



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

CITIZEN ADVISORY COMMITTEE
Wednesday, August 6, 2014 – 1:30 p.m.
PPACG Lower Level Conference Room

GOVERNMENT ENTITY MEMBERS

Mr. Rick Hoover, Colorado Springs CTAB
 Mr. Jim Egbert, Colorado Springs CTAB
 Mr. Steve Murray, Colorado Springs CTAB
 Mr. Steve Hicks, El Paso County HAC
 Mr. Richard Williams, El Paso County HAC
 Ms. Joan Lucia-Treese, El Paso County HAC
 Mr. Ray Ferguson, City of Manitou Springs
 Ms. Amy Filipiak, City of Manitou Springs
Vacant Town of Green Mountain Falls
 Mr. Brian L.A. Wess, Town of Green Mountain Falls
 Ms. Cindy Tompkins, Town of Ramah
 Mr. Dennis Carpenter, Town of Ramah

REGULAR AT-LARGE MEMBERS

Vacant, Chair
Mr. Don Feigel, 1st Vice-Chair
 Mr. Tom Rogers
 Mr. David Chestnutt
 Mr. Jim Godfrey

ALTERNATE AT-LARGE MEMBERS

Mr. Brian Risley, 2nd Vice Chair
 Ms. Ann DeVere
 Dr. Jim Null
 Ms. Kit Roupe

| | AGENDA ITEM | ACTION |
|----|--|--|
| 1 | Call to Order/Establish Voting Members | |
| 2 | Approval of the Agenda | Approve |
| 3 | Public Comment Period for Items Not on the Agenda | Public Comment |
| 4 | Approval of Minutes from July 2, 2014 Regular Meeting ☒ | Approve |
| 5 | Financial Reports ☒ | Information |
| 6 | 2014 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs ☒ B. El Paso County ☒ C. City of Manitou Springs ☒ | A. Recommendation B. Recommendation C. Recommendation |
| 7 | Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Manitou Springs Request to Use Maintenance Funds for FEMA Grant Match ☒ C. Monthly Status Report of Remaining "A" List Capital Projects ☒ | A. Information B. Recommendation C. Information |
| 8 | Administrative Actions and Reports A. Report of Recent Board Actions ☒ B. Draft Board Policy Regarding Purchase and Operating Expenses of Vehicles ☒ C. Draft Amendments to Comprehensive IGA's ☒ D. Public Outreach Subcommittee Monthly Report | A. Information B. Recommendation C. Recommendation D. Information |
| 9 | Communications | Information |
| 10 | Adjournment | Approve |

☒ Indicates Attachment

Respectfully Submitted, Rick Sonnenburg, PPRTA Program/Contracts Manager



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, August 6, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Reb Williams
Ms. Joan Lucia-Treese

Citizen-at-Large Alternates

Mr. Brian Risley, 2nd Vice Chair
Ms. Kit Roupe
Dr. James Null

Colorado Springs CTAB

Mr. Rick Hoover
Mr. Jim Egbert

Town of Green Mountain Falls

Mr. Brian Wess

Citizens-at-Large

Mr. Don Feigel, 1st Vice Chair
Mr. David Chestnutt
Mr. Tom Rogers
Mr. Jim Godfrey

City of Manitou Springs

Mr. Ray Ferguson

Town of Ramah

Mr. Dennis Carpenter

MEMBERS ABSENT

Colorado Springs CTAB

Mr. Steve Murray

Town of Ramah

Ms. Cindy Tompkins

City of Manitou Springs

Ms. Amy Filipiak

Citizen-at-Large Alternates

Ms. Ann DeVere

El Paso County HAC

Mr. Steve Hicks

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager

1. Call to Order/Establish Voting Members

1st Vice Chair Don Feigel established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Mr. Reb Williams made a motion, seconded by Mr. Tom Rogers, to approve the agenda with the following change: the addition of a second contract for El Paso County in Item 6B. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of Minutes from the July 2, 2014, Regular Meeting

Mr. Reb Williams made a motion, seconded by Dr. Jim Null, to approve the minutes as presented. The motion carried unanimously.

5. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$7,183,213 in May 2014 sales and use tax receipts, which was \$882,325 above the original monthly budget. Year-to-date actual figures were \$2,592,590 above the original budget and 4.3% above the same period in 2013.

6. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chavez, Engineering Staff, requested a recommendation for the following four contracts:

- 1) CMS, Capital (Garden of the Gods/Chestnut Improvements): \$252,648.00
- 2) DRX, Capital (25th Street Bridge): \$106,109.00
- 3) Kimley-Horn and Associates and Barron Land, LLC, Capital and Maintenance (City/PPRTA Annual Contract): \$Task orders not to exceed \$100,000.00
- 4) Honnen Equipment Rental, Maintenance (Roadway Maintenance): \$70,000.00 (not to exceed)

Mr. Reb Williams made a motion, seconded by Ms. Joan-Lucia Treese, to recommend that the Board of Directors approve the four contracts. The motion carried by majority vote with Mr. Brian Wess abstaining.

El Paso County

Ms. Jennifer Irvine, Engineering Staff, requested a recommendation for the following two contracts:

- 1) RE Monks Construction Company, Capital (Baptist Road – West): \$59,170.50
- 2) Felsburg, Holt & Ullevig (FHU), Capital (Baptist Road – West): \$355,285.32

Mr. Reb Williams made a motion, seconded by Ms. Joan Lucia-Treese, to recommend that the Board of Directors approve the two contracts. The motion carried unanimously.

City of Manitou Springs

Mr. Bruno Pothier, Public Works Director, requested a recommendation for the following two contracts:

- 1) KR Swerdfeger, Maintenance (54” Culvert replacement under Crystal Hills Boulevard): \$64,400.00
- 2) EWS-Steel Aggregate, Maintenance (mill and overlay on several FEMA-repaired streets): \$44,690.30

Ms. Kit Roupe made a motion, seconded by Mr. Jim Godfrey, to recommend that the Board of Directors approve the two contracts. The motion carried unanimously.

7. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, presented the monthly statistics and addressed Committee member questions on regional transit services, including information on the Manitou shuttle service, possible expansion of services to Pikes Peak Community College - Rampart Campus, and public outreach for community meetings.

B. City of Manitou Springs Request to Use Maintenance Funds for FEMA Grant Match

Mr. Bruno Pothier made a request to use maintenance funds as a match for a FEMA grant to repair damages (asphalt repairs, milling repairs, asphalt marking and curb/gutter replacement) sustained during flooding on September 12, 2013. The City was responsible for \$31,205.48 and if the request was approved, \$110,554.22 would remain in Manitou Springs Maintenance Fund.

Mr. Tom Rogers made a motion, seconded by Mr. Reb Williams, to recommend that the Board approve the request. The motion carried unanimously.

C. Monthly Status Report of Remaining "A" List Capital Projects

The status reports were presented for remaining "A" list projects. There were no questions.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item.

B. Draft Board Policy Regarding Purchase and Operating Expenses of Vehicles

The Committee discussed at length the seven recommendations that were made to the Board of Directors during the July meeting. After lengthy consideration, the Committee by an 11-3 vote, approved a motion to make the following four revisions: 1) in item #7, the word "required" should be changed to "requested;" 2) in items #1 and #2, the work "pickup" should be changed to "non-specialized;" 3) in item #2, the word "Discontinue" should be changed to "Continue," adding the following words to the end of the sentence: "until these vehicles are discontinued from service;" and 4) replace item #6 with the following sentence: "The revenue from the disposal of any vehicle purchased with PPRTA funds must be returned to the PPRTA and placed in that member government's PPRTA Maintenance account."

The Committee took a break at 3:37 p.m.

C. Draft Amendments to Comprehensive IGA's

Mr. Ray Ferguson made a motion, seconded by Mr. Jim Godfrey, to table this item until the September CAC meeting.

D. Public Outreach Subcommittee Monthly Report

Mr. Jason Wilkinson, Policy & Communications Manager for PPACG, provided an overview of a draft version of the Authority's new website. The Committee was to test the site using a variety of browsers and to provide input via email to Mr. Sonnenburg.

9. Communications

There were none.

10. Adjournment

First Vice Chair Don Feigel adjourned the meeting at 4:40 p.m.