



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

---

**CITIZEN ADVISORY COMMITTEE**

Wednesday, January 2, 2014 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

**MEMBERS PRESENT**

**El Paso County HAC**

Mr. Scott Turner  
Mr. Steve Hicks  
Mr. Reb Williams

**Town of Green Mountain Falls**

Mr. Brian Wess

**Town of Ramah**

Mr. Dennis Carpenter

**Citizens-at-Large**

**Mr. Tom Harold, Chair**  
Mr. Jim Godfrey  
Mr. David Chestnutt

**Colorado Springs CTAB**

Mr. Jim Egbert

**Citizen-at-Large Alternates**

Dr. Jim Null  
Ms. Kit Roupé

---

**MEMBERS ABSENT**

**Town of Ramah**

Ms. Cindy Tompkins

**City of Manitou Springs**

Mr. Ray Ferguson  
Ms. Amy Filipiak

**Colorado Springs CTAB**

Mr. Rick Hoover  
Mr. Steve Murray

**Town of Green Mountain Falls**

Mr. Rob McArthur

**Citizens-at-Large**

**Mr. Don Feigel, 1<sup>st</sup> Vice Chair**  
Mr. Tom Rogers

**Citizen-at-Large Alternates**

**Mr. Brian Risley, 2<sup>nd</sup> Vice Chair**  
Ms. Ann DeVere

---

**OTHERS PRESENT**

Staff of Member Governments and Citizens

**PIKES PEAK RTA STAFF PRESENT**

Mr. Rick Sonnenburg, Program/Contracts Manager  
Ms. Beverly Majewski, Financial Manager

**1. Call to Order**

Chair Tom Harold established a quorum, read the objectives of the Committee, and called the meeting to order at 1:30 p.m.

## **2. Approval of the Agenda**

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, recommended 1) changing Item 9B from an “information” item to a “recommendation” item and 2) adding a Public Outreach Subcommittee Report placed between Items 9A and 9B.

Mr. Jim Egbert made a motion, seconded by Ms. Kit Roupé, to approve the agenda with the two revisions. The motion carried unanimously.

## **3. Selection of Officers**

Mr. Brian Wess made a motion, seconded by Mr. Reb Williams, to re-elect the same officers that served in 2013: Tom Harold/Chair, Mr. Don Feigel/First-Vice Chair, and Brian Risley/Second-Vice Chair. The motion carried on a 10-1 vote, with Mr. Scott Turner opposing the motion.

## **4. Public Comment Period for Items Not on the Agenda**

There were none.

## **5. Approval of Minutes from the December 4, 2013, Regular Meeting**

There was a motion by Mr. Jim Egbert, seconded by Mr. Jim Godfrey, to approve the December 4, 2013, regular meeting minutes. The motion carried unanimously.

## **6. Financial Reports**

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,535,638 million in October sales and use tax receipts, which was \$452,709 or 7.4% above the monthly budget. Year-to-date actual figures were \$2,973,459 million over the 2013 budget and 4.97% above the same period in 2012.

## **7. 2013 Capital, Maintenance, and Public Transportation Contracts**

### **A. City of Colorado Springs**

Mr. Mike Chaves, City Engineering Staff, requested a recommendation for the following two contracts:

- 1) Structural & Street Products (1,253,398.00) / Traffic Signal Controls (\$50,000.00)  
Econolite (\$260,760.00) / AM Signal (\$504,884.54)  
Capital/Maintenance – Cong/Incident Mgmt; Rdwy Safety/Traffic Ops; Citywide Safety/Traffic Ops

There were several questions on the contracts and on the bid amount for the Traffic Signal Controls contract. City staff explained that the \$50,000 contract figure was written as a “not to exceed” amount.

- 2) Multiple Vendors, Maintenance (City/PPRTA Annual Contracts): \$NA

This item extends existing contracts for construction for concrete work and for traffic signal equipment and striping. There were questions on the renewal and contract figures.

Mr. Jim Egbert made a motion, seconded by Mr. Steve Hicks, to recommend that the Board approve the two contracts. The motion carried by majority vote, with Mr. Reb Williams and Mr. Scott Turner abstaining.

The Committee requested that the “not to exceed” dollar amounts be clarified to the Board of Directors at the January 8, 2014, meeting and that the unit prices for contract #2 be provided to the Board and CAC also.

## **8. Member Government and Other Reports**

### **A. City of Colorado Springs Transit Services Monthly Update**

Mr. Richard Marcus, Transit Planning Supervisor, City of Colorado Springs, Mountain Metro Transit, presented the report, including ridership statistics for fixed, para-transit, and vanpool routes. A Transit Day will be held on Friday, May 9. The City released the RFP for the 2040 Regional Transportation Plan which includes the Public Transportation Plan and the Specialized Coordination Transportation Plan. There will be Spring service changes, adding Sunday service and service to Powers Boulevard. Public meetings will be held to discuss the changes.

There were questions on the cost per trip for the City's ADA routes, the transit component of the City's 2040 Regional Transportation Plan and the Specialized Coordination Transportation Plan, and the City's plan to meet its PPRTA maintenance of effort levels for transit.

*(The conversation was tabled at this point to consider Items 9B and 9E to accommodate Mr. Brian Wess' early departure from the meeting. See Items 9B & 9E.)*

Discussion resumed surrounding the City's transit plans and its maintenance of effort levels. During this discussion, Mr. Scott Turner requested that the City provide additional background information and statistics regarding its operation of transit. It was discussed that it had been the procedure to not allow individual members of the CAC to task staff from the member governments with providing additional information regarding non-action items.

By a show of hands, there was a majority consensus to not request that City staff provide the information that Mr. Turner was interested in obtaining. It was suggested that Mr. Turner obtain the information outside of the Committee meeting.

#### **B. City of Colorado Springs Monthly Change Order/Property Acquisition Report**

This was an information item.

#### **C. El Paso County Monthly Change Order/Property Acquisition Report**

This was an information item.

#### **D. Maintenance of Effort Reports**

Mr. Sonnenburg reminded the Committee that the reports would be presented at the February 5 meeting.

### **9. Administrative Actions and Reports**

#### **A. Report of Recent Board Actions**

This was an information item.

#### **B. Public Outreach Subcommittee Report**

Mr. Brian Wess presented a recommendation for the standard 2013 Report to the Citizens (as an annual report this year) and the recommendation to provide a decennial report the year following. In addition, he said that staff continued to work on upgrades to the PPRTA website.

Mr. Jim Egbert made a motion, seconded by Mr. Reb Williams, to provide a positive recommendation to the Board for the standard 2013 Annual Report and potentially a 10-year report (next year). The motion carried unanimously.

*Mr. Brian Wess departed from the meeting at 2:30 p.m.*

#### **E. Joint Meeting with PPRTA Board: Topic List**

Mr. Sonnenburg presented optional topics for a possible future joint meeting between the CAC and the Board and discussion ensued regarding issues that the members felt were important to discuss.

Mr. Scott Turner made a motion, seconded by Mr. Reb Williams, to approve the topic list - as provided by staff with the inclusion of the topic "Board advice for the CAC's direction" - for presentation to the Board for a possible future joint CAC/Board meeting. The motion carried unanimously.

#### **C. Annual Report of CAC Activities**

The 2013 Annual Report of CAC Activities to the Board of Directors was presented for the Committee's review. Mr. Brian Wess suggested earlier in the meeting that item b. under Summary of Actions be removed as it pertained to the year 2012 not 2013.

Ms. Kit Roupé made a motion, seconded by Mr. Jim Egbert, to approve the Report for presentation to the Board with the revision recommended by Mr. Wess. The motion carried unanimously.

#### **D. Staff Field Review Report**

This was an information item.

**10. Communications**

There were none.

**11. Adjournment**

Chair Tom Harold adjourned the meeting at 3:20 p.m.