



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

**CITIZEN ADVISORY COMMITTEE
Wednesday, December 3, 2014 – 1:30 p.m.
PPACG Lower Level Conference Room**

GOVERNMENT ENTITY MEMBERS

Mr. Rick Hoover, Colorado Springs CTAB
 Mr. Jim Egbert, Colorado Springs CTAB
 Mr. Steve Murray, Colorado Springs CTAB
 Mr. Steve Hicks, El Paso County HAC
 Mr. Richard Williams, El Paso County HAC
 Ms. Joan Lucia-Treese, El Paso County HAC
 Mr. Ray Ferguson, City of Manitou Springs
 Ms. Amy Filipiak, City of Manitou Springs
Vacant Town of Green Mountain Falls
 Mr. Brian L.A. Wess, Town of Green Mountain Falls
 Ms. Cindy Tompkins, Town of Ramah
 Mr. Dennis Carpenter, Town of Ramah

REGULAR AT-LARGE MEMBERS

Mr. Don Feigel, 1st Vice-Chair
Mr. Jim Godfrey, 2nd Vice Chair
 Mr. David Chestnutt
 Mr. Tom Rogers
 Dr. Jim Null

ALTERNATE AT-LARGE MEMBERS

Vacant
Vacant
Vacant
Vacant

	AGENDA ITEM	ACTION
1	Call to Order/Establish Voting Members	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of Minutes from November 5, 2014 Regular Meeting <input checked="" type="checkbox"/>	Approve
5	Financial Reports <input checked="" type="checkbox"/>	Information
6	2014 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs <input checked="" type="checkbox"/> B. Contract with DOLA for \$1Million Grant for Baptist-West Capital Project and IGA with El Paso County <input checked="" type="checkbox"/> C. El Paso County Capital Project Line Item Transfer Request for Baptist-West D. El Paso County <input checked="" type="checkbox"/> E. City of Manitou Springs <input checked="" type="checkbox"/>	A. Recommendation B. Recommendation C. Recommendation D. Recommendation E. Recommendation
7	Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update <input checked="" type="checkbox"/> B. City of Colorado Springs Funding Request for I-25/Cimarron Interchange <input checked="" type="checkbox"/> C. City of Colorado Springs Potential Purchase of New Project Management and Control System Software for Capital and Maintenance Projects <input checked="" type="checkbox"/> D. Monthly Status Report of Remaining "A" List Capital Projects <input checked="" type="checkbox"/> E. City of Colorado Springs Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/> F. El Paso County Monthly Change Order and Property Acquisition Report <input checked="" type="checkbox"/> G. Quarterly Reports from Member Governments <input checked="" type="checkbox"/>	A. Information B. Recommendation C. Recommendation D. Information E. Information F. Information G. Information
8	Administrative Actions and Reports A. Report of Recent Board Actions <input checked="" type="checkbox"/> B. Draft Amendments to Comprehensive IGAs <input checked="" type="checkbox"/> C. CAC Bylaws <input checked="" type="checkbox"/> D. Appointment/Reappointment Process for Citizen Advisory Committee <input checked="" type="checkbox"/> E. Election of Officers for the Citizen Advisory Committee <input checked="" type="checkbox"/>	A. Information B. Recommendation C. Recommendation D. Information E. Information
9	Communications	Information
10	Adjournment	Approve

Indicates Attachment,

Respectfully Submitted, Rick Sonnenburg, PPRTA Program/Contracts Manager



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, December 3, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Steve Hicks
Ms. Joan Lucia-Treese
Mr. Reb Williams

Colorado Springs CTAB

Mr. Rick Hoover
Mr. Jim Egbert

City of Manitou Springs

Ms. Amy Filipiak
Mr. Ray Ferguson

Citizens-at-Large

Mr. Jim Godfrey, 2nd Vice Chair
Mr. David Chestnutt
Mr. Tom Rogers
Dr. Jim Null

Town of Ramah

Ms. Cindy Tompkins

MEMBERS ABSENT

Town of Green Mountain Falls

Mr. Brian Wess

Town of Ramah

Mr. Dennis Carpenter

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Mr. Rob MacDonald, Secretary

1. Call to Order

Second Vice Chair Jim Godfrey established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Mr. Reb Williams made a motion, seconded by Mr. Tom Rogers, to approve the agenda as presented. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of the Minutes from the November 5, 2014, Regular Meeting

There was a motion by Mr. Reb Williams, seconded by Ms. Joan Lucia-Treese, to approve the November 5, 2014, regular meeting minutes as presented. The motion carried unanimously.

5. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,167,716 in September 2014 sales and use tax receipts, which was \$501,424 or 7.5% above the monthly budget. Year-to-date actual figures were \$4,153,761 over the amended 2014 budget and 5.5% above the same period in 2013.

Mr. Ray Ferguson arrived at the meeting at 1:47 p.m.

6. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested a recommendation for the following contracts:

- 1) Multiple Vendors, Capital and Maintenance (City/PPRTA Annual Contracts): \$NA
- 2) CMS, Inc., Capital (Cottonwood Creek PDM Grant): \$3,350,121.33 (\$725,729.49 PPRTA Portion)
- 3) NV5, Capital (PPRTA 1 Capital Project Management and Construction Inspection Services): \$425,403

Mr. Tom Rogers made a motion, seconded by Mr. Steve Hicks, to recommend that the Board of Directors approve the contracts. The motion passed unanimously.

B. Contract with DOLA for \$1 Million Grant for Baptist-West Capital Project and IGA with El Paso County

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, said that DOLA awarded a \$1 million grant to the PPRTA to assist with the funding of El Paso County's project known as Baptist-West. County staff had volunteered to administer the grant on behalf of the PPRTA; therefore, an IGA between El Paso County and the PPRTA was presented that formalized the County's role in administering the grant. In addition, a grant agreement submitted by DOLA would need to be approved by the Board.

Mr. Sonnenburg requested that the CAC provide a recommendation to the Board regarding the DOLA grant agreement and the IGA between the PPRTA and El Paso County. There were questions on TABOR issues and on which party would be responsible for reporting on the project.

Mr. Tom Rogers made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board provide approval of 1) the Grant Agreement with DOLA to receive the grant, and 2) the IGA between the Pikes Peak RTA and El Paso County for the County's administration of the DOLA grant. The motion carried with Mr. Steve Murray recusing himself.

C. El Paso County Capital Project Line Item Transfer Request for Baptist-West

Ms. Jennifer Irvine, El Paso County, said that the County received four bids for the Baptist Road project, ranging between \$9.3 and \$12 million for the construction portion of the project. The lowest bid was determined to be the best value; however, construction costs had risen significantly in the last six to eight months. The total project forecast was estimated at \$12.625 million. The County had \$6.8 million in PPRTA funding, \$750,000 received from BRRTA, and the DOLA grant in the amount of \$1 million. The County identified a need for \$4 million to be added to the Baptist – West project. With this request, the County proposed:

- 1) A line item transfer of \$250,000 from the Hodgen Road project,
- 2) A line item transfer of \$550,000 from the County Line Road project,
- 3) To move the balance of the PPRTA capital pool fund - \$2,329,141- to the Baptist – West project, and

4) To receive \$870,859 from the PPRTA reserves to complete the needed \$4 million.

There was a motion by Mr. Reb Williams, seconded by Ms. Joan Lucia-Treese, to approve the four requests. The motion carried by majority vote, with Mr. Jim Egbert opposing and Mr. Steve Murray recusing himself.

D. El Paso County

Ms. Jennifer Irvine, County Engineering Staff, requested a recommendation for the following contracts:

- 1) Mountain View Electric Association, Capital (Baptist Road – West): \$370,688.84
- 2) SEMA, Capital (Baptist Road – West): \$9,344,757.85

Mr. Reb Williams made a motion, seconded by Dr. Jim Null, to recommend that the Board of Directors approve the contracts. The motion carried with Mr. Steve Murray recusing himself.

E. City of Manitou Springs

Mr. Bruno Pothier, Public Works Director for Manitou Springs, requested a recommendation for the following contract:

- 1) Perco Rock, Maintenance (Curb/Gutter and Asphalt Paving – Canon Avenue): \$103,900.00

Mr. Jim Egbert made a motion, seconded by Mr. Reb Williams, to recommend that the Board approve the contract. The motion carried unanimously.

7. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, presented the monthly update, including statistics on local route and ADA service, vanpool, and special projects. MMT received two first place AdWheel Awards (social media for Twitter and print category for the Summer Haul Pass promotional poster) at the 2014 American Public Transportation Awards Expo in October for excellence in marketing and communication.

B. City of Colorado Springs Funding Request for I-25/Cimarron Interchange

Mr. Mike Chaves, City Engineering, and Ms. Beverly Majewski, Pikes Peak RTA Finance Manager, provided an overview of the City's request to use the following funding for the I-25/Cimarron project:

- 1) \$102,500 in available Roadway Safety and Traffic Operations,
- 2) \$156,000 in Congestion/Incident Management funding (line item transfer), and
- 3) \$26,000 in On-Street Bikeway Improvements funding (line item transfer)

There was discussion on the accuracy of the memo presented by the City and whether it was clear without additional explanation from staff members. CAC members requested that clarifying language be included before approval by the Board.

Mr. Rick Sonnenburg and Mr. Rob MacDonald, PPRTA Board Secretary, provided additional details regarding the budget for the I-25/Cimarron Interchange project. Mr. MacDonald also requested additional clarification from the City.

Ms. Cindy Tompkins made a motion, seconded by Mr. Reb Williams, to table the request. The motion carried unanimously.

C. City of Colorado Springs Potential Purchase of New Project Management and Control system Software for Capital and Maintenance Projects

Mr. Chaves, City Engineering, discussed the potential to further investigate the purchase of new Project Management and Control Systems software for PPRTA Capital and Maintenance projects.

There were numerous questions from CAC members on the need for the request and the process for obtaining new software.

Mr. Rick Hoover made a motion, seconded by Mr. Tom Rogers, to recommend that the Board approve the request for an RFP search. The motion carried by majority vote, with Mr. David Chestnutt and Ms. Joan Lucia-Treese opposing.

D. Monthly Status Report of Remaining “A” List Capital Projects

This was an information item.

E. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

F. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

G. Quarterly Reports from Member Governments

This was an information item.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

Mr. Jim Godfrey provided an update on the Board’s action regarding the exclusion from the PPRTA tax of a Commercial Aeronautical Zone at the Colorado Springs airport.

B. Draft Amendments to Comprehensive IGAs

Mr. Sonnenburg said that a few more minor changes were made to the Comprehensive IGAs between the PPRTA Board and the five member governments’ governing bodies. The revised IGAs incorporate the voter-approved 2012 ballot measure before January 1, 2015 in order to continue funding the PPRTA Capital projects program in 2015 for the projects listed in the 2012 ballot measure.

Mr. Rick Hoover made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board approve the latest “composite” version of the red-line draft of the Comprehensive IGA with the City of Colorado Springs, and by reference to all five member government Comprehensive IGAs. The motion carried unanimously.

C. CAC Bylaws

Mr. Sonnenburg presented a proposed revision to the CAC’s Bylaws offered by Mr. Jim Godfrey to expand the definition of “excused absences” on pages 5 and 6 of the document.

Ms. Joan Lucia-Treese made a motion, seconded by Mr. Jim Egbert, to recommend that the Board approve the proposed revision to the CAC’s bylaws.

The motion carried by majority vote. The item will be presented to the PPRTA Board in January.

D. Appointment/Reappointment Process for Citizen Advisory Committee

Mr. Sonnenburg presented information on which Committee member’s terms would expire on December 31, 2014, and which member governments would need to take action to reappoint/appoint members prior to 2015.

E. Election of Officers for the Citizen Advisory Committee

Mr. Sonnenburg provided information for the election of CAC officers for 2015. The election will take place at the January 7, 2015 CAC meeting.

9. Communications

Mr. Sonnenburg communicated that Mr. Don Feigel had resigned from the Committee.

10. Adjournment

Second Vice Chair Jim Godfrey adjourned the meeting at 3:35 p.m.