bennett adjourned the public meeting at 2:37 p.m.