



Colorado Springs • El Paso County • Manitou Springs • Green Mountain Falls • Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, April 2, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Scott Turner
Mr. Reb Williams
Mr. Steve Hicks

Citizen-at-Large Alternates

Mr. Brian Risley, 2nd Vice Chair
Dr. James Null
Ms. Kit Roupe

Colorado Springs CTAB

Mr. Rick Hoover
Mr. Steve Murray

Citizens-at-Large

Mr. Tom Harold, Chair
Mr. Don Feigel, 1st Vice Chair
Mr. David Chestnutt
Mr. Tom Rogers

City of Manitou Springs

Ms. Amy Filipiak
Mr. Ray Ferguson

Town of Ramah

Ms. Cindy Tompkins
Mr. Dennis Carpenter

MEMBERS ABSENT

Citizens-at-Large

Mr. Jim Godfrey

Town of Green Mountain Falls

Mr. Rob McArthur
Mr. Brian Wess

Citizen-at-Large Alternates

Ms. Ann DeVere

Colorado Springs CTAB

Mr. Jim Egbert

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager

1. Call to Order/Establish Voting Members

Chair Tom Harold established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, requested that the CAC provide a recommendation for establishing seniority of alternate CAC members for purposes of voting rights during

meetings. Mr. Reb Williams made a motion, seconded by Mr. Scott Turner, to recommend that the Board amend the bylaws to include all the alternate members' voting participation on a monthly rotating basis. The motion carried by majority vote, with Mr. Rick Hoover opposing the motion.

2. Approval of the Agenda

Mr. Reb Williams made a motion, seconded by Mr. Don Feigel, to approve the agenda as presented. The motion carried unanimously.

3. Public Comment Period for Items Not on the Agenda

Mr. Carl Rippel would provide public comment later during the meeting.

4. Approval of Minutes from the March 5, 2014, Regular Meeting

There was a motion by Mr. Ray Ferguson, seconded by Mr. Don Feigel, to approve the March 5, 2014, regular meeting minutes as presented. The motion carried unanimously.

5. Financial Reports

A. Monthly Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$5,665,078 million in January 2014 sales and use tax receipts, which was \$82,889 above the monthly budget. Year-to-date actual figures were \$162,884 or 2.79% below the same period in 2013.

Mr. Rob MacDonald, Pikes Peak RTA Secretary, reviewed with the Committee PPRTA funding categories for the City of Colorado Springs and carryover funding figures from 2013.

As public comment, Citizen Carl Rippel inquired about repairs made to a portion of Academy Boulevard and communication between City bus drivers and staff members responsible for road maintenance.

B. 2005-2014 Capital "A" List Funding Status Report

As information and upon the Board's request, Ms. Majewski requested input on a scenario where excess Capital funding on completed projects would flow into a pool to be allocated at the Board's discretion for future costs related to the A list projects yet to be completed. As a first step in a budget amendment, the Board wanted to determine which projects had excess dollars in them. The proposal was to sweep these funds into a pool for allocation. And, in the future, public works staff would present a comprehensive estimate of a project's cost to hopefully eliminate excess funding from sitting in Capital projects or being moved from project to project.

Mr. Brian Risley made a motion, seconded by Mr. David Chestnutt, to change Item 5B from an information item to a recommendation item. The motion carried on an 8-7 vote.

After much discussion among the Committee members and comment from member government staff members, Mr. Scott Turner made a motion to state that the PPRTA CAC recommends the approval of the process to establish a pool of funds to contain unused, uncontracted and excess funds for allocation to the member governments as necessary to complete the A list projects. Ms. Kit Roupe seconded the motion.

The motion carried on a 13-2 vote, with Mr. Steve Murray and Mr. Rick Hoover opposing the motion.

6. 2014 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Mike Chaves, City Engineering Staff, requested a recommendation for the following two contracts:

- 1) TW Cable, Capital/Maintenance (Congestion Incident Management/Roadway Safety/Traffic Operations/Citywide Safety/Traffic Operations): \$107,240.00 Not to Exceed
- 2) Leotek Electronics USA Corp, Capital/Maintenance (Congestion Incident Management/Roadway Safety/Traffic Operations/Citywide Safety/Traffic Operations): \$205,555.00 Not to Exceed
- 3) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$N/A

Mr. Rick Hoover made a motion, seconded by Mr. Steve Hicks, to recommend that the Board of Directors approve the three contracts. The motion carried unanimously.

B. El Paso County

Mr. John Clack, El Paso County staff, requested a recommendation for the following three contracts:

- 1) AA Construction Company, Inc., Maintenance (2014 Concrete Contract): \$1,835,244.60
- 2) URS Corporation, Capital (County Line Road): \$369,620.00
- 3) Stantec Consulting, Inc., Capital (County Line Road): \$97,354.00

Ms. Kit Roupe made a motion, seconded by Mr. Reb Williams, to recommend that the Board of Directors approve the three contracts. The motion carried unanimously.

7. Member Government and Other Reports

A. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Transit Services Director, City of Colorado Springs, Mountain Metro Transit, presented the monthly report, including statistics on ridership and a pricing adjustment.

B. City of Colorado Springs Monthly Change Order/Property Acquisition Report

This was an information item.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item.

B. Public Outreach Subcommittee Monthly Report

Mr. Ray Ferguson, a member of the Subcommittee, provided an update on the PPRTA website upgrade and a request was made for a motion of recommendation to the Board that Board Policy 14 be revised to add verbiage to #3 - at the completion of a Capital project the words "promises made, promises kept" shall be added in a method to be determined by the member government.

Mr. Scott Turner made a motion, seconded by Mr. Steve Murray, to approve adding the verbiage as outlined. The motion carried by majority vote, with Dr. Jim Null opposing the motion.

C. Draft 2014 Annual Report to the Citizens

Mr. Rick Sonnenburg presented the draft report. Mr. Reb Williams made a motion, seconded by Mr. Tom Rogers, to recommend that the Board of Directors approve the report as presented with the caveat that staff can use an extra \$20 needed to upgrade the quality of the paper from 60-pound to 70-pound paper should staff feel it is necessary. The motion carried unanimously.

D. Joint Meeting with Board on April 9: Draft Agenda

Mr. Rick Sonnenburg presented a draft agenda for a joint CAC/Board meeting immediately following the Board's April 9, 2014, meeting at approximately 3:00 p.m.

E. Staff Field Review Report

This was an information item.

9. Communications

A. PPRTA Budgetary Compliance/Maintenance of Effort for City Transit Services

A letter from City of Colorado Springs Mayor Steve Bach and Chief of Staff Steve Cox in response to the PPRTA's March 12, 2014 letter to City Chief Financial Officer Kara Skinner requesting a financial plan for future City Transit spending was included in the packet for review.

Public comment was provided by Ms. Courtney Stone, The Independence Center, and Ms. Rebecca Shields, citizen, regarding the urgent need for transit services to support the community.

B. Jim Egbert Letter

Included was a letter from Mr. Jim Egbert, addressed to the Pikes Peak RTA Board and CAC, regarding the City of Colorado Springs' Mayor's response to the PPRTA letter dated March 12, 2014 requesting a financial plan for future City Transit spending.

10. Adjournment

Chair Tom Harold adjourned the meeting at 5:25 p.m.



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board of Directors – Citizen Advisory Committee

Special Joint Meeting Minutes

Wednesday, April 9, 2014 – 3:00 p.m.

Pikes Peak Area Council of Governments Main Conference Room

PPRTA MEMBERS PRESENT

City of Colorado Springs

Councilmember Joel Miller, Vice Chair
Councilmember Merv Bennett
Councilmember Jan Martin

City of Manitou Springs

Mayor Marc Snyder

Town of Ramah

Mayor Pro Tem Keith McCafferty

El Paso County

Commissioner Dennis Hisey
Commissioner Peggy Littleton

Town of Green Mountain Falls

Trustee Tyler Stevens

CITIZEN ADVISORY COMMITTEE MEMBERS PRESENT

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Mr. Brian Wess

El Paso County HAC

Mr. Steve Hicks
Mr. Scott Turner
Mr. Reb Williams

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Secretary
Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, Legal Counsel
Ms. Jennifer Ivey, Legal Counsel

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Miller established a quorum of PPRTA Board members and called the joint meeting to order at approximately 4:05 p.m. Introductions were made.

2. Approval of the Agenda

El Paso County Director Hisey made a motion, seconded by El Paso County Director Littleton, to approve the agenda with the following revision: relocate Item 6 – Maintenance of Effort Provision - to the top of the agenda. The motion carried unanimously.

6. Maintenance of Effort Provision

The following individuals provided public comment on the need for the City of Colorado Springs to expand transit services in the region: Janice Elmer, Johnny Woodard, Courtney Stone, Rebecca Shields, Frank Cancino, Zaina Braddy, Yolanda Oville, Dixie Herring, other members of the Organizing Committee on Transit, and Wayne Brown representing the Citizens Project and himself.

CAC and Board members discussed transit services in the region and the City of Colorado Springs' maintenance of effort level. The PPRTA IGA was a matter of discussion as were suggestions for holding the City to its original maintenance of effort funding level for transit. Both groups would accommodate another joint meeting to generate ideas going forward, with PPRTA legal counsel to assist with the vetting of the ideas.

3. Public Comment Period for Items not on the Agenda – None.**4. Definition of Maintenance, especially regarding the use of PPRTA funds for the purchase of vehicles, parts/labor for repairs, and fuel**

This item was not discussed.

5. Long-range plan for PPRTA-funded vehicles: use of funds from their sale if not used as trade-in, if they will be replaced using PPRTA maintenance funds, pickups versus specialized trucks, etc.

Ms. Kathleen Krager, City of Colorado Springs Transportation Manager, distributed an inventory of PPRTA-funded City of Colorado Springs vehicles.

7. PPRTA review of Metro Transit contracts, which is not current practice because, per the Comprehensive IGA, the PPRTA is Not a party to Transit contracts

This item was not discussed.

8. Transition from the first PPRTA capital list to the second capital list

This item was not discussed.

9. Board discussion of the CAC's roles/responsibilities

This item was not discussed.

10. PPRTA Member Announcements – There were none.**11. Adjournment**

City of Colorado Springs Director Miller adjourned the meeting at approximately 5:20 p.m.