



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

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**CITIZEN ADVISORY COMMITTEE**

**Wednesday, April 5, 2017 – 1:30 p.m.**

**Pikes Peak Area Council of Governments Main Conference Room**

**1. Call to Order**

1<sup>st</sup> Vice Chair Reb Williams established a quorum, read the objectives of the Committee, and called the meeting to order at 1:29 p.m.

**2. Approval of the Agenda**

Ms. Joan Lucia-Treese made a motion to approve the agenda with the change that item 7B be changed from discussion to recommendation, seconded by Ms. Cheryl Everitt. The motion carried unanimously.

**3. Public Comment**

There were none.

**4. Approval of Minutes from the March 1, 2017 Regular Meeting**

Ms. Joan Lucia-Treese made a motion to approve the March 1, 2017 meeting minutes, seconded by Mr. Lawrence Tobias. The motion carried unanimously.

**5. Financial Reports**

**A. Monthly Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, provided the monthly financial report. In January, the PPRTA received \$6,834,280 in Sales and Use Tax receipts, which was \$238,984 above the amended monthly budget. Year-to-date, PPRTA is ahead of 2016 actuals by \$209,981.

**B. Investment Committee Report**

Ms. Beverly Majewski presented an overview of the March 16, 2017 and April 4, 2017 Investment Committee meetings. Members of the Investment Committee unanimously recommended the PPRTA invested funds be transferred to COLOTRUST, 100% in the PLUS accounts. The two Certificates of Deposit will remain at American National Bank until maturity. Mr. Ben Mendenhall, COLOTRUST, presented an overview of their services. Ms. Cheryl Everitt moved to approve a positive recommendation to the Board, seconded by Ms. Joan Lucia-Treese. The motion carried unanimously.

**6. 2017 Capital, Maintenance, and Public Transportation Contracts**

**A. City of Colorado Springs**

The City of Colorado Springs requested a positive recommendation for the following contracts:

- 1) Ennis Paint, Maintenance/PPRTA II, PPRTA Maintenance: \$85,000.00
- 2) J&A Traffic Products, Maintenance/PPRTA II, PPRTA Maintenance: \$150,000.00
- 3) J&S Contractors Supply, Maintenance/PPRTA II, PPRTA Maintenance: \$150,000.00
- 4) US Standard Sign Company, Maintenance/PPRTA II, PPRTA Maintenance: \$205,000.00
- 5) Vulcan Aluminum, Maintenance/PPRTA II, PPRTA Maintenance: \$205,000.00
- 6) Flint Trading, Operations and Maintenance, PPRTA Maintenance: \$250,000.00
- 7) Crown Technology, Operations and Maintenance, PPRTA Maintenance: \$100,000.00
- 8) 3M, Operations and Maintenance, PPRTA Maintenance: \$200,000.00
- 9) Osburn Associates, Operations and Maintenance, PPRTA Maintenance: \$100,000.00

- 10) Ozarks Vanguard, Operations and Maintenance, PPRTA/Maintenance:\$50,000.00
- 11) Layne Inliner, Operations and Maintenance, PPRTA/Maintenance:\$346,800.00
- 12) Rampart Surveys, Operations and Maintenance, PPRTA/Maintenance: \$50,000.00
- 13) HDR, PPRTA Capital II, PPRTA/Capital:\$1,642,796.00-Total, \$1,312,796.00-Grant, \$330,000.00-GF
- 14) Land Title Guarantee Company as Escrow Agent for Scott Schwartz, PPRTA Capital II, PPRTA/Capital:\$101,000.00

Mr. Brian Wess moved to recommend approval of all of the contracts, seconded by Ms. Cheryl Everitt. The motion carried unanimously.

## **B. El Paso County**

El Paso County requested a positive recommendation for the following contracts:

- 1) American Pavement Solutions, Maintenance, 2017 Pavement Crack Seal Program, \$800,000.00
- 2) Suncor Energy (USA), Maintenance, 2017 Chip Seal Program, \$600,000.00
- 3) Martin Marietta Materials, Maintenance, 2017 Asphalt Program, \$4,650,000.00
- 4) AA Construction Company Inc., Maintenance, 2017 Concrete Program, \$2,555,486.00

Mr. Gene Bray moved to recommend approval of all the contracts as presented, seconded by Mr. Tom Vierzba. The motion carried unanimously.

## **C. City of Manitou Springs**

The City of Manitou Springs requested a positive recommendation for the following contract:

- 1) Schmidt Construction Company, Maintenance, Mill Overlay and Crack Sealing, \$476,757.75

Ms. Joan Lucia-Treese moved to recommend approval of the contract as presented, seconded by Mr. Brian Wess. The motion carried. Mr. Jake Michel recused himself.

## **7. Member Governments and Other Reports**

### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Brian Vitulli, Transit Planning Supervisor, provided the monthly update, including ridership statistics and agency updates.

### **B. City of Colorado Springs: NV5 Capital Program Management**

Mr. Mike Chaves requested a positive recommendation for issuing a request for proposal in the 2019 budget year for the NV5 contract, instead of the 2018 budget. Mr. Tom Vierzba made a motion to recommend disapproval of this request, seconded by Ms. Joan Lucia-Treese. The motion carried. Mr. Scott Barnhart opposed.

### **C. City of Colorado Springs Monthly Change Order and Property Acquisition Report**

This was an information item.

### **D. Staff Field Review Report**

This was an information item.

## **8. Administrative Actions and Reports**

### **A. Report of Recent Board Actions**

This was an information item.

### **B. Draft 2017 Annual Report to the Citizens**

Committee members and member government staff offered corrections to the draft annual report. Mr. Brian Wess moved to allow staff to make changes and updates and requested the Committee be made aware of final changes made to the draft, seconded by Mr. Tom Vierzba. The motion carried unanimously.

## 10. Agenda Topics for Next Meeting

## 11. Communications

There were none.

## 12. Adjournment

Mr. Reb Williams adjourned the meeting at 3:24 p.m.

Attendees – April 5, 2017		
Present	Name	Agency/Affiliation
X	Mr. Scott Barnhart	Colorado Springs CTAB
X	Mr. Tony Gioia	Colorado Springs CTAB
	Mr. Steven Murray	Colorado Springs CTAB
X	Ms. Joan Lucia-Treese	Town of Ramah
X	Mr. Ed Dills	El Paso County (HAC)
X	<b>Mr. Richard Williams, 1<sup>st</sup> Vice Chair</b>	Town of Green Mountain Falls
	Ms. Cindy Tompkins	City of Manitou Springs
X	Mr. Brian Wess (arrived at 1:38 PM)	Citizen-At-Large
X	Dr. Jim Null	Citizen-At-Large
	<b>Mr. Jim Godfrey, Chair</b>	Citizen-At-Large
X	<b>Mr. Thomas Vierzba, 2<sup>nd</sup> Vice Chair</b>	Citizen-At-Large
X	Mr. Gene Bray	Citizen-At-Large
X	Mr. Jake Michel	Citizen-At-Large-Alternate
X	Mr. Tom Rogers	Citizen-At-Large-Alternate
X	Mr. David Chesnutt	Citizen-At-Large-Alternate
	Mr. Rick Hoover	Citizen-At-Large-Alternate
X	Ms. Cheryl Everett	EPC HAC
X	Mr. Lawrence Tobias	EPC HAC
X	Mr. Rick Sonnenburg	PPRTA Program/Contracts Manager
X	Ms. Beverly Majewski	PPRTA Financial Manager
X	Staff of Member Governments and Citizens	