



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

CITIZEN ADVISORY COMMITTEE

Wednesday, March 2, 2011 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

El Paso County HAC

Mr. Scott Turner
Mr. Brian L.A. Wess
Mr. Steve Hicks

Citizen-at-Large Alternates

Ms. Ann DeVere
Mr. Mitch Christiansen

Colorado Springs CTAB

Mr. Jim Egbert
Mr. John Nuwer

Town of Green Mountain Falls

Mr. Robert McArthur

Citizen-at-Large

Mr. Tom Harold, Chair
Mr. Tom Rogers, 1st Vice Chair
Mr. Donald Feigel, 2nd Vice Chair
Mr. David Chestnutt
Ms. Beverly Johnson

Town of Ramah

Ms. Cindy Tompkins
Mr. Dennis Carpenter

City of Manitou Springs

Mr. Ray Ferguson

City of Manitou Springs

Ms. Amy Filipiak

MEMBERS ABSENT

Colorado Springs CTAB

Mr. Rich O'Connell

Town of Green Mountain Falls

Mr. Howard Price

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rick Sonnenburg, Program/Contracts Manager
Ms. Beverly Majewski, Financial Manager
Ms. Jacquelyn Puett, Recording Secretary

1. Call to Order

Mr. Tom Harold established a quorum, called the meeting to order at 1:30 p.m., and read the objectives of the Pikes Peak Rural Transportation Authority Citizen Advisory Committee.

2. Approval of the Agenda

Mr. Scott Turner made a motion, seconded by Mr. Mitch Christiansen, to approve the agenda as presented. The motion passed unanimously.

3. Public Comment Period for Items Not on the Agenda

There were none.

4. Approval of the February 2, 2011, Regular Meeting Minutes

Mr. Mitch Christiansen requested Mr. Robin Kidder, City Engineering Staff, clarify the correct dollar figure the City of Colorado Springs was ordered to pay to an Austin Bluffs/Union Interchange project contractor as a result of a lawsuit. Mr. Kidder stated a local paper published inaccurate figures in an article regarding the lawsuit. Although the paper published a \$600,000 figure, \$400,000 of the funds were already due to the contractor, leaving \$200,000 as the exact figure the judge ordered the City to pay.

Mr. John Nuwer made a motion, seconded by Mr. Donald Feigel, to approve the February 2, 2011, meeting minutes as presented. The motion passed unanimously.

5. Financial Reports

A. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA received \$6,543,280 in December sales and use tax receipts, which was \$339,072 or 5.5% over the monthly budget. Year-to-date actual revenue compared to budget was \$3,963,060 over budget and 5.16% above the same period last year.

B. Draft Amendment to the FY 2011 Budget

Ms. Majewski gave an overview of the first FY 2011 Budget Amendment for the allocation of 2010 excess revenue and administrative expense savings.

Mountain Metropolitan Transit, the City of Colorado Springs, El Paso County, the City of Manitou Springs, the Town of Green Mountain Falls, and the Town of Ramah each presented their government's proposed plans for usage of the additional 2010 revenue.

Mr. Brian L.A. Wess arrived at the meeting at 1:51 p.m.

Ms. Majewski stated a second Amendment to the FY 2011 Budget will take place later in the year to allocate the rollover of unspent 2010 budgeted expenditures.

Ms. Beverly Johnson made a motion, seconded by Mr. Donald Feigel, to approve a positive recommendation to the Board for the member governments' draft amendments to the FY 2011 Budget as presented.

6. 2011 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Robin Kidder, Acting City Engineer, requested approval of the following three contracts:

- 1) Blue Ridge Construction, Capital (Vincent Drive Extension): \$5,140.97
- 2) Blue Ridge Construction, Capital (Vincent Drive Extension): \$1,335.00
- 3) Land Title Guarantee Company, Capital (Hancock): \$212,000.00

Mr. Donald Feigel made a motion, seconded by Mr. Tom Rogers, to approve a positive recommendation to the Board for the three contracts. The motion passed unanimously.

B. El Paso County

Ms. Jennifer Irvine, El Paso County Engineering Staff, requested approval of the following five contracts:

- 1) Rocky Mountain Materials, Capital (Meridian Road, North): \$251,525.14
- 2) Mountain View Electric Assn, Inc., Capital (Meridian Road, North - Utility Relocation): \$181,330.00
- 3) Rocky Mountain Materials, Maintenance (Annual Maintenance - Chip Seal Aggregates): \$98,879.41
- 4) Suncor Energy (USA), Maintenance (Annual Maintenance - Emulsified Asphalt): \$435,000.00
- 5) Kalco Express, Inc., Maintenance (Annual Maintenance - Delivery of Emulsified Asphalt): \$26,500.00

Mr. Brian L.A. Wess made a motion, seconded by Mr. Steve Hicks, to approve a positive recommendation to the Board of Directors for the five contracts. The motion passed unanimously.

7. Member Government and Other Reports

A. City of Colorado Springs Request to Amend Board Policy #12

Mr. Robin Kidder, City of Colorado Springs Engineering Staff, reviewed the current process for seeking the Board's approval of change orders that exceed \$100,000 or 15% of a project contract amount and requested the Vincent Drive Extension (Phase I) project be added to PPRTA Policy #12 as follows:

"For the City of Colorado Springs contract #T006223 with Blue Ridge Construction for the construction of Vincent Drive Extension – Phase 1, the change order limit, which does not need Pikes Peak RTA Board approval, is raised to \$100,000 on an individual change order basis, with a 10% aggregate basis on the contract. This constitutes a waiver to the Comprehensive IGA between the Pikes Peak RTA and the City of Colorado Springs."

This policy modification would allow the city to avoid contractor delays in completing work, which can result in claims for time and money extension, and allow the city efficient and effective use of project management and staff time as well as minimize disruption to the public in general with work suspended pending Board approval of all change orders.

Mr. Brian L.A. Wess made a motion, seconded by Mr. Steve Hicks, to approve a positive recommendation to the Board for the City's request for the Vincent Drive Extension (Phase I) to be added to PPRTA Policy #12. The motion passed unanimously.

B. Quarterly Reports from Member Governments

This was an information item.

C. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

D. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

E. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

F. City of Colorado Springs Transit Services Monthly Update

Mr. Andy Garton, Mountain Metropolitan Transit, presented the monthly report and discussed an increase in transit ridership, the next Future of Regional Transit Study meeting, and the recommencement of limited Saturday transit service, beginning March 12, 2011.

8. Administrative Actions and Reports

A. Report of Recent Board Actions

This was an information item. There were no questions.

B. Draft Board Policy Regarding Public Education Campaigns for Maintenance Projects

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, stated at the February 9, 2011, Board of Directors meeting, the Board approved the City of Colorado Springs request to expend \$20,000 of the City's PPRTA maintenance funds to implement a public education campaign for its new hybrid beacon pedestrian crossing. The Board also directed the PPRTA staff to bring back to the Board, via the CAC, a draft Board policy to require all member governments to request prior approval before spending PPRTA funds on such educational expenditures in the future.

The following draft Board policy was submitted to the CAC for its consideration and recommendation to the Board: "No member government may spend any PPRTA Maintenance funding on any public outreach, safety outreach, public education campaigns, or similar projects without first receiving PPRTA Board approval, after input from the PPRTA CAC."

Mr. Donald Feigel made a motion, seconded by Mr. Brian L.A. Wess, to approve a positive recommendation to the Board for the above draft Board policy submitted by PPRTA staff. The motion passed unanimously.

C. PPRTA Representation on CCOST Committee

Mr. Brian L.A. Wess made a motion, seconded by Mr. John Nuwer, to recommend the Board add the CAC 2nd Vice-Chair position as an eligible representative from the PPRTA to the Coordination Committee on Specialized Transportation (CCOST). The motion passed unanimously.

D. Monthly Report from the Public Outreach Subcommittee

The Committee continued their regularly scheduled discussion of the PPRTA Staff's Capital program renewal "white paper" outline.

Mr. Mitch Christiansen departed the meeting at 3:36 p.m.

9. Proposed Resolution by CAC Member

Earlier in the meeting, Mr. Mitch Christiansen made a motion, seconded by Mr. John Nuwer, to postpone this item until the April meeting.

10. Communications

Mr. Brian L.A. Wess spoke about a fundraiser benefiting the Wounded Warrior organization and made an appeal to the Committee members to spread the word about a sponsor needed to offset operational costs so that all of the funds collected can go directly to the organization.

11. Adjournment

Chair Tom Harold adjourned the meeting at 3:48 p.m.