



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

CITIZEN ADVISORY COMMITTEE
Wednesday, February 4, 2015 – 1:30 p.m.
PPACG Lower Level Conference Room

GOVERNMENT ENTITY MEMBERS

Mr. Rick Hoover, Colorado Springs CTAB
 Mr. Jim Egbert, Colorado Springs CTAB
 Mr. Steve Murray, Colorado Springs CTAB
 Mr. Ed Dills, El Paso County HAC
Mr. Richard Williams, El Paso County HAC, 1st Vice Chair
 Ms. Joan Lucia-Treese, El Paso County HAC
 Mr. Ray Ferguson, City of Manitou Springs
 Ms. Amy Filipiak, City of Manitou Springs
Vacant Town of Green Mountain Falls
Vacant, Town of Green Mountain Falls
Ms. Cindy Tompkins, Town of Ramah, 2nd Vice Chair
 Mr. Dennis Carpenter, Town of Ramah

REGULAR AT-LARGE MEMBERS

Mr. Jim Godfrey, Chair
 Mr. David Chestnutt
 Dr. Jim Null
Vacant
Vacant

ALTERNATE AT-LARGE MEMBERS

Vacant
Vacant
Vacant
Vacant

	AGENDA ITEM	ACTION
1	Call to Order/Establish Voting Members	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of Minutes from January 7, 2014 Regular Meeting <input checked="" type="checkbox"/>	Approve
5	Financial Reports <input checked="" type="checkbox"/>	Information
6	2015 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs <input checked="" type="checkbox"/>	A. Recommendation
7	Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/> B. Maintenance of Effort Reports <input checked="" type="checkbox"/> C. El Paso County Capital Projects Line Item Transfer Request <input checked="" type="checkbox"/> D. Monthly Status Report of Remaining "A" List Capital Projects <input checked="" type="checkbox"/> E. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/> F. El Paso County Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/>	A. Information B. Recommendation C. Recommendation D. Information E. Information F. Information
8	Administrative Actions and Reports A. Report of Recent Board Actions <input checked="" type="checkbox"/> B. CAC Bylaws <input checked="" type="checkbox"/>	A. Information B. Recommendation
9	Communications	Information
10	Adjournment	Approve

Indicates Attachment,

Respectfully Submitted, Rick Sonnenburg, PPRTA Program/Contracts Manager



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, February 4, 2015 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Reb Williams, 1st Vice Chair

Ms. Joan Lucia-Treese

Mr. Ed Dills

Colorado Springs CTAB

Mr. Rick Hoover

Mr. Jim Egbert

Mr. Steve Murray

City of Manitou Springs

Ms. Amy Filipiak

Alternate At-Large Members

Four Vacancies

Citizens-at-Large

Mr. Jim Godfrey, Chair

Mr. David Chestnutt

Dr. Jim Null

Two Vacancies

Town of Ramah

Mr. Dennis Carpenter

Ms. Cindy Tompkins, 2nd Vice Chair

Town of Green Mountain Falls

Vacant

MEMBERS ABSENT

City of Manitou Springs

Mr. Ray Ferguson

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

1. Call to Order

Chair Jim Godfrey established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m. Introductions were made.

2. Approval of the Agenda

Mr. Reb Williams made a motion, seconded by Mr. Jim Egbert, to approve the agenda as presented. Motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

Mr. Tom Rogers voiced concerns over possible road and bridge work for the proposed wind farm near the Town of Calhan, Colorado.

4. Approval of the Minutes from the January 7, 2015 Regular Meeting

There was a motion by Ms. Joan Lucia-Treese, seconded by Dr. Jim Null, to approve the January 7, 2015 regular meeting minutes. The motion carried unanimously.

5. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,487,470 in November 2014 sales and use tax receipts, which was \$316,201 or 5.1% above the year-to-date budget. Year-to-date actual figures were \$4,917,379 over the 2014 budget and 5.3% above the same period in 2013.

6. 2015 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Dave Scalfri, City Streets Division, presented the following contract for a recommendation:

1) Bobcat of the Rockies, Maintenance (Roadway Maintenance): \$34,176.20

Mr. Reb Williams made a motion, seconded by Dr. Jim Null, to recommend that the Board of Directors approve the contract. The motion carried on a majority vote.

7. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, presented the monthly update including service statistics and the public process underway for proposed Spring service changes.

B. Maintenance of Effort Reports

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, introduced the annual reports, which compared the FY 2015 non-PPRTA spending with the Board-established base year of FY 2004 non-PPRTA spending in the applicable categories per member entity.

Ms. Kara Skinner, presented the City's budget for funding dedicated to transportation maintenance and transit services for FY 2015. She said, in sum, that the City satisfied the aspirational goal of the IGA with respect to funding for transportation maintenance - \$1 million more than in 2004. Regarding transit services, the City had increased the annual budget for transit every year beginning in 2011.

Mr. Jim Egbert made a motion, seconded by Ms. Amy Filipiak, to request that the City provide information regarding the percentage of the General Fund spent on transit in 2004 and each year through 2014 and the percentage increase in the size of the City's General Fund year-to-year for each year from 2004-2014. The motion carried unanimously.

Maintenance of Effort presentations were also given by Mr. Brian Olsen - El Paso County; Mr. Bruno Pothier - City of Manitou Springs; Mr. Michael Cullinane - Town of Green Mountain Falls; and Ms. Cindy Tompkins - Town of Ramah.

Mr. Reb Williams made a motion, seconded by Ms. Cindy Tompkins, for a positive recommendation to the Board that all five member governments met their Transportation Maintenance funding commitment for the Maintenance of Effort provision. The motion carried unanimously.

Mr. Reb Williams made a motion, seconded by Ms. Cindy Tompkins, to postpone the CAC's consideration of the City of Colorado Springs' Transit Maintenance of Effort commitment pending receipt from the City of the additional information in Mr. Egbert's motion. The motion carried on an 8-4 vote.

C. El Paso County Capital Projects Line Item Transfer Request

Mr. Andre Brackin, County Engineer, requested line item transfers to support the Baptist Road West Improvement project which had a budget shortfall. With the proposed transfers from the County Line Road (\$450,000) and Hodgen Road (\$80,000) projects, the Baptist Road current project forecast amount of \$13,155,970 would be met.

Mr. Reb Williams made a motion, seconded by Dr. Jim Null, to make a positive recommendation to the Board for the request. The motion carried unanimously. Mr. Steve Murray recused himself from the vote.

D. Monthly Status Report of Remaining "A" List Capital Projects

Mr. Sonnenburg noted that the Total Estimated 2005-2014 Unallocated Capital Funds figure on Page 1 of the memo was lower than the previous month based on an additional month's financial history.

Mr. Aaron Egbert and Ms. Kathleen Krager, City Transportation Staff, provided status updates on the City's "A" list Capital projects and addressed Committee member questions.

Mr. Andre Brackin, El Paso County Engineer, provided an update on the Marksheffel-South and Stapleton-East Capital projects. The County was at a critical juncture in deciding how and when to advertise construction to move the Marksheffel-South project forward. Mr. Brackin presented potential options available for moving the contract into construction and requested a recommendation to bid and award the construction contract as planned and limit the work areas until the county obtained the needed property parcels within the City, as the project fell both within unincorporated El Paso County and within the City of Colorado Springs. A detailed explanation was provided for project budget, scope, and property acquisition.

Ms. Joan Lucia-Treese made a motion, seconded by Dr. Jim Null, to amend the agenda item from an "information" item to a "recommendation" item. The motion carried unanimously.

Ms. Joan Lucia-Treese then made a motion, seconded by Dr. Jim Null, to approve a positive recommendation to the Board for Option #1 for Marksheffel-South, to proceed to bid and award construction in zones 1, 3, 4, and some portions of zone 2 (Drennan Road intersection). The motion carried on a majority vote, with one abstention by Mr. Reb Williams.

E. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

F. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item.

B. CAC Bylaws

Mr. Sonnenburg presented bylaw revisions regarding "excused and unexcused absences" along with housekeeping revisions suggested by the PPRTA attorneys.

Mr. Reb Williams made a motion, seconded by Mr. Jim Egbert, for a positive recommendation to the Board for the draft red-line revisions as presented, with one change: strike out the first bullet on page 6 – "procedural guidelines for conducting quarterly meetings."

9. Communications

Mr. Godfrey said that five candidates were interviewed for Committee vacancies. Four of the candidates were being recommended for appointment with more interviews being conducted later in February.

Mr. Sonnenburg said that the original plan for the 2015 Annual Report to the Citizens was to have a 10-year supplement added to the report to summarize the accomplishments of the first ten years of the PPRTA from

2005 through 2014. He recommended waiting on the supplement until later in 2015 until five Capital projects from the “A” list were started and under construction, since the purpose of the supplement was to show accomplishments. There was a consensus by the CAC to not wait on the supplement, but to include the projects in the supplement with their status shown.

10. Adjournment

Chair Jim Godfrey adjourned the meeting at 4:21 p.m.