



**Colorado Springs      El Paso County      Manitou Springs      Green Mountain Falls      Ramah**

**CITIZEN ADVISORY COMMITTEE  
Wednesday, January 7, 2015 – 1:30 p.m.  
PPACG Lower Level Conference Room**

**GOVERNMENT ENTITY MEMBERS**

Mr. Rick Hoover, Colorado Springs CTAB  
 Mr. Jim Egbert, Colorado Springs CTAB  
 Mr. Steve Murray, Colorado Springs CTAB  
*Vacant*, El Paso County HAC  
 Mr. Richard Williams, El Paso County HAC  
 Ms. Joan Lucia-Treese, El Paso County HAC  
 Mr. Ray Ferguson, City of Manitou Springs  
 Ms. Amy Filipiak, City of Manitou Springs  
*Vacant* Town of Green Mountain Falls  
 Mr. Brian L.A. Wess, Town of Green Mountain Falls  
 Ms. Cindy Tompkins, Town of Ramah  
 Mr. Dennis Carpenter, Town of Ramah

**REGULAR AT-LARGE MEMBERS**

*Vacant*, 1<sup>st</sup> Vice-Chair  
**Mr. Jim Godfrey**, 2<sup>nd</sup> Vice Chair  
 Mr. David Chestnutt  
 Mr. Tom Rogers  
 Dr. Jim Null

**ALTERNATE AT-LARGE MEMBERS**

*Vacant*  
*Vacant*  
*Vacant*  
*Vacant*

	<b>AGENDA ITEM</b>	<b>ACTION</b>
1	Call to Order/Establish Voting Members	
2	Approval of the Agenda	Approve
3	Selection of Officers ☒	Approve
4	Public Comment Period for Items Not on the Agenda	Public Comment
5	Approval of Minutes from December 3, 2014 Regular Meeting ☒	Approve
6	Financial Reports ☒	Information
7	2015 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs ☒ B. El Paso County ☒	A. Recommendation B. Recommendation
8	Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. Monthly Status Report of Remaining "A" List Capital Projects ☒ C. City of Colorado Springs Monthly Change Order and Property Acquisition Report ☒ D. El Paso County Monthly Change Order and Property Acquisition Report ☒ E. Maintenance of Effort Reports ☒	A. Information B. Information C. Information D. Information E. Information
9	Administrative Actions and Reports A. Report of Recent Board Actions ☒ B. Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax from 2015-2024 ☒ C. Annual Report of CAC Activities ☒ D. CAC Bylaws ☒ E. CAC Representative on the Mobility Coordinating Committee ☒ F. Staff Field Review Report ☒	A. Information B. Recommendation  C. Recommendation D. Recommendation E. Recommendation F. Information
10	Communications	Information
11	Adjournment	Approve

☒ Indicates Attachment,

**Respectfully Submitted, Rick Sonnenburg, PPRTA Program/Contracts Manager**



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

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**CITIZEN ADVISORY COMMITTEE**

Wednesday, January 7, 2015 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

**MEMBERS PRESENT**

**El Paso County HAC**

**Mr. Reb Williams, 1<sup>st</sup> Vice Chair**

*One Vacancy*

**Colorado Springs CTAB**

Mr. Rick Hoover

Mr. Jim Egbert

**City of Manitou Springs**

Ms. Amy Filipiak

Mr. Ray Ferguson

**Alternate At-Large Members**

*Four Vacancies*

**Citizens-at-Large**

**Mr. Jim Godfrey, Chair**

Mr. David Chestnutt

Mr. Tom Rogers

*One Vacancy*

**Town of Ramah**

Mr. Dennis Carpenter

**Ms. Cindy Tompkins, 2<sup>nd</sup> Vice Chair**

**Town of Green Mountain Falls**

*Two Vacancies*

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**MEMBERS ABSENT**

**Citizens-at-Large**

Dr. Jim Null

**El Paso County HAC**

Ms. Joan Lucia-Treese

**Colorado Springs CTAB**

Mr. Steve Murray

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**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rick Sonnenburg, Program/Contracts Manager

Ms. Beverly Majewski, Financial Manager

**1. Call to Order**

Chair Jim Godfrey established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m. Introductions were made.

**2. Approval of the Agenda**

Mr. Reb Williams made a motion, seconded by Mr. Jim Egbert, to approve the agenda as presented. Motion carried unanimously.

### **3. Selection of Officers**

Mr. Jim Egbert made a motion, seconded by Ms. Cindy Tompkins, to nominate Mr. Jim Godfrey as Chair for 2015. The motion carried unanimously.

Mr. Reb Williams volunteered to serve as 1<sup>st</sup> Vice-chair 2015. There were none opposed.

Ms. Cindy Tompkins volunteered to serve as 2<sup>nd</sup> Vice-chair for 2015. There were none opposed. There were no other nominations.

### **4. Public Comment Period for Items Not on the Agenda**

Mr. Brian Wess said that he had not yet been reappointed by the Town of Green Mountain Falls. He would attend the meeting as a non-voting citizen until action was taken.

### **5. Approval of the Minutes from the December 3, 2014, Regular Meeting**

There was a motion by Mr. Reb Williams, seconded by Mr. Tom Rogers, to approve the December 3, 2014, regular meeting minutes. The motion passed unanimously.

### **6. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,870,630 in October 2014 sales and use tax receipts, which was \$447,417 or 7% above the year-to-date budget. Year-to-date actual figures were \$4,601,178 over the 2014 budget and 5.5% above the same period in 2013.

### **7. 2015 Capital, Maintenance, and Public Transportation Contracts**

#### **A. City of Colorado Springs**

The following motions were made for the following contracts presented for recommendation by Mr. Mike Chaves, City Engineering:

1) Superior Asphalt, Maintenance (Roadway Maintenance): \$500,000.00

Mr. Rick Hoover made a motion, seconded by Mr. Reb Williams, to recommend that the Board approve the contract. The motion carried unanimously.

2) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$NA

Mr. Rick Hoover made a motion, seconded by Mr. Reb Williams, to recommend that the Board approve the contract. The motion carried unanimously.

3) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00  
(Parts/Labor Not to Exceed)

Mr. Rick Hoover made a motion, seconded by Mr. Reb Williams, to recommend that the Board approve the contract. The motion carried on a 9-1 vote, with Mr. David Chestnutt opposing the motion.

4) City of Colorado Springs, Maintenance (City PPRTA Vehicle Maintenance Expenses): \$100,000.00  
(Fuel Not to Exceed)

Mr. Reb Williams made a motion, seconded by Mr. Ray Ferguson, to recommend that the Board approve the contract. The motion carried on a 9-1 vote, with Mr. David Chestnutt opposing the motion.

#### **B. El Paso County**

Mr. John Clack, County Engineering Staff, requested approval of the following contract:

1) AA Construction Company, Inc., Maintenance (2015 Concrete Surface Drainage Program):  
\$2,000,005.60

Mr. Reb Williams made a motion, seconded by Mr. Tom Rogers, to recommend that the Board approve the contract. The motion carried unanimously.

## **8. Member Government and Other Reports**

### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Brian Vitulli, Transit Planning Supervisor, City of Colorado Springs, presented the monthly update and reviewed proposed service changes for spring 2015 as part of MMT's public process.

### **B. Monthly Status Report of Remaining "A" List Capital Projects**

This was an information item. There was a lengthy discussion on the remaining pool of funds from the first PPRTA and how the funds would be allocated to remaining "A" list projects. City, County, and PPRTA staff discussed projects and communication between the member government staff members on priorities.

### **C. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

### **D. El Paso County Monthly Change Order and Property Acquisition Report**

This was an information item.

### **E. Maintenance of Effort Reports**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, reminded the Committee that the Maintenance of Effort reports and presentations from the member governments were scheduled for the CAC meeting on February 4, 2015 and the Board meeting on February 11, 2015.

## **9. Administrative Actions and Reports**

### **A. Report of Recent Board Actions**

This was an information item.

### **B. Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax from 2015-2024**

Mr. Sonnenburg reviewed the request for the resolution from the Department of Revenue. The item was approved by the Board of Directors in December, but the Board requested that the item be returned the following month for ratification.

Mr. Jim Egbert made a motion, seconded by Ms. Cindy Tompkins, to recommend that the Board ratify the Resolution Directing Notification to the Colorado Department of Revenue of the Extension of the Capital Projects Portion of the PPRTA Sales/Use Tax for the years 2015-2024.

### **C. Annual Report of CAC Activities**

Mr. Sonnenburg presented the draft annual report to the committee for a final review before submission to the Board. Mr. Brian Wess made an additional comment for the report and, afterward, the item was suspended to later in the meeting to allow for Ms. Amy Filipiak to include a comment.

### **D. CAC Bylaws**

The Committee discussed further the language for "excused absences" in the Bylaws. There were varying opinions on the number of acceptable absences, both unexcused and excused. There was a recommendation to include in the 2<sup>nd</sup> paragraph the language – a member absent for a third consecutive time or a fourth time in a twelve month period.

Mr. Reb Williams moved that the modified language be presented to the CAC at the February meeting. Jim Egbert seconded the motion. The motion carried unanimously.

### **F. CAC Representative on the Mobility Coordination Committee**

Mr. Jim Godfrey volunteered to serve as the committee's primary representative on the MCC. Mr. Reb Williams volunteered to serve as the alternate representative. Mr. Jim Egbert made a motion, seconded by Mr. Ray Ferguson, to recommend that the Board of Directors approve the appointments. The motion carried unanimously.

The Chair reopened Item 9C for discussion. Ms. Filipiak read her input for the report. Mr. Rick Hoover made a motion, seconded by Mr. Reb Williams, to submit the report to the Board as amended. The motion carried unanimously.

**G. Staff Field Review Report**

This was an information item.

**10. Communications**

There were none.

**11. Adjournment**

Chair Jim Godfrey adjourned the meeting at 3:20 p.m.