



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

CITIZEN ADVISORY COMMITTEE
Wednesday, December 5, 2018 – 1:30 p.m.
Pikes Peak Area Council of Governments Main Conference Room

1. Call to Order

Chair Jim Godfrey established a quorum, read the objectives of the Committee, and called the meeting to order at 1:33 p.m.

2. Approval of the Agenda

Ms. Joan Lucia-Treese made a motion to approve the agenda, seconded by Mr. Tom Vierzba. The motion carried unanimously.

3. Public Comment

There were none.

4. Approval of Minutes from the November 7th, 2018 Regular Meeting.

Ms. Joan Lucia-Treese moved for approval of the minutes from November 7th, seconded by Mr. Ed Dills. The motion carried unanimously.

5. Financial Reports

Ms. Beverly Majewski shared that the September 2018 sales and use tax receipts totaled \$9,243,655; \$916,509 over the monthly budget. The year-to-date tax receipts are \$4,362,862 or 5.95% over prior year-to-date Actual.

6. 2018 Capital Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

The City of Colorado Springs is requesting a positive recommendation for the following:

- 1) NV5, PPRTA Capital, Capital PPRTA II Maintenance: \$2,153,709
- 2) TLM Constructors, PPRTA Bridge Maintenance, Maintenance: \$500,000 per Task Order:
\$3,000,000 annual max
- 3) Schanel Construction, PPRTA Bridge maintenance, Maintenance: \$500,000 per Task Order:
\$3,000,000 annual max
- 4) Wildcat Construction, PPRTA Bridge Maintenance, Maintenance: \$500,000 per Task Order:
\$3,000,000 annual max
- 5) Valmont Industries, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance:
\$1,250,000
- 6) Econolite Group, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance:
\$500,000

- 7) AM Signal, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$500,000
- 8) TW Cable, Citywide Traffic Signal Upgrades, Capital PPRTA II/Maintenance: \$200,000
- 9) Gades Sales, Citywide Traffic Signal System Upgrades, Capital PPRTA II/Maintenance: \$250,000
- 10) C&L Water Solutions, Roadway Maintenance Operations, Capital: \$175,075
- 11) Granite Inliner, Roadway Maintenance Operations, Capital: \$189,025
- 12) Granite Inliner, Roadway Maintenance Operations, Capital/Maintenance: \$185,900

Ms. Joan Lucia-Treese moved to recommend approval of Items 1 through 12, seconded by Mr. Scott Barnhart. The motion carried unanimously.

B. El Paso County Capital Projects Line Item Transfer

Ms. Jennifer Irvine requested to discuss Items 6B and 6C together as they correlate but vote on each item individually.

El Paso County requests approval to increase the Project Budget for the West Colorado Avenue Improvement project (a.k.a. Westside Avenue Action Plan or WAAP) by \$5,500,000 and to utilize a line item transfer of \$5,500,000 from the El Paso County Academy Boulevard project to fund the increase. This line item transfer would provide the needed funds to complete the construction of the project as currently calculated. The project is recognized as a joint effort to be funded from PPRTA capital accounts from the County (28.15%), the City of Colorado Springs (70.62%), and the City of Manitou Springs (1.23%). The portions of the budget that attribute to each municipality's capital pools are:

El Paso County: \$1,548,250

City of Colorado Springs: \$3,884,100

City of Manitou Springs: \$67,650

The line item transfer would allow interim usage of the funds, which will later be reimbursed to El Paso County from the City of Colorado Springs and the City of Manitou Springs for their respective portions.

Mr. Gene Bray moved to recommend approval of the increase and line item transfer, seconded by Ms. Joan Lucia-Treese. The motion carried unanimously.

C. El Paso County

El Paso County is requesting a positive recommendation for the following:

- 1) Felsburg, Holt & Ullevig (FHU), West Colorado Avenue, Capital (2015-2024): \$498,121
- 2) Jacobs Engineering, West Colorado Avenue, Capital (2015-2024): \$979,900
- 3) Wildcat Construction Company, West Colorado Avenue, Capital (2015-2024): \$4,021,979

Ms. Joan Lucia-Treese moved to recommend approval of the contracts presented, seconded by Mr. Gene Bray. The motion carried unanimously.

D. Contracting Process Review

This item had been postponed from the November 2018 meeting in order to capture pending changes as related to bridge maintenance task orders. A summary narrative, chart, and definitions of the current Contracting Process were provided in the meeting materials; Mr. Rick Sonnenburg welcomed committee feedback and requested the adoption of the document as Board policy #30 upon approval. One suggestion was made to provide clarification within item 1E by updating the verbiage to read, "Where an *itemized* list of Board-approved larger capital projects may be granted larger change order limits, usually \$100,000 on an individual change order basis..."

Ms. Cheryl Everitt moved to recommend approval of the Contracting Process document with the revision, seconded by Mr. Reb Williams. The motion carried unanimously.

7. Member Governments and Other Reports

- A. City of Colorado Springs Transit Services Monthly Update
This was an information item provided by Mr. Brian Vitulli, Mountain Metro Transit.
- B. City of Colorado Springs: Concrete maintenance Program
This was an information presentation provided by Mr. Jason Hanson, City of Colorado Springs.
- C. City of Colorado Springs Monthly Change Order and Property Acquisition Report
This was an information item provided by Mr. Mike Chaves.
- D. El Paso County Monthly Change Order and Property Acquisition Report.
This was an information item provided by Ms. Jennifer Irvine.

8. Administrative Actions and Reports

- A. Report of Recent Board Actions
This was an information item.
- B. CDOT's I-25 GAP Project Update
This was an information item.
- C. Status of Walmart Lawsuit
This was an information item.
- D. Quarterly Reports from Member Governments
This was an information item.
- E. Robert's Rules Discussion
Chair Godfrey proposed a motion to accept the document as presented as a guideline for procedural purposes exercised at the discretion of the Chair. There was a suggestion to add an explanation that committee members need to request permission from the Chair prior to speaking. A request was made that new committee members be provided a copy of the guidelines at the time of orientation.
Mr. Brian Wess moved to accept the information provided in the spreadsheet with the included modifications as a guiding document, seconded by Mr. Gene Bray. The motion carried unanimously.
- F. Election of CAC Officials.
This was an information item, reminding the committee of next month's election.
- G. Appointment/ Reappointment Process for Citizen Advisory Committee members
This was an information item for members regarding appointments/reappointments.

9. Agenda Topics for Next Meeting

Ms. Jennifer Irvine, West Colorado Avenue Flyover Video

10. Communications

There were none.

11. Adjournment

Chair Godfrey adjourned the meeting at 3:17 pm

Attendees

Present	Name	Agency/Affiliation
X	Mr. Scott Barnhart	Colorado Springs CTAB
	Mr. Tony Gioia	Colorado Springs CTAB
X	Ms. Karen Aspelin	Colorado Springs CTAB
X	Ms. Joan Lucia-Treese	Town of Ramah
X	Mr. Ed Dills	Alternate At-Large
X	Mr. Richard Williams, 1st Vice Chair	Town of Green Mountain Falls
X	Ms. Ann Esch	Town of Green Mountain Falls
	Ms. Cindy Tompkins	Town of Ramah
X	Mr. Brian Wess	Citizen-At-Large (Arrived at 1:50 P.M.)
X	Mr. Steve Hart	City of Manitou Springs
	Ms. Ann Nichols	City of Manitou Springs
X	Mr. Jim Godfrey, Chair	Citizen-At-Large
X	Mr. Thomas Vierzba, 2nd Vice Chair	Citizen-At-Large
X	Mr. Gene Bray	Citizen-At-Large
X	Mr. Carlos Perez	Citizen-At-Large-Alternate
	Mr. Tom Rogers	Citizen-At-Large-Alternate
X	Mr. David Chesnutt	Citizen-At-Large-Alternate
X	Mr. Rick Hoover	Citizen-At-Large
X	Ms. Cheryl Everitt	EPC HAC
	Mr. Lawrence Tobias	EPC HAC
	Mr. Brian Galpin	EPC HAC
X	Mr. Rick Sonnenburg	PPRTA Program/Contracts Manager
X	Ms. Beverly Majewski	PPRTA Financial Manager
X	Staff of Member Governments and Citizens	