



Colorado Springs El Paso County Manitou Springs Green Mountain Falls Ramah

CITIZEN ADVISORY COMMITTEE
Wednesday, July 2, 2014 – 1:30 p.m.
PPACG Lower Level Conference Room

GOVERNMENT ENTITY MEMBERS

Mr. Rick Hoover, Colorado Springs CTAB
 Mr. Jim Egbert, Colorado Springs CTAB
 Mr. Steve Murray, Colorado Springs CTAB
 Mr. Steve Hicks, El Paso County HAC
 Mr. Richard Williams, El Paso County HAC
 Ms. Joan Lucia-Treese, El Paso County HAC
 Mr. Ray Ferguson, City of Manitou Springs
 Ms. Amy Filipiak, City of Manitou Springs
Vacant Town of Green Mountain Falls
 Mr. Brian L.A. Wess, Town of Green Mountain Falls
 Ms. Cindy Tompkins, Town of Ramah
 Mr. Dennis Carpenter, Town of Ramah

REGULAR AT-LARGE MEMBERS

Vacant, Chair
Mr. Don Feigel, 1st Vice-Chair
 Mr. Tom Rogers
 Mr. David Chestnutt
 Mr. Jim Godfrey

ALTERNATE AT-LARGE MEMBERS

Mr. Brian Risley, 2nd Vice Chair
 Ms. Ann DeVere
 Dr. Jim Null
 Ms. Kit Roupe

	AGENDA ITEM	ACTION
1	Call to Order/Establish Voting Members	
2	Approval of the Agenda	Approve
3	Public Comment Period for Items Not on the Agenda	Public Comment
4	Approval of Minutes from June 4, 2014 Regular and June 11, 2014 Special Meeting ☒	Approve
5	Financial Reports ☒	Information
6	2014 Capital, Maintenance, and Public Transportation Contracts A. City of Colorado Springs ☒	A. Recommendation
7	Member Governments and Other Reports A. City of Colorado Springs Transit Services Monthly Update ☒ B. City of Colorado Springs Monthly Change Order/Prop. Acquisition Report ☒ C. El Paso County Report on Marksheffel – North Capital Project ☒ D. Status Report of Remaining “A” List Capital Projects ☒ E. Maintenance of Effort Report from Colorado Springs City Council ☒	A. Information B. Information C. Recommendation D. Information E. Information
8	Administrative Actions and Reports A. Report of Recent Board Actions ☒ B. Draft Board Policy Regarding Purchase and Operating Expenses of Vehicles ☒ C. Draft Board Policy Regarding Metro Transit Contracts ☒ D. Draft Amendments to Comprehensive IGA’s ☒ E. Public Outreach Subcommittee Monthly Report F. Staff Field Review Report ☒	A. Information B. Recommendation C. Recommendation D. Recommendation E. Information F. Information
9	Communications	Information
10	Adjournment	Approve

☒ Indicates Attachment

Respectfully Submitted, Rick Sonnenburg, PPRTA Program/Contracts Manager



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, July 2, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Reb Williams
Mr. Steve Hicks
Ms. Joan Lucia-Treese

Citizen-at-Large Alternates

Dr. James Null
Ms. Ann DeVere

Colorado Springs CTAB

Mr. Rick Hoover
Mr. Jim Egbert

Town of Green Mountain Falls

Mr. Brian Wess

Citizens-at-Large

Mr. Don Feigel, 1st Vice Chair
Mr. David Chestnutt
Mr. Tom Rogers
Mr. Jim Godfrey

City of Manitou Springs

Ms. Amy Filipiak
Mr. Ray Ferguson

Town of Ramah

Ms. Cindy Tompkins

MEMBERS ABSENT

Colorado Springs CTAB

Mr. Steve Murray

Town of Ramah

Mr. Dennis Carpenter

Citizen-at-Large Alternates

Mr. Brian Risley, 2nd Vice Chair
Ms. Kit Roupe

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager

1. Call to Order/Establish Voting Members

1st Vice Chair Don Feigel established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Mr. Brian Wess made a motion, seconded by Ms. Joan Lucia-Treese, to approve the agenda with the following change: revise Item 8E from an Information item to a Recommendation item. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

During public comments, the Committee discussed Mr. Tom Harold's resignation and his lengthy service to the Authority as well as issues they thought needed to be resolved. There was discussion regarding treating member government staff members with respect and maintaining a commitment to professionalism going forward in addition to keeping Committee comments on point.

Ms. Ann DeVere encouraged all to take a tour of the City's transportation management center to provide further appreciation for the quality of the people that work for the City and the quality of the systems that they have in place.

4. Approval of Minutes from the June 4, 2014, Regular Meeting and June 11, 2014, Special Meeting

Ms. Joan Lucia-Treese made a motion, seconded by Mr. Reb Williams, to approve both sets of minutes as presented. The motion carried unanimously.

5. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6.3 million in April 2014 sales and use tax receipts, which was \$392,000 above the original monthly budget. Year-to-date actual figures were \$1.7 million above the original budget and 3% above the same period in 2013.

6. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chavez, Engineering Staff, requested a recommendation for the following contract:

- 1) Blue Ridge Construction, Capital (On-Street Bikeways): \$39,994.00

Mr. Reb Williams made a motion, seconded by Ms. Ann DeVere, to recommend that the Board of Directors approve the contract. The motion carried unanimously.

7. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Brian Vitulli, Transit Planning Supervisor, presented the monthly report. A new Route 2 will commence in August that will serve the VA clinic and the County's Citizen Service Center. The Manitou shuttle served 21,000 riders in June 2014 alone compared to all of the 2013 ridership calculated at 22,000.

B. City of Colorado Springs Monthly Change Order/Property Acquisition Report

This was an information item.

C. El Paso County Report on Marksheffel – North Capital Project

Mr. Andre Brackin, County Engineer, discussed reasons why the County was presenting a request to have the City of Colorado Springs Engineering staff manage and complete Marksheffel Road - North capacity improvements north of North Carefree. Ms. Kathleen Krager, City Transportation Manager, expressed the City's support for the request.

Ms. Joan Lucia-Treese made a motion, seconded by Ms. Ann DeVere to recommend that the Board of Directors approve the request to transfer the Marksheffel – North Capital Project to the City of Colorado Springs. The motion carried by unanimous vote.

D. Status Reports of Remaining “A” List Capital Projects

The status reports were presented for remaining “A” list projects. Mr. Mike Chaves and Ms. Kathleen Krager, City Engineering staff, addressed project status questions.

E. Maintenance of Effort Report from Colorado Springs City Council

As an information item, Mr. Sonnenburg presented an email from Councilmember Joel Miller reporting the City Council’s response to his presentation of the CAC’s nine-word draft revision to the First Amended and Restated IGA regarding removing the “intent” language from the Maintenance of Effort section.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item.

B. Draft Board Policy Regarding Purchase and Operating Expenses of Vehicles

Mr. Sonnenburg provided a list of policy options to assist the Committee with their decision and to facilitate the discussion for the draft Board policy.

After discussion, Mr. Rick Hoover made a motion, seconded by Dr. Jim Null, to recommend items 2, 3, 4, and 5 and in item 7 that any residual value is returned to the maintenance account of the entity and in element 8 that the RTA Board requires the sharing of special equipment with all entities. The motion carried on a 7-4 vote, with one abstention.

C. Draft Board Policy Regarding Metro Transit Contracts

Mr. Sonnenburg discussed options for a possible draft Board policy regarding the PPRTA approving Metro Transit contracts. The current practice was for the PPRTA to not approve or be a party to transit contracts.

After discussion, Mr. Rick Hoover made a motion, seconded by Ms. Cindy Tompkins, to leave the current practice as is, presented as option #3. The motion carried by unanimous vote.

D. Draft Amendments to Comprehensive IGA’s

Ms. Joan Lucia-Treese made a motion, seconded by Ms. Ann DeVere, stating that the CAC had no substantive changes at this time. The motion carried by unanimous vote.

E. Public Outreach Subcommittee Monthly Report (considered before Item 8C)

Mr. Rick Hoover made a motion, seconded by Ms. Ann DeVere, to recommend to the Board that the PPRTA issue a press release to local news agencies regarding capital project completion. The motion carried by unanimous vote.

F. Field Staff Review Report

This was an information item.

9. Communications

There were none.

10. Adjournment

First Vice Chair Don Feigel adjourned the meeting at 5:05 p.m.