



Colorado Springs    El Paso County    Manitou Springs    Green Mountain Falls    Ramah

**BOARD OF DIRECTORS - REGULAR MEETING AGENDA**  
**Wednesday, January 14, 2015 – 1:30 p.m.**  
**PPACG Lower Level Conference Room**

**El Paso County Directors**

**Commissioner Amy Lathen, Chair**  
 Commissioner Dennis Hisey  
 Commissioner Peggy Littleton  
 Commissioner Sallie Clark (Alternate)  
 Commissioner Darryl Glenn (Alternate)

**City of Manitou Springs Directors**

Mayor Marc Snyder  
 Mayor Pro Tem Coreen Toll (Alternate)

**City of Colorado Springs Directors**

**Vacant, Vice Chair**  
 Councilmember Merv Bennett  
 Councilmember Jan Martin  
 Councilmember Don Knight (Alternate)  
 Councilmember Val Snider (Alternate)

**Town of Green Mountain Falls Directors**

Mayor Pro Tem Tyler Stevens  
 Mayor Lorrie Worthey (Alternate)

**Town of Ramah Directors**

Mayor Keith McCafferty  
 Trustee Nancy Sotomayor (Alternate)

	AGENDA ITEM	ACTION
<b>1</b>	<b>Call to Order / Establish a Quorum</b>	
<b>2</b>	<b>Approval of the Agenda</b>	<b>Approve</b>
<b>3</b>	<b>Public Comment Period for Items Not on the Agenda</b>	<b>Public Comment</b>
<b>4</b>	<b>Approval of the Minutes from December 10, 2014 Regular Meeting <input checked="" type="checkbox"/></b>	<b>Approve</b>
<b>5</b>	<b>Board Appointments and Administrative Actions for 2015 <input checked="" type="checkbox"/></b>	<b>Approve</b>
<b>6</b>	<b>Citizen Advisory Committee Monthly Report</b> <b>A. Monthly Report <input checked="" type="checkbox"/></b> <b>B. Annual Report of CAC Activities <input checked="" type="checkbox"/></b>	<b>A. Accept</b> <b>B. Accept</b>
<b>7</b>	<b>Financial Reports</b>	<b>Information</b>
<b>8</b>	<b>2015 Capital, Maintenance and Public Transportation Contracts</b> <b>A. City of Colorado Springs <input checked="" type="checkbox"/></b> <b>B. El Paso County <input checked="" type="checkbox"/></b>	<b>A. Approve</b> <b>B. Approve</b>
<b>9</b>	<b>Administrative Actions and Reports</b> <b>A. Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax from 2015-2024 <input checked="" type="checkbox"/></b> <b>B. Designation of Posting Places for Meeting Notices <input checked="" type="checkbox"/></b> <b>C. Staff Field Review Report <input checked="" type="checkbox"/></b>	<b>A. Approve</b> <b>B. Approve</b> <b>C. Information</b>
<b>10</b>	<b>Other Reports</b> <b>A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/></b> <b>B. Monthly Status Reports of Remaining "A" List Capital Projects <input checked="" type="checkbox"/></b> <b>C. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/></b> <b>D. El Paso County Monthly Change Order and Property Acquisition Reports <input checked="" type="checkbox"/></b> <b>E. Maintenance of Efforts Reports <input checked="" type="checkbox"/></b>	<b>A. Information</b> <b>B. Information</b> <b>C. Information</b> <b>D. Information</b> <b>E. Information</b>
<b>11</b>	<b>PPRTA Member Announcements</b>	<b>Information</b>
<b>12</b>	<b>Adjournment</b>	<b>Approve</b>

Respectfully Submitted,  
 Robert F. MacDonald, PPRTA Board Secretary



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**PPRTA Board Meeting Minutes**

**Wednesday, January 14, 2015 – 1:30 p.m.**

**Pikes Peak Area Council of Governments Main Conference Room**

**MEMBERS PRESENT**

**City of Colorado Springs**

**Councilmember Merv Bennett, Chair**

Councilmember Val Snider

**Town of Green Mountain Falls**

Mayor Lorrie Worthey

**Town of Ramah**

Mayor Keith McCafferty

**El Paso County**

**Commissioner Peggy Littleton, Vice-Chair**

Commissioner Amy Lathen

Commissioner Dennis Hisey

**City of Manitou Springs**

Mayor Marc Snyder

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**MEMBERS ABSENT**

**City of Colorado Springs**

Councilmember Jan Martin

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**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rob MacDonald, Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

Ms. Jennifer Ivey, Legal Counsel

**1. Call to Order/Establish a Quorum**

Director Lathen established a quorum and called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

Director Littleton made a motion, seconded by Director Snyder, to approve the agenda as presented. The motion carried unanimously.

**3. Public Comment Period for Items not on the Agenda**

There were none.

#### **4. Approval of the Minutes from the December 10, 2014 Regular Meeting**

Director Bennett made a motion, seconded by Director Hisey, to approve the minutes as presented. The motion carried unanimously.

#### **5. Board Appointments and Administrative Actions for 2015**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested the Board's action on the following five items:

1) PPRTA Board members were requested to announce their governing body appointments to the Board.

City of Colorado Springs: Directors Merv Bennett, Val Snider, and Jan Martin as primary members and Directors Larry Bagley and Don Knight as alternate members.

El Paso County: Directors Amy Lathen, Peggy Littleton, Dennis Hisey as primary members and Directors Sallie Clark and Darryl Glenn as alternate members.

City of Manitou Springs: Director Marc Snyder as a primary member and Director Coreen Toll as an alternate member.

Town of Ramah – Action was pending to appoint Director Keith McCafferty as a primary member.

Town of Green Mountain Falls – Action was pending to appoint the Town's members.

2) Director Snider moved to appoint Director Bennett as Chair of the PPRTA Board for 2015. Director Hisey seconded the motion. The motion carried unanimously.

3) Director Hisey moved to appoint Director Littleton as Vice-Chair of the PPRTA Board for 2015. Director Snyder seconded the motion. The motion carried unanimously.

4) Director Snyder nominated Mr. Rob MacDonald as Board Secretary for the PPRTA for 2015. Director McCafferty seconded the motion. The motion carried unanimously.

5) The Board's Subcommittee for the Nomination of At Large CAC Membership was requested to set a meeting date/time to review the seven applications for the five vacant positions.

*Director Bennett assumed chairing the remainder of the meeting.*

#### **6. Citizen Advisory Committee Monthly Report**

##### **A. Monthly Report**

Mr. Jim Godfrey, Chair of the PPRTA CAC, presented highlights from the January meeting. There was a motion by Director Littleton, seconded by Director Snyder, to accept the report. The motion passed unanimously.

##### **B. Formal Annual Report of CAC Activities**

Mr. Godfrey provided an overview of the CAC's annual report to the Board. There was a motion by Director McCafferty, seconded by Director Snider, to accept the annual report. The motion passed unanimously.

#### **7. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,487,470 in Sales and Use Tax receipts for November, which was \$316,201 or 5% above the amended monthly budget and 5.3% above the same period in 2013.

Ms. Majewski explained that \$20 million of the PPRTA's cash and investments CDs had been rolling over and she requested that Director Lathen, as the current signatory, sign the extension of one of the CDs.

Director Lathen made a motion, seconded by Director Littleton, to approve the signature on the CD extension. The motion carried unanimously.

#### **8. 2015 Capital, Maintenance, and Public Transportation Contracts**

##### **A. City of Colorado Springs**

Mr. Mike Chaves, City Engineering Staff, requested approval of the following contracts:

- 1) Superior Asphalt, Maintenance (Roadway Maintenance): \$500,000.00
- 2) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$NA
- 3) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00 (Parts/Labor Not to Exceed)
- 4) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00 (Fuel Not to Exceed)

Director McCafferty made a motion, seconded by Director Littleton, to approve the contracts. The motion carried unanimously.

#### **B. El Paso County**

Mr. John Clack, County engineering staff, requested approval of the following contract:

- 1) AA Construction Company, Inc., Maintenance (2015 Concrete Surface Drainage Program): \$2,000,005.60

Director Littleton made a motion, seconded by Director Hisey, to approve the contract. The motion carried unanimously.

### **9. Administrative Actions and Reports**

#### **A. Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax from 2015-2024**

Director Hisey made a motion to ratify the Board's December 10, 2014 approval of the Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax for the years 2015-2024. Director Littleton seconded the motion. The motion carried unanimously.

#### **B. Designation of Posting Places for Meeting Notices**

Director Littleton made a motion to approve designating the front bulletin board of the PPACG building and the Pikes Peak RTA website as the posting places for Pikes Peak RTA meeting notices. Director Snyder seconded the motion. The motion carried unanimously.

#### **C. Staff Field Review Report**

This was an information item.

### **10. Other Reports**

#### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Craig Blewitt, Transit Services Manager, presented the monthly report, including statistics on local route and ADA services and the 2040 Transit and Specialized Transportation Plans process. He discussed potential changes in service and planned improvements.

Mr. Brian Vitulli, Transit Planning Supervisor, discussed proposed route changes for spring 2015 as part of a public process to gather input. Public meetings will be held the last week of January and rider notices were on all vehicles; a detailed brochure would be released to all riders. Mr. Godfrey added that the proposal tied in with recommendations from the 2040 Plans.

#### **B. Monthly Status Reports of Remaining "A" List Capital Projects**

This was an information item. Mr. Sonnenburg reviewed with the Board categories of funding added to the status report: unassigned money that was left to finish the first 10-year Capital list projects. The remainder of the funding pool created was zero, leaving capital reserves that could only be spent on the first 10-year list, and an accounting estimate of excess revenue for 2014.

#### **C. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

#### **D. El Paso County Monthly Change Order and Property Acquisition Report**

This was an information item.

**E. Maintenance of Effort Reports**

As a reminder, Mr. Sonnenburg stated that the member governments would be requested to present their individual maintenance of effort reports to the CAC and the Board in the month of February.

**11. PPRTA Member Announcements**

Director Snyder announced that Mr. Bruno Pothier, the Public Works Director for the City of Manitou Springs, would be departing the City for another position.

**12. Adjournment**

Director Bennett adjourned the public meeting at 2:21 p.m.