



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

CITIZEN ADVISORY COMMITTEE
Wednesday, September 2, 2015 – 1:30 p.m.
PPACG Lower Level Conference Room

GOVERNMENT ENTITY MEMBERS

Mr. Rick Hoover, Colorado Springs CTAB
 Mr. Jim Egbert, Colorado Springs CTAB
 Mr. Steve Murray, Colorado Springs CTAB
 Mr. Ed Dills, El Paso County HAC
Mr. Richard Williams, El Paso County HAC, 1st Vice Chair
 Ms. Joan Lucia-Treese, El Paso County HAC
Vacant, City of Manitou Springs
 Ms. Amy Filipiak, City of Manitou Springs
 Mr. Michael Cullinane, Town of Green Mountain Falls
 Mr. Jonathan Dooley, Town of Green Mountain Falls
Ms. Cindy Tompkins, Town of Ramah, 2nd Vice Chair
Vacant, Town of Ramah

REGULAR AT-LARGE MEMBERS

Mr. Jim Godfrey, Chair
 Mr. David Chestnutt
 Dr. Jim Null
 Ms. Karla Heard-Price
 Mr. Brian Wess

ALTERNATE AT-LARGE MEMBERS

Mr. Tom Rogers
 Mr. Jake Michel
 Mr. Tom Vierzba
 Mr. Gene Bray

	AGENDA ITEM	ACTION
1	Call to Order/Establish Voting Members	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of Minutes from August 5, 2015 Regular Meeting ☒	Approve
5	Financial Reports A. Monthly Financial Reports ☒ B. FY 2016 Budget Calendar ☒	A. Information B. Recommendation
6	2015 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs ☒ B. City of Manitou Springs ☒	A. Recommendation B. Recommendation
7	Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Colorado Springs Airport Commercial Aeronautical Zone Update ☒ C. City of Colorado Springs Proposed Board Policy Regarding the Definition For Bridges ☒ D. Monthly Status Report of Remaining "A" List Capital Projects ☒ E. Quarterly Reports from Member Governments ☒ F. El Paso County Monthly Change Order and Property Acquisition Report ☒	A. Information B. Information C. Recommendation D. Information E. Information F. Information
8	Administrative Actions and Reports A. Report of Recent Board Actions ☒ B. BRRTA/PPRTA Revenue Sharing Calculation ☒	A. Information B. Recommendation
9	Communications	Information
10	Adjournment	Approve

☒ Indicates Attachment,

Respectfully Submitted,
Rick Sonnenburg, PPRTA Program/Contracts Manager



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, September 2, 2015 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Reb Williams, 1st Vice Chair

Ms. Joan Lucia-Treese (arrived at 1:36)

Mr. Ed Dills

Colorado Springs CTAB

Mr. Rick Hoover

Mr. Jim Egbert

Mr. Steve Murray (arrived at 1:42)

City of Manitou Springs

Ms. Amy Filipiak

One Vacancy

Town of Green Mountain Falls

Mr. Michael Cullinane

Mr. Jonathan Dooley

Citizens-at-Large

Mr. Jim Godfrey, Chair

Mr. David Chestnutt

Dr. Jim Null

Ms. Karla Heard-Price

Mr. Brian Wess (arrived at 1:42)

Alternate At-Large Members

Mr. Jake Michel

Mr. Tom Vierzba

Mr. Gene Bray

MEMBERS ABSENT

Town of Ramah

Ms. Cindy Tompkins, 2nd Vice Chair

Alternate At-Large Members

Mr. Tom Rogers

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

1. Call to Order

Chair Jim Godfrey established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Mr. Reb Williams made a motion, seconded by Mr. Jim Egbert, to approve the agenda as presented. Motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

The Chair welcomed Mr. Gene Bray as a new CAC member.

4. Approval of Minutes from the August 5, 2015, Regular Meeting

There was a motion by Mr. Jim Egbert, seconded by Ms. Karla Heard-Price, to approve the August 5, 2015, regular meeting minutes. The motion passed unanimously.

5. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,984,973 in 2015 sales and use tax receipts, which was \$600,959 or 8% above the year-to-date budget. Year-to-date actual figures were \$2,359,454 over the 2015 amended budget and 6% above the same period in 2014.

B. FY 2016 Budget Calendar

Ms. Majewski presented the draft FY 2016 Budget Calendar for the committee's review.

Mr. Jim Egbert made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board approve the 2016 Budget calendar as proposed.

6. 2015 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Aaron Egbert, Senior Civil Engineer and head of the City's Bridge Program, gave detailed on-screen presentations for the contract items, including the emergency request for a line item transfer for repairs to the bridge on Chestnutt.

Mr. Mike Chaves, Engineering Staff, requested a recommendation for the following contracts:

- 1) Even-Pressier, Inc., Capital – PPRTA II (Citywide Pedestrian Transportation Improvements Phase I, Citywide School and Neighborhood Pedestrian Improvements Phase I): \$298,458.75
- 2) HDR, Capital – PPRTA II (Chestnut Bridge Replacement): \$210,652.00
- 3) Schanel Construction, Capital – PPRTA II (Chestnut Temporary Stabilization): \$176,260.00
- 4) Express Services, Maintenance (Express Services): \$TBD
- 5) Sun Construction, Capital – PPRTA II (Tutt Boulevard Extension): \$758,806.48
- 6) Aztec General Contractors, LLC, Capital – PPRTA II (Citywide Pedestrian Transportation Improvements Phase I – Chelton Road): \$371,613.94 / CDBG Funds - \$226,613.94 / PPRTA Funds - \$145,000.00

Mr. Reb Williams made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board approve all of the contracts except for #4. The motion carried unanimously.

B. City of Manitou Springs

Mr. Greg Springman, Public Works Director, requested approval of the following contract:

- 1) WestWork Engineering, Capital (Manitou Avenue West End Pedestrian and Drainage Improvements): \$165,595.00 (\$113,807 in FY 2015 and \$51,788 in FY 2016)

Mr. Brian Wess made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board approve the contract. The motion carried unanimously.

8. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, provided the monthly update, including ridership statistics and agency updates.

B. City of Colorado Springs Airport Commercial Aeronautical Zone Update

Mr. Dan Gallagher, Director of Aviation for the City of Colorado Springs, gave a presentation on the income generated by the Commercial Aeronautical Zone and the PPRTA tax exclusion that had been active since last summer.

C. City of Colorado Springs Proposed Board Policy Regarding the Definition for Bridges

Mr. Aaron Egbert presented this item to the Committee with a presentation covering asset management and bridge inventory. He requested a recommendation to adopt the language proposed by the City of Colorado Springs outlining the definition of a bridge as Policy #25 (see attached).

There was a lengthy discussion by the CAC members on this item and the City's request.

Following discussion, Mr. Jim Egbert moved to recommend that the Board accept the City's Policy #25 as stated. Mr. Michael Cullinane seconded the motion. The motion passed on an 11-6 vote.

D. Monthly Status Report of Remaining "A" List Capital Projects

This was an information item.

E. Quarterly Reports from Member Governments

This was an information item.

F. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item. There were no questions.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item. There were no questions.

B. BRRTA/PPRTA Revenue Sharing Calculation

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, presented the history of the overlap with the two Rural Transportation Authority boundaries.

He requested the Committee provide a recommendation to the Board that the figure of \$41,742.02 be used for the implementation of the annual revenue sharing payments to BRRTA, with BRRTA receiving half, or \$20,871.01 for the 12-month period of July 1, 2015 through June 30, 2016 in two equal semi-annual payments of \$10,435.51 in the spring and fall of 2016.

Mr. Jim Egbert made a motion to recommend approval, seconded by Mr. Rick Hoover, of the revenue sharing amounts. The motion carried unanimously.

9. Communications

There were none.

10. Adjournment

Chair Jim Godfrey adjourned the meeting at 3:45 p.m.

PIKES PEAK RURAL TRANSPORTATION AUTHORITY

POLICY # 25

City of Colorado Springs Bridge Definition

The City of Colorado Springs defines a bridge as; an overpass, underpass or tunnel which is used for vehicular, pedestrian or train traffic; within the city limits or where the City has agreed to be custodian of the bridge; a structure with girders supported by piers, stone, timber, concrete, metal or plastic culverts of various shapes and configurations; with a minimum span (opening) of 4 feet.

Therefore PPRTA funds can be used to inventory, inspect, maintain, rehabilitate and replace bridges as defined above by the City of Colorado Springs.